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| **MEETING AGENDA** | **September 18, 2017**  **6:00 p.m. – 8:00 p.m.**  **Seattle City Hall (600 4th Ave)**  **3rd Floor, Room. 370** |

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| **Time** | **Agenda Item** | **Facilitator** |
| 6:00- 6:05  5 min | **Approve minutes and agenda** | Danielle Friedman |
| 6:05- 6:20  15 min | **Introductions & Opening Questions** | Julie Pham |
| 6:20-6:30  10 min | **Your Voice, Your Choice presentation** | Presenter: Kraig Cook |
| 6:30-6:50  20 min | **Communications**   * Communicating within the commission * Communicating with the community | Danielle Friedman |
| 6:50- 7:20  30 min | **Shared Vision & Next Steps**   * Exercise: Goals and Outcomes * Exercise: Must Do/Must Not Do (if time) | Felix Chang |
| 7:20- 7:50  30 min | **Workgroup report-backs**  Commission Structure   * CIC Retreat * Creating a social Media work group * Electing a chair and vice chair * CIC decision-making   Commissioner Selection   * Proposal and timeline | Work group reps |
| 7:50- 8:00  10 min | **Reserve for Public Comment** | Danielle Friedman |