C**ity of Seattle Request for Proposal #DIT 130071**

**Cable Franchise Renewal – Community Needs Assessment**

**Addendum One**

**05/31/13**

The following is additional information regarding Request for Proposal DIT 130071 released on May 15, 2013. This addendum includes both questions from prospective proposers and the City’s answers, and revisions, if any, to the RFP. This addendum is hereby made part of the RFP and therefore the information contained herein shall be taken into consideration when preparing and submitting a proposal.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item # | Date Received | Date Answered | Vendor’s Question | City’s Answer | RFP Revisions |
| 1 |  | 5/31/13 |  |  | The time for submittal of questions to the City has been extended to:**Monday, June 3, 2013**The time for the City to publish changes to the RFP and answers to questions has been extended to:**Tuesday, June 4, 2013** |
| 2 | 5/30/13 | 5/31/13 | RFP Section 7.2 “Develop Questions for Community Meetings, Telephone and On-Line Surveys,” does the Consultant’s scope include conducting the meetings, telephone and on-line surveys?  | No.  |  |
| 3 | 5/30/13 | 5/31/13 | RFP Section 7.4 “Prepare Draft Final Report,” does the Consultant’s scope include compiling the results of the community meetings, telephone s and on-line surveys? | The City will compile the results of the community meets and telephone surveys. The Consultant will assist in compiling the results of the on-line surveys. |  |
| 4 | 5/30/13 | 5/31/13 | RFP Section 7.4 “Prepare Draft Final Report,” does the Consultant’s scope include analyzing the results of the community meetings, telephone s and on-line surveys?  | Yes.    |  |
| 5 | 5/30/13 | 5/31/13 | Is the methodology for surveying (telephone and on-line) open to discussion and possible consideration of alternative data collection methods?  | Yes. This type discussion would be held with the Successful Consultant.  |  |