

City of Seattle

Department of Education and Early Learning (DEEL)



**SEATTLE PRESCHOOL PROGRAM
(SPP) AND SPP PATHWAY**

REQUEST FOR INVESTMENT (RFI)

Information Session Agenda



- SPP and SPP Pathway Overview
- SPP Payment Overview
- Evaluation Criteria
- RFI Process and Submission
- Questions



SPP AND SPP PATHWAY OVERVIEW

SPP and/or SPP Pathway

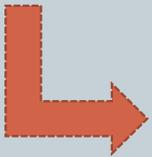


- SPP and SPP Pathway are two separate programs
- SPP and SPP Pathway have different minimum qualifications, program requirements and payment structures
- An applicant can apply for **either** the SPP or the SPP Pathway, **or both**
- The same forms can be used to apply for both SPP and SPP Pathway

What is SPP?



4-year levy-funded demonstration project to support the goal of creating voluntary, high-quality preschools available and affordable to all of Seattle's 3- and 4-year-old children



SPP Pathway

- A program for providers who do not meet the SPP minimum qualifications and would like support to eventually become SPP-qualified. Providers are eligible to participate in Pathway for two years.

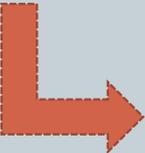
SPP Overview

RFI page 3



- In the current school year 2015-16, SPP is operating 15 classrooms and serving 280 children
- For the 2016-17 school year, DEEL intends to identify up to 25 additional classrooms for a total of up to 39 classrooms serving up to 780 children

SPP Pathway

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- In 2015, the Step Ahead program, funded under the Families and Education Levy, was re-branded to become the SPP Pathway Program
 - Providers selected for the SPP Pathway have 2 years from their initial contract to work toward meeting SPP eligibility requirements
 - For the 2016-17 school year, DEEL intends to fund up to 66 slots

SPP

Licensed • EA3+ • Full day

Funded by classroom
(minimum of 2)

Access to PD, curriculum
training and coaching

Access to facilities fund

Access to teacher
education funds

SPP Pathway

Licensed? EA? Full day?

Funded by slot
(minimum of 8)

Access to PD, curriculum
training and coaching

Access to facilities fund

No access to teacher
education funds

SPP Minimum Qualifications

RFI pages 5-6



Licensing

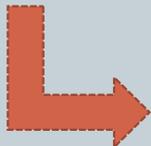
- Licensed by the WA State Department of Early Learning (or exempt from licensing)

Early Achievers

- Must be enrolled in Early Achievers (EA) **and** hold a rating of Level 3 or above

Program Size

- Can apply for 2 or more classrooms



SPP Pathway Minimum Qualifications

- Does not currently meet some or all SPP qualifications
- Willing to commit toward working to meet qualifications

Program Requirements

RFI pages 6-8



- SPP and SPP Pathway have different program requirements for the following:
 - Classroom size, ratios, hours, demographics, etc.
 - Child eligibility and enrollment
 - Teacher education
 - Family engagement
 - Professional development and coaching
- Successful applicants must be able to adhere to these requirements prior to contracting
 - A sample contract is available online as a reference



SPP AND SPP PATHWAY PAYMENT OVERVIEW

SPP Payment Overview

RFI Page 4-5



- Starts at \$8,563 per child for programs who meet the minimum qualifications for SPP (as outlined in Section 2, Minimum Qualifications) and serve 20 children per classroom.
- Provider payments will be adjusted up based on teacher and staff education, additional public funds for students (i.e., DSHS, ECEAP and Head Start) that applicant has available.
- If you serve fewer than 20 students, provider payments will be adjusted down.

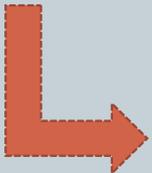
SPP Pathway Payment Overview

The City will pay applicants per child, based on five achievement levels (tiers) determined by the applicant's Early Achievers (EA) rating:

Full-day (6 hours/day): ranges from \$7,973 - \$8,851 per child

Part-day (3.5 hours/day): ranges from \$6,352 - \$7,226 per child

An applicant who does not have an Early Achievers rating will automatically be paid at the Tier 1 level



SPP Payment Adjustments



Staff Education Level Adjustments

Position	Requirement	Total	Per Student
Lead Teacher	<ul style="list-style-type: none">• BA in ECE or• equivalent	\$21,524	\$1,076
Teacher Assistant	<ul style="list-style-type: none">• AA in ECE or• BA with 2 years ECE coursework	\$8,791	\$440
Director/Site Supervisory	<ul style="list-style-type: none">• BA in ECE or• equivalent + business training or experience	\$1,605	\$80



- **Enhancements for Other Student Funding**

Slot Type	Per Student
Full-Day Head Start	\$3,405
Half-Day ECEAP	\$1,184
Full-Day ECEAP	\$1,646
Extended-Day ECEAP	\$7,184
Part-Day DSHS	\$742
Full-Day DSHS	\$5,214

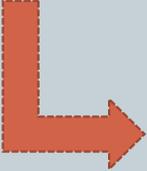
SPP Additional Funds

RFI Page 4-5



- The City has additional funds **outside of the contract** that may be made available to providers for:
 - Classroom start-up
 - Family engagement
 - Program support for special populations
 - Tuition assistance for teachers
 - Release time
 - Facility funds

SPP Pathway Payment Overview



The City has additional funds **outside of the contract** that may be made available to providers for:

- Classroom start-up
- Release time
- Facilities funds

Technical Session:

Estimating Provider Payments



- A technical session has been scheduled for December 1, 2015 from 1:30-3:30pm at the 2100 Building to assist prospective applicants with estimating their provider payments. (See RFI page 1 for details)
 - Applicants must bring a completed Exhibit B with them to the technical session
 - Applicants are advised to bring their finance staff to the technical session
- This technical session is for planning purposes only; final contract amounts will be established with successful applicants during contract negotiations.



