**COMMUNITY INVOLVEMENT COMMISSION**

**MINUTES**

January 17, 2018

6pm-8pm

Seattle City Hall, Room 370

**Commissioners present:** Patricia Akiyama, Alison Turner, Bereket Kiros, Sonj Basha**,** Thais Marbles**,** Alex Hudson, Emily Kim, Felix Chang, Carol Redfield, Ben Mitchell **Commissioners not present:** Mark Mendez, Jeniffer Calleja, Jenna Franklin, Julie Pham, Natalie Curtis, Sally Kinney  
**Staff present:** Danielle Friedman

**Revisiting the Ground Rules**

Reviewed the group’s ground rules. Discussed speaking from your perspective vs. speaking for your community. The group did not add any new agreements.

**Action:** Staff liaison will send out the agreements and ask if anyone would like to add or make suggestions.

**Co-chair** **Update**

Four co- chairs were elected at the last meeting. They will be sharing roles and responsibilities. Felix and Alex co- facilitated the meeting. Thais was the timekeeper.

**Agenda and Minutes Approval**

Agenda and Minutes were approved.

**Public Comment**

No public comment was made.

**Your Voice, Your Choice Briefing**

Amy Nguyen, from the Department of Neighborhoods, gave an overview of updates and changes to the program. Your Voice, Your Choice presented to the commission in October and much of their feedback was incorporated, including the suggestion to pay steering committee members.

**Activity: Goal Setting**

Top themes emerged from the last meetings activity. The top priority was making a workplan with three achievable. In order to create a workplan the group took the 11 top- identified priorities and flushed them out in the meeting by brainstorming the ‘who’ (the target user, group, or department), ‘what’ (the goal of the effort), and ‘wow’ (the impressive, measurable outcome that impacts equity and community involvement) for each idea.

Questions:

* Are we doing the work or are these things that we are recommending the City to do? Both.
* Do we have resources to do this? Staff liaison can help. If there is money needed for something, commission can ask for funding.

Top potential priorities:

* One-stop resource for city grants
* Free public space inventory
* Create/draw map of task forces in the City
* Promote "Find It, Fix It" App
* Best practices document/training for engagement/equity
* Examining and improving community grant making
* Improve and increase translation services - with no extra budget
* Innovative community involvement and outreach methods
* Facilitate City meetups (between committees, departments, councils, communities)
* Engage communities and build partnerships
* Events that encourage story-sharing about inclusion and involvement

In order to get feedback on whether this is what the community things the CIC should be working on, the group agreed to speak to 5 people each and possibly do outreach via social media.

**Action:** Felix will send out a template for getting feedback on the proposed priorities. Then each commissioner will speak to 5 people to gather input and then send the results of those conversations to the staff liaison by Jan. 31st. The hope is that there will be a report of the findings at the next meeting.

**Retreat Planning**

Commission decided to have a retreat. Could include a racial equity training, visioning, workplan, getting to know each other better, etc. Group would like to have a full weekend day for the retreat.

**Action:** Staff liaison will send out a doodle poll to find a date. Co-chairs will create a draft agenda to review at the next meeting. Please share if you have ideas for a location for the retreat.

**Next meetings**

Next Meeting: February 26, 2018 (Date moved to accommodate the holiday).