City of Seattle

SITE JOURNAL

Encampment Response Team

SITE JOURNAL CONTENTS

- Completed Site Journal
- Exhibit A: Site Inspection Photos
- Exhibit B: Site Posting Photos
- Exhibit C: Outreach Report
- Exhibit D: Clean Up & Storage Photos
- Exhibit E: Storage Detail

A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the G:\FAC\Encampments\Encampment clean ups directory.

Site: 4th Ave under Yesler **Date of First Inspection:** 04-19-18

Site Address: 4th Ave under Yesler **Date of Clean-Up:** 4/25/2018

Inspection By: Laura Beck & August Drake-Ericson **SERIS #** 227-11

Referred By: **L Beck** **Photos to FAS?** ☒ Yes ☐ No

SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
04-19-18	14	3	4	0	21
04/25/2018	8	1	2	0	11

SITE CHARACTERISICS

Park	☐ Yes	☒ No
Sidewalk	☒ Yes	☐ No
Within 50ft of a water body or wetland	☐ Yes	☒ No
Roadway	☒ Yes	☐ No
Within 50ft of a Guardrail	☐ Yes	☒ No
Heavy Traffic	☒ Yes	☐ No
Near Industrial Zone	☐ Yes	☒ No
Forested Area	☐ Yes	☒ No
Play Area	☐ Yes	☒ No
Rented Area	☐ Yes	☒ No
Slope	☐ Yes	☒ No
Slide Zone	☐ Yes	☒ No
Fire	☐ Yes	☒ No
Other:	☐ Yes	☒ No
Other:	☐ Yes	☒ No
Other:	☐ Yes	☒ No
TOTAL COUNT:	3	

HEALTH CONDITIONS

Disorganized	☒ Yes	☐ No
Garbage/Bagged	☒ Yes	☐ No
Garbage/Loose	☒ Yes	☐ No
Garbage/Bulky Items	☒ Yes	☐ No
Garbage/Metal	☒ Yes	☐ No
Human Waste	☒ Yes	☐ No
Rats/Mice	☐ Yes	☒ No
Hazardous Materials	☐ Yes	☒ No
Falling Tree or Limbs	☐ Yes	☒ No
Chemical Waste	☐ Yes	☒ No
Fires	☐ Yes	☒ No
Criminal Activity	☐ Yes	☒ No
Weapons	☐ Yes	☒ No
Open Alcohol	☐ Yes	☒ No
Sharps	☐ Yes	☒ No
Property Damage	☐ Yes	☒ No
TOTAL COUNT:	6	

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- General Photos of the Encampment
- Photos of Individual Tents
- Debris Fields
- Obstructions or Hazards
- Vehicles/RVs /License Plates

NAVIGATION TEAM ASSESSMENT

☒ Full Encampment Clean Up	☐ Obstruction Removal	☐ Hazard Removal	☐ Cleared by scheduled contractors- FAS
	☐ Tent on side walk	☐ Safety of Occupant	
	☐ Blocking intended use of facility	☐ Safety of other near and around camp	☐ Remand to SPU

PRE-JOB SITE ASSESSMENT & INSTRUCTIONS

			Specifications/Notes
Uneven Terrain (Fall Protection Required)	☐ Yes	☒ No	
Waste Hauling to Dump	☒ Yes	☐ No	
Waste Hauling to Other Location	☒ Yes	☐ No	

SPU ASSESSMENT & INSTRUCTIONS	Date	Requirements:
☐ Litter removed -area more than 20 feet from active camp		☐ Field Coordinator accessed
☐ Illegal Dumping -Encampment Related Trash		

B. RESOURCE PLANNING

SITE CREW ASSESSMENT *of* FIELD CONDITIONS

JOB SITE INSTRUCTIONS

			Specifications/Notes
Fall Protection Required	☐ Yes	☒ No	
Waste Hauling to Dump	☒ Yes	☐ No	
Waste Hauling to Other Location	☐ Yes	☒ No	
Vegetation Pruning	☐ Yes	☒ No	
Biohazard Waste	☒ Yes	☐ No	

