



**City of Seattle**  
**Seattle Department of Neighborhoods**  
 Stella Chao, Director

**Immigrant and Refugee Advisory Board**  
**June Meeting Minutes**

Venue: City Hall Room 370  
 Date: June 9, 2010  
 Time: 6:00 to 8:00 PM

**Attendance:**

- *Board Members:* Andrea Caupain, Shankar Narayan, Jesus Rodriquez, Magdaleno Rose-Avila, Yasemin San, Muhamed Qatrani,
- *City Staff:* Roxana Norouzi (DON), Yemane Gebremicael (DON)

**Next Meeting Info:** Wednesday July 7, 2010 at City Hall-Snack Halima Dahir

**July Action Items**

Date	Item	Who	Completed	Comments
6/9/10	Prepare budget presentations for committees and mayor	Leno to convene Jesus, Alaric, Stella, Yemane		
6/9/10	Meet with Mayor about Arizona executive order and other priorities	Shankar to convene with Lesley, Leno, Paulina		Send email to Shankar
6/9/10	Ad hoc subcommittee to create and send mandates to city	Ad Hoc subcommittee (Alaric, Cherry, Jesus)		
6/9/10	Schedule NCI to present at board meeting	Yemane		
6/9/10	Send summary of the I&R work plan and talking points to board for feedback and finalization	Yemane with Jesus and Leno		send feedback by 6/23/10
6/9/10	Arrange presentation for South Park Bridge Closure	Paulina		
6/9/10	Board members to send preliminary list of contacts to add to directory	Jesus to convene All board members		
6/9/10	Resend board accomplishments compiled at retreat to board	Yemane/Roxana		
6/9/10	Plan celebration for board	Yemane/city staff		
6/9/10	send subcommittee mandates document to board members	Yemane/City staff		
6/9/10	Create summary of city council members committees	Yemane/City Staff		
6/9/10	schedule meeting with OIR federal lobbyist	Shankar to schedule Yasmin, Shankar and Jesus to attend mtg		
6/9/10	Update presentation protocol with suggestions from board	Paulina/Halima		



**Update on May Action Items:**

<b>Item</b>	<b>Who</b>	<b>Completed</b>	<b>Comments</b>
Resend budget letter to Board	Roxana	Completed	Board sent letters and received responses from council members
Write letter endorsing Arizona boycott	Shankar, Jesus	Completed	
Research city legislation options i.e. resolution, executive order, ordinance	Shankar	Completed	
Prepare budget presentations for committees	Leno, Cherry, Jesus Alaric, Stella, Yemane	Pending	
Meet with Mayor about Arizona executive order and other priorities	Leno, Paulina, Shankar and Lesley	Pending	
Update presentation protocol with suggestions	Paulina/Halima	Completed	
Send subcommittee mandates to city	City subcommittee	Completed by city and federal/state subcommittee	Still need mandates for ad hoc committee
Review I&R website and update bios	All board members	Completed	
Contact NCI to respond regarding outline and presentation at subcommittee meeting	City policy subcommittee	Pending	<b>Schedule to come to present to board meeting</b>
Create summary of the I&R work plan and talking points for I&R board	Jesus and Leno	Pending	Yemane to send to all board members for feedback by 6/23/10
Arrange presentation for South Park Bridge Closure	Paulina	Pending	Follow up with Paulina about presentation

**Brief Summary:** The meeting convenes with the board recognizing that quorum is not established for the meeting and all voting will be postponed until the July meeting. The status of the May action items are updated and the board members check in on several issues including the meeting with Seattle’s Office of Intergovernmental Relations (OIR), update on the Arizona Boycott and the search for the new police chief. The protocol for meeting presentations is reviewed with the board and suggestions are given. The board checks in about the status of subcommittees and the need for a mandate from the ad-hoc subcommittee. The board discusses possibly hosting an event to celebrate the accomplishments of the board.

**Agenda Items:**

*Housekeeping*

- Quorum is not established for meeting
  - Voting will be put on hold until July meeting
- May meeting minute approval tabled until July

*Announcements*

- Packets available for *Yes on 1098 initiative* for more progressive tax structure in WA state
  - Encourage board members to gather signatures to get this on ballot

### *May Action Items Update*

- See above

### *Office of Intergovernmental Relations (OIR) Follow Up*

- Shankar met with Marco Lowe lobbyist with OIR
  - He encouraged board to go directly to federal lobbyist to state I&R concerns
  - Shankar will schedule meeting with OIR federal lobbyist to discuss extension of refugee benefits
    - Jesus, Shankar, Muhamed and Yasemin will attend meeting

### *Updates Re: Arizona Boycott*

- Suggestion to create standard I&R letter to send out when anti-immigrant legislation is presented in various governments
- Another strategy is to create list of contacts to extend reach of advocacy efforts
  - Board would like to put together directory of advocates for immigrant rights
  - Ask board members to send preliminary list of contacts to add to directory
    - Jesus will take lead on this

### *Police Chief Search*

- One candidate dropped out of race for police chief
- Mayor's office is looking for feedback from community about next police chief
  - Board could look into possibly supporting remaining candidates: Davis or Diaz
  - Board discusses which candidate to endorse as there is not a lot of info about the background of each candidate
    - Determined that board will not come to consensus but individual board members should reach out to city and give feedback regarding police chief

### *Protocol for Presenters*

- Draft was received from Paulina and Halima. Suggestion for additions include:
  - Determine meeting goals and send to presenters in advance so they can be prepared for meeting
    - Chairs will take lead on this and send agenda to presenters
  - Add info on how protocol will differ based on whether board members are meeting with city council members or if presenters come to meeting
- Board requests that city staff make summary of city council members and some bullets regarding the committees they serve on for board members to review prior to meeting

### *Review Subcommittee Mandates*

- City and state/federal subcommittees have sent mandates which are posted on website
  - Ad-hoc subcommittee still needs to submit mandates
  - Request to send subcommittee mandate document to board members
- Question raised about what happens to the subcommittees that have been eliminated such as outreach, cultural competency etc.
  - Concern that the city continues to implement these areas but I&R is not giving input since subcommittees have been eliminated

- Input that these areas are captured in new subcommittees
- RSJI must take the lead on these areas and continue to push this forward and I&R needs to also continue monitoring
  - Ad hoc subcommittee can potentially pick up these pieces

### **I&R Board History**

- Question about how long board has been in existence
  - January 2008 board was implemented
- Suggestion to have a celebration for the accomplishments of the board
  - Request to resend board accomplishments compiled at retreat to board
  - Ask city staff to look into planning this (i.e. space, refreshments, invites) and get back to board

### **Meeting Adjourned**