RFI EVALUATION CRITERIA

Evaluation Criteria

RFI page 9



Exhibit A, Section IV: Application (up to 50 points possible)

- **Five Narrative Questions** (up to 10 points possible for each)
 - Program experience
 - Program success
 - Experience with engaging families
 - Experience working with diverse groups
 - Qualified staff
- Applicants need to fill out only one Exhibit A for multiple sites, however individual sites will be scored separately

Evaluation Criteria

RFI page 10-11



Exhibit B: Site Level Information (up to 50 points possible)

- **Reflects SPP Contracting Priorities**
 - High-Need Locations = up to 30 points
 - Serving Low Income Children = up to 10 points
 - High Quality Practice = up to 10 points
- Points earned in this section are based on whether the applicant meets or does not meet the criteria
- Applicants only need to fill out one Exhibit B to reflect multiple sites; however individual sites will be scored separately.



Evaluation Criteria (SPP Pathway Application)

RFI page 10



Only one evaluation criteria differs between SPP and the SPP Pathway:

- High Quality Practice (up to 5 points possible)
 - Applicant is **registered** in Early Achievers and participating in Level 2 activities. Applicant does not have to be EA rated to receive full points.

Evaluation Criteria, *cont'd*

RFI page 11



- **Tiebreakers** (up to 6 total points possible)
 - Agency has preschool classrooms within the attendance area of a public school where English Language Learner population has exceeded 30% of the total school population within the past three years (2 points)
 - Agency has the capacity to provide comparatively more classrooms for SPP in comparison to other applicants (2 points)
 - Agency has preschool classrooms within the attendance area of a public school where the percentage of incoming kindergarteners in the attendance area has increased by more than 10% over the past two years (2 points)
- **DEEL will use SPS data to determine the tiebreakers if needed**

Evaluation Process

RFI pages 7-11



1. Initial Screening review:
 - Legal Status information (Section III of Application)
 - Application Required Items (Checklist at end of Application)
2. RFI review panel rates RFI applications
3. Site visits will occur with finalists
4. Applicant interviews (if applicable)
5. Notification of successful applicants



RFI PROCESS AND SUBMISSION

RFI Information



- Competitive process with no guarantee of funding
- Must submit complete RFI materials and submit by the deadline for consideration
- One application for both programs:
 - ✦ SPP
 - ✦ SPP Pathway

Submission Materials

RFI page 8



What to submit:

- Exhibit A: RFI application and required items listed on checklist at the end of the application (page 8)
 - Note for applicants located in Seattle Public Schools Buildings only: You will be required to provide documentation that you have sent a notification of your SPP or SPP Pathway application to SPS Alignment Coordinator Susan Hall (email: slhall@seattleschools.org)
- Exhibit B: Site Level Information

Submission Instructions

RFI page 8



- Exhibit A responses must not exceed 10 pages total. Any pages exceeding this limit will be removed from the document and not considered for evaluation purposes.
- Narrative responses must be in the format specified on page 7:
 - 8½” x 11” paper, minimum size 11 font, 1-inch margins
 - Typed or word-processed; double-sided, single or double-spaced
 - Pages numbered
 - All attachments stapled together

Submission Instructions, cont'd

RFI page 8



Please submit hard copies and electronic copies as follows:

Hard copies:

Please submit **9 paper copies**

Must be **received by Dec 14 at 4:30pm**

Address information is on page 8 of RFI.

Electronic copies:

Send files in MS Word or Adobe PDF to: frances.robinson@seattle.gov

Please follow naming conventions on page 9 of RFI.

Direct any questions about technical difficulties in submitting the application to: 206-233-5092 or frances.robinson@seattle.gov

RFI Timeline

RFI page 1



- November 13: RFI Released
- November 17: RFI Information Session #1
- November 20: RFI Information Session #2
- December 1: RFI Technical Session: Estimating Provider Payments
- December 4: Last day to submit questions to DEEL
- **December 14, 4:30 pm: Applications due**

RFI Timeline (Cont'd.)

RFI page 1



- December 16-January 20, 2016: RFI Selection Panel convenes
- January 14, 15, 19, 2016: Site visits with selected finalists; interviews, if needed, will also occur during this time period
- January 28, 2016: RFI Notification of Successful Applicant(s)
- September 1, 2016: Contract begins

RFI Submittal: Key Reminders



- Proposals due **Monday, December 14, 2015 by 4:30pm**
- Follow the required response format (RFI page 8)
- Submit 9 paper copies ***and*** an electronic file (RFI page 8)
- E-mail any questions to mao.svy@seattle.gov by close of business on Friday, December 4
- Make sure the person designated on the cover sheet can be reached at the phone number and e-mail address listed on the application

RFI Reference Documents

RFI page 17



- The following reference documents are available online at www.seattle.gov/education:
 - Seattle Preschool Program Action Plan
 - [Seattle Preschool Program Implementation Plan](#)
 - [Seattle Preschool Program Plan](#)
 - [Step Ahead/SPP Pathway Program Manual](#)
 - [Sample SPP Contract](#)



QUESTIONS

RFI Questions



- Today's questions are being documented and will be posted online: <http://www.seattle.gov/education/child-care-and-preschool/seattle-preschool-program/for-providers/apply-to-be-an-spp-provider>
- Applicants' questions that arise after the RFI information session must be sent via email—*No phone calls*
- E-mail: mao.svy@seattle.gov
- DEEL will post answers online within approximately 3 business days to questions asked either at this session or via email
- DEEL will accept questions until close of business on
December 4, 2015