

March 1, 2019

To All Interested Parties:

I am pleased to announce the availability of up to \$4,198,464 of General Funds and Sweetened Beverage Tax Funds for the **2019 Food and Nutrition Request for Proposal (RFP)**. Funding awards will be made for the period of January 1, 2020 to December 31, 2020. Contracts after the initial period will be contingent upon successful performance and funding availability.

The **2019 Food and Nutrition RFP Guidelines and Application** documents define investment results, requirements, and the process for application submission and selection. Please plan to attend one of the two information session(s) listed below to review the RFP and ask questions. Please bring a paper copy of the RFP as no copies will be provided during the information session(s).

Date	Time	Location
Monday, March 11, 2019	10:00am – 11:30am	2100 Building, Community Rooms A and B 2100 24 th Avenue South Seattle, WA 98144
Tuesday, March 12, 2019	2:00pm – 3:30pm	Green Lake Library, Meeting Room 7364 East Green Lake Drive North Seattle, WA 98115

This RFP is an open and competitive process. Completed application packets are due by 12:00 p.m. (noon) on **Thursday, April 11, 2019**. Applications may be submitted electronically via HSD's Online Submission System at: <http://web6.seattle.gov/hsd/rfi/index.aspx>. Alternately, an original application packet may be hand-delivered to: Seattle Human Services Department, Request for Proposal – 2019 Food and Nutrition ATTN: Natalie Thomson, 700 5th Avenue, Suite 5800 (58th floor) or mailed to: Seattle Human Services Department, Request for Proposal – 2019 Food and Nutrition, ATTN: Natalie Thomson, P.O. Box 34215, Seattle, WA 98124-4215.

Copies of this RFP may be downloaded from: <http://www.seattle.gov/humanservices/funding-and-reports/funding-opportunities>. If you would like to receive a copy of the RFP in the mail or by email, please contact Natalie Thomson at (206) 684-0840 or by email at natalie.thomson@seattle.gov.

Sincerely,



Audrey Buehring, Deputy Director
Human Services Department