



City of Seattle  
Edward B. Murray, Mayor

**Human Services Department**  
Catherine Lester, Director

March 14, 2016

To All Interested Parties:

I am pleased to announce the availability of up to \$2,000,000 of General Fund funding for Capital Improvements for Community Health Care Facilities, to increase the capacity and quality of medical services for lower-income persons and families who are uninsured or covered under Medicaid. This Request for Proposals (RFP) is open to Federally Qualified Health Centers (FQHCs) which includes all organizations receiving grants under Section 330 of the Public Health Service Act (PHS) and FQHC Look-Alikes (organizations that meet PHS Section 330 eligibility requirements, but do not receive grant funding). Funding awards will be made for the period of June 1, 2016 to June 30, 2018.

The Community Health Care Facilities RFP Guidelines and Application documents define investment results, program requirements, and the process for application submission and selection. Please plan to attend the information session listed below to review the RFP and ask questions. Please bring a paper copy of the RFP as no copies will be provided during the information sessions.

Date	Time	Location
Wednesday, March 23, 2016	2:00 p.m. – 3:30 p.m.	Jefferson Community Center 3801 Beacon Ave S. Seattle, WA 98108

This RFP is an open and competitive process. Completed application packets are due by 4:00p.m. on Monday, April 11, 2016. Applications may be submitted electronically via HSD's Online Submission System at: <http://web6.seattle.gov/hsd/rfi/index.aspx>. Alternately, an original application packet may be hand-delivered to: Seattle Human Services Department, RFP – Community Health Care Facilities, ATTN: Michael Look, 700 5<sup>th</sup> Avenue, Suite 5800 (58<sup>th</sup> floor) or mailed to: Seattle Human Services Department, RFP – Community Health Care Facilities, ATTN: Michael Look, P.O. Box 34215, Seattle, WA 98124-4215.

Copies of this RFP may be downloaded from: <http://www.seattle.gov/humanservices/information-for-grantees>. If you would like to receive a copy of the RFP in the mail or by email, please contact Michael Look at (206) 615-1717 or by email at [Michael.Look@seattle.gov](mailto:Michael.Look@seattle.gov).

Sincerely,

Catherine Lester, Director  
Human Services Department

Human Services Department  
700 Fifth Avenue, Suite 5800  
PO Box 34215  
Seattle, Washington 98124-4215

Tel (206) 386-1001  
Fax: (206) 233-5119  
TDD: (206) 233-2778  
[www.seattle.gov/humanservices](http://www.seattle.gov/humanservices)  
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