



City of Seattle  
Edward B. Murray, Mayor

**Human Services Department**  
Catherine Lester, Director

March 31, 2016

To All Interested Parties:

I am pleased to announce the availability of up to \$628,000 of Seattle General Funds for youth mental health counseling services. Services can include individual, group, family and Lesbian, Gay, Bisexual, Transgender and Questioning (LGBTQ) counseling; and care coordination for youth and their families. Participants must be 11 – 21 years old, live within Seattle city limits or are attending Seattle Public Schools, are Medicaid ineligible, or lack medical insurance or sufficient medical coverage for treatment. The priority communities are youth of color, LGBTQ, immigrant and refugee, homeless/unstably housed and/or low income youth. This funding will target Black/African American, Hispanic/Latino, Native American, and/or Asian/ Pacific Islander youth as the focus populations. Funding awards will be made for the period of January 1, 2017 to December 31, 2017. Contracts after the initial period will be contingent upon successful performance and funding availability.

The Youth Mental Health Counseling Services Request for Proposal (RFP) guidelines and application documents define investment results, program requirements, and the process for application submission and selection. Please plan to attend an information session(s) listed below to review the RFP and ask questions. Please bring a paper copy of the RFP as no copies will be provided during the information sessions.

Date	Time	Location
Monday, April 11, 2016	2:30 p.m. to 4:00 p.m.	Seattle Public Library – Columbia Branch Meeting Room 4721 Rainier Avenue South, Seattle, WA 98118

This RFP is an open and competitive process. Completed application packets are due by 12:00 p.m. on Thursday, May 12, 2016. Applications may be submitted electronically via HSD's Online Submission System at: <http://web6.seattle.gov/hsd/rfi/index.aspx>. Alternately, an original application packet may be hand-delivered to: Seattle Human Services Department, Request for Proposal – Youth Mental Health Counseling Services, ATTN: Tan Mei Teo, 700 5<sup>th</sup> Avenue, Suite 5800 (58<sup>th</sup> floor) or mailed to: Seattle Human Services Department, Request for Proposal Youth Mental Health Counseling, ATTN: Tan Mei Teo, P.O. Box 34215, Seattle, WA 98124-4215.

Copies of this RFP may be downloaded from: <http://www.seattle.gov/humanservices/information-for-grantees>. If you would like to receive a copy of the RFP in the mail or by e-mail, please contact Tan Mei Teo at (206) 386-1142 or by email at [tan-mei.teo@seattle.gov](mailto:tan-mei.teo@seattle.gov).

Sincerely,



Jason Johnson, Deputy Director  
Human Services Department