

City of Seattle Office for Education
Families and Education Levy

**Summer Learning Requests for Investment (RFIs)
Information Session Questions and Answers
September 15 & 16, 2014**

1. Do partners who are chosen for enrichment programming need to go through the Request for Qualification (RFQ) process?
A: No. The RFQ process does not apply to Summer Learning RFI proposals.
2. When is the contract period?
A: The contracting process begins after awards are issued in early winter. Contract periods may begin shortly thereafter, as dictated by awardee needs. Annual contracts are closed after indicator results and final invoices have been reported, typically in early fall.
3. Regarding the 25% performance pay, are these funds that should be spent after summer and not before?
A: Grantees may choose to spend performance pay they anticipate earning during the first summer of their contract, provided the organization understands the risk that it may not earn the full amount for which it is eligible.
4. May applicants budget for administrative costs? If so, what is the limit?
A: Yes. Up to 15% of base pay may be budgeted toward administration. If indirect costs are higher, an organization may choose to supplement these funds with anticipated performance pay.
5. How should an applicant demonstrate plans to spend anticipated performance pay in the first summer of programming?
A: An applicant's general plans for all performance pay spending should be shared in the "Description of Expenses" portion of the Performance Pay Expenditure Plans section of the budget. If an applicant wishes to supplement proposed 2015 base pay spending with anticipated performance pay, it may include those funds in the "Other Funding" column of the budget.
6. Should applicants detail sources for other funds in the budget?
A: Yes. Applicants planning to include non-Levy funds in their program budgets should detail the sources for these funds in the "Description of Expense" column if the sources have already been identified.
7. Are MAP scores tracked from spring to fall?
A: The MAP measure will likely be replaced to maintain alignment with the Seattle School District.
8. Do programs operated by individual Seattle School District schools follow the same district policies for personal service contracts that are applied to Innovation and Linkage schools during the school year?
A: Yes.
9. Does the indicator pertaining to attendance apply to the entire program, even if programming will run over a long stretch of the summer?
A: Yes, the indicator pertaining to attendance will apply to the full program. Awardees are encouraged to recruit children that will be able to participate in all planned programming.
10. Does the Office for Education prefer to issue awards to a particular number of programs each year?
A: No.

11. Does an organization that requests the entire amount of funding available risk losing out on funding entirely if its application is among the highest scoring but not the very highest?
A: No. Partial awards may be offered.
12. How many applications were submitted in prior years, and how many were awarded funds?
A:
- Elementary Summer Learning: 14 applications were submitted in each of the past two years, and two awards were issued each year.
 - Middle School Summer Learning: five applications were submitted in each of the past two years, and three awards were issued each year.
13. Can two schools partner on one application?
A: Yes, any number of schools and groups can apply together as a partnership, but only one will be listed as the lead on the application.
14. Could an applicant satisfy the minimum number of required program hours (120) by serving multiple cohorts of students for shorter periods of time?
A: No. The 120 hour minimum length for programming applies to all participating students.
15. My program may not run for 120 hours. How firm is that number?
A: This minimum requirement is mandatory.
16. Is there a preference to serve specific ages or grades within the grade spans?
A: No.
17. May agencies use data from high school programs as a data sample for the middle school applications?
A: Yes; however, the more any group of students represented in your data sample resembles those you intend to serve over the summer, the better.
18. Can field trips visit locations outside Seattle city limits?
A: Yes.
19. Have any priorities in the application changed from last year?
A: No. The scoring criteria are unchanged from the previous award cycle.
20. How will funding available for new elementary and middle school summer learning awards increase in future years?
A:
- Elementary Summer Learning: \$177,250 in new funding is available through the current RFI competition. Similar levels of new funding are expected to be available for new awards through annual RFI competitions ending in fall 2018, prior to the 2019 summer.
 - Middle School Summer Learning: \$313,475 in new funding is available through the current RFI competition. Similar levels of new funding are expected to be available for new awards through annual RFI competitions ending in fall 2017, prior to the 2018 summer. Funding will then remain constant for the final summer of the current Levy, in 2019.
21. Our headquarters are located in Issaquah but our services are in Seattle. Are we eligible to submit an application?
A: Yes.