Early Childhood Special Education Referral Process

**Concern**
- Talk with the family
- Call ChildFind to start referral process

**Screening**
- Screening packet sent home
- Specialist compile information and make a decision about whether a full evaluation is needed (Decision to Assess)

**Evaluation**
- **X No evaluation needed**
  - No concerns or follow up in 6 months
  - OR —
- **✓ Evaluation needed**
  - Social emotional evaluation—observational information needed
  - Speech therapy evaluation
  - Full evaluation
    - 3.5 hour evaluation in multiple areas of development
    - Interpreter provided if needed

**IEP**
- IEP is a document that describes how the school district will meet the student’s educational needs
- IEP describes the student’s current level, goals for the school year, and what services will be provided to the student

**Early Childhood Services**
Depending on a child’s needs, the IEP team will determine if the child needs:
- Therapy Services
- Itinerant Services—therapy service delivered at preschool
- Developmental Preschool—Preschool program designed by special education teachers and therapists to meet the needs of the students
- Extended Day Services—Students with autism may be considered for additional intensive services in addition to developmental preschool

**Important Reminders:**
- Each stage has paperwork or consent needed to proceed. If a family asks, please help them be complete and responsive in submitting paperwork.
- If you need any help, or a family has questions please call, 252-XXXX
- Special education, and child concerns are a sensitive and private. Be careful to be confidential.