

PACE General Information

Purpose

The purpose of PACE is to build the skills of emerging community leaders.

Selection Process and Criteria

PACE participants are selected through a competitive process conducted by Seattle Department of Neighborhoods (DoN) staff.

There will be more applicants than positions available. At least twenty individuals will be chosen for Winter 2017 based on criteria that include the following:

- Commitment to civic involvement in the city of Seattle.
- The potential for leadership in community and neighborhood organizations.
- An individual's experience and skills.

Geographic distribution from all City districts and cultural diversity of the class are also important considerations in the selection of participants.

Tuition

Tuition for each participant in PACE is \$100. Tuition is payable upon receipt of invoice after acceptance into the program, and must be paid by Saturday, January 28, 2017. Tuition assistance is available.



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Session Dates

There will be five Saturday workshops beginning January 28- March 4 (no class on February 18).

Classes will be held from 10 a.m.-2 p.m. at **Yesler Community Center** (917 E Yesler Way, Seattle, WA 98122).

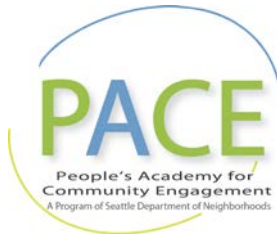
Attendance at all sessions is required. However, an excused absence from one session is allowed. Snacks are included with sessions.

How to Apply

See Application Packet (next page).



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Application Packet: Winter 2017

Application Materials and Instructions

- Application form: provide all the information requested on this form (see next page) relevant to your own experience and background. **This form is required.**
- Tuition Assistance Request form: complete this form only if you would like to receive tuition assistance.

Application Deadline

Your Application form, and Request for Tuition Assistance form (if applicable) must be received by **5:00 p.m. January 17, 2017**. You can submit your application materials in one of the following ways:

By email – PACE@seattle.gov

By mail - to PACE, c/o Hilary Nichols
Seattle Department of Neighborhoods
600 4th Ave, 4th Floor
Seattle WA 98104

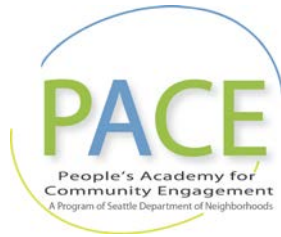
In person - to Seattle Department of Neighborhoods office
600 4th Ave, 4th Floor, Seattle WA 98104

Questions

For more information, contact Hilary Nichols, PACE Coordinator, at (206) 684-5667 or email: PACE@seattle.gov. You can also visit seattle.gov/pace for general information on the program.



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PACE: A civic leadership development program that builds the skills of emerging community leaders in a multicultural and participatory adult-learning environment.

Winter 2017 PACE Application	
Name	
Street Address	
City/State/Zip Code	
Home or Cell Phone	
Email	

1) Please describe your past and present involvement in your community.



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2) Please tell us about yourself and what influences your desire to be a leader.

3) What three skills would you most like to acquire and improve in this academy?

4) As an emerging leader, what skills would you like to share with the other PACE participants during the sessions?



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Reference Contact Information (please provide the name of a personal or professional reference)

Name	
Home Phone	
Work Phone	
Email	

Application deadline: 5:00 p.m. January 9, 2017

Return application to: Hilary Nichols, Seattle Department of Neighborhoods
in person: Seattle City Hall, 600 4th Ave, 4th Floor, Seattle WA 98104
mail: Seattle City Hall, 600 4th Ave, 4th Floor, Seattle WA 98104
e-mail: PACE@seattle.gov
fax: 206-233-2759

It is the policy of Seattle Department of Neighborhoods to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.



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Tuition Assistance Request: Winter 2017

The policy of PACE is to provide tuition assistance to those candidates who are accepted into the program and demonstrate a need for some level of financial assistance in order to participate in the program. A minimum contribution of \$25 is required from each participant. Award amounts are based on the number of requests received which qualify for assistance and the amount of funds available. Applications for assistance are confidential and have no bearing on the selection process.

Name _____

1. Amount you are contributing toward tuition: \$ _____ (minimum \$25 required)
2. Amount of tuition assistance requested: \$ _____
Total Tuition: \$ \$100
3. Describe your need for financial assistance briefly.

I confirm that the above information is a true account of my situation:

Signature

Print Name

Date

All information will be kept strictly confidential.



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