



The City of Seattle

## International Special Review District

Mailing Address: PO Box 94649, Seattle WA 98124-4649  
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ISRD 174/21

### MINUTES FOR THE MEETING OF TUESDAY November 23, 2021

Time: 4:30pm

Place: Remote Meeting

#### Board Members Present

Lizzy Baskerville

Matt Chan

Faye Hong

Tanya Woo

Andy Yip

#### Staff

Rebecca Frestedt

Melinda Bloom

#### Absent

Matt Fujimoto, Chair

Russ Williams

Andy Yip called the meeting to order at 4:30 pm.

#### **112321.1 APPROVAL OF MINUTES**

June 22, 2021

MM/SC/TW/MC 3:0:2 Minutes approved. Ms. Baskerville and Mr. Hong abstained

July 27, 2021

MM/SC/MC/FH 5:0:0 Minutes approved.

August 24, 2021

MM/SC/FH/MC 5:0:0 Minutes approved, as corrected

September 14, 2021

MM/SC/MC/TW 5:0:0 Minutes approved.

#### **112321.2 PUBLIC COMMENT**

There was no public comment.

**Administered by The Historic Preservation Program  
The Seattle Department of Neighborhoods**

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**BOARD BUSINESS**

Ms. Frestedt reviewed election procedures. She noted the period to receive nominations ended November 2, 2021. She said ballots were mailed to registered voters, accompanied by a self-addressed, stamped envelope. She said ballots were printed in English, Traditional Chinese, and Vietnamese. She explained that district residents Diane and Don King have been enlisted as tabulation monitors. She said new terms for elected board members begin in December.

She thanked all board members for their service on the board and noted the meeting would be the last for Messrs. Hong and Williams. She thanked them for their service during an odd time and at a time when board input was so important. She said that Ms. Baskerville and Mr. Fujimoto were mayoral appointments with Ms. Baskerville's term ending December 2022 and Mr. Fujimoto's ending December 2021. She said that Mr. Fujimoto will continue to service through the end of January. She said she would post for his position following the election to reduce confusion.

Ms. Baskerville asked if not elected, could the nominees be considered for mayoral appointment.

Ms. Frestedt said they could submit a resume and letter of interest, but would need to have the listed qualifications in order to bring technical expertise to the board.

Mr. Yip noted there is only one meeting in December. He thanked Mr. Hong, who was not running for a second term, for his generosity to serve.

Mr. Hong said forty years ago the district was smaller and it was possible to get projects into the review and approval path more quickly. He said he was amazed to find when he was elected that the district encompasses such a large territory. He spoke about the timing of the review and approval process and noted that it seems to take longer.

Ms. Frestedt thanked Mr. Hong for sharing his observations. She said the district boundaries have expanded twice since 2011. She said new development in the core impacts the board and scope of applications.

Mr. Hong said perhaps the present boundary is too big or that larger staff is needed.

Ms. Frestedt said that as part of the pandemic response, City Council authorized Historic Preservation Staff to review administratively smaller applications like antennas, cameras, lights and signs. She said there is exploration within the City of potentially making administrative review of smaller projects permanent; it could eliminate some steps in the Certificate of Approval process. She said the application process now goes through the Seattle Services Portal online which allows easier tracking and helps to create greater continuity of the process between Historic Preservation and SDCI.

Mr. Yip said there is more new construction and more public interest. He suggested another assistant for ISRD staff.

Ms. Frestedt said that the City budget was just approved and more staff was not included. She said that community members could share their comments about increased staffing with Department staff and/or elected officials.

Mr. Yip asked when the budget would be approved.

Ms. Frestedt said Thanksgiving week.

Mr. Hong asked to whom he should address his comments.

Ms. Frestedt said DON director, Andres Mantilla, or City Council. She said comments do not fall on deaf ears.

**Adjourn      5:06 pm**

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