EXTERNAL CONTRACTORS	Total	Description
Number of Labor Crew Involved	3	Cascadia
Number of Hazmat Crew Involved	1	
Number of Truck Drivers Approved	1	
Number of Full Time Days On-site Approved	0	
Number of Partial Days On-site Approved	1	
Total Hours Approved	4	

INTERNAL CLEAN UP TEAMS	Total	Description
Number of Heavy Teams	0	
Number of Light Teams	1	Parks with packer support
Number of Full Time Days On-site Approved	0	
Number of Partial Days On-site Approved	1	
Total Hours Approved	4	

STAGING LOCATION

Date: 04/25/2018 **Time:** 0900 **Location:** 4th and Yesler (under bridge)

C. PRE-CLEAN UP ACTIVITIES

EXHIBIT B: SITE POSTING PHOTOS

☒ **Regular Encampment Clean-up:** 72-hour Notice
☐ **Obstruction or Hazard Clean-up:** Notice of Immediate Removal

- Cross Street Signs
- General Photos of the Encampment
- Postings on Individual Tents
- Postings within the Vicinity
- Documentation of the Actual Obstruction or Hazard

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

EXHIBIT C: OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Date	Day of Week	Type	Location	Male Outreach	Female Outreach	Non-specific Gender	Total Number of People Contacte
4/6/2018	Thursday	Outreach	4th Ave under Yesler Way	0	0	0	**0**
4/9/2018	Monday	Outreach	4th Ave under Yesler Way	2	0	0	**2**
4/16/2018	Thursday	Outreach	4th and Yesler	0	1	0	**1**
4/19/2018	Thursday	Outreach	4th and Yesler under bridge	7	2	0	**9**
4/19/2018	Thursday	Outreach	4th Ave under Yesler Way	7	2	0	**9**
4/20/2018	Friday	Outreach	4th and Yesler	4	1	0	**5**
4/20/2018	Friday	Outreach	4th Ave under Yesler Way	4	1	0	**5**
4/23/2018	Monday	Outreach	4th and Yesler	6	2	0	**8**
4/23/2018	Monday	Outreach	4th and Yesler	6	2	0	**8**
4/23/2018	Monday	Outreach	4th Ave under Yesler Way	6	2	0	**8**
4/23/2018	Monday	Outreach	4th and Yesler	5	0	0	**5**
4/24/2018	Tuesday	Outreach	4th and Yesler under bridge	5	5	2	**12**

D. DAY OF CLEAN-UP

For **regular encampment clean-ups**, all checklist items must be marked "Yes" at the start time of the event in order proceed with the clean-up. If for any reason the of the following questions are answered "No" – **the Field Coordinator must immediately halt the clean-up activities.** Hazard and Obstruction clean-ups are excluded from this.

FIELD COORDINATOR Laura Beck

CHECKLIST *for* ENCAMPMENT CLEAN UP

Notice posting is 72 hours in advance of cleanup (Date:)	04/19/2018	☒ Yes	☐ No
Cleanup is occurring on date specified in notice		☒ Yes	☐ No
Outreach was provided before the cleanup (Date:)	04/24/2018	☒ Yes	☐ No
Outreach team is present at cleanup site		☒ Yes	☐ No
Personnel are ready to identify and collect belongings		☒ Yes	☐ No
SPD or WSP officers are present to support cleanup		☒ Yes	☐ No
Crew is present and ready to support cleanup		☒ Yes	☐ No

EXHIBIT D: CLEAN-UP PHOTOS

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G: Drive folder. This includes pictures of site conditions, tents, storage, and before/after photos.

- Cross Street Signs
- General Photos of the Encampment
- Photos of Tent ID Numbers
- Individual Tent Contents
- Photos of Storage Bin Contents
- After Photos

SITE OCCUPANCY DATA

Day of Clean-up	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
4/25/18	8	1	2	0	11

STORAGE SUMMARY

Total should equal total in Occupancy Data

TOTAL TENTS/STRUCTURES			
OWNER PRESENT Accepted Storage	0	ABANDONED TENT Content Storable	0
OWNER PRESENT Removed Tent	8	ABANDONED TENT Content Not Storable	1
OWNER PRESENT Removed tent but stored contents	0	ABANDONED TENT Storable	0
OWNER PRESENT Asked FC to Discard Tent	1	ABANDONED TENT Not Storable	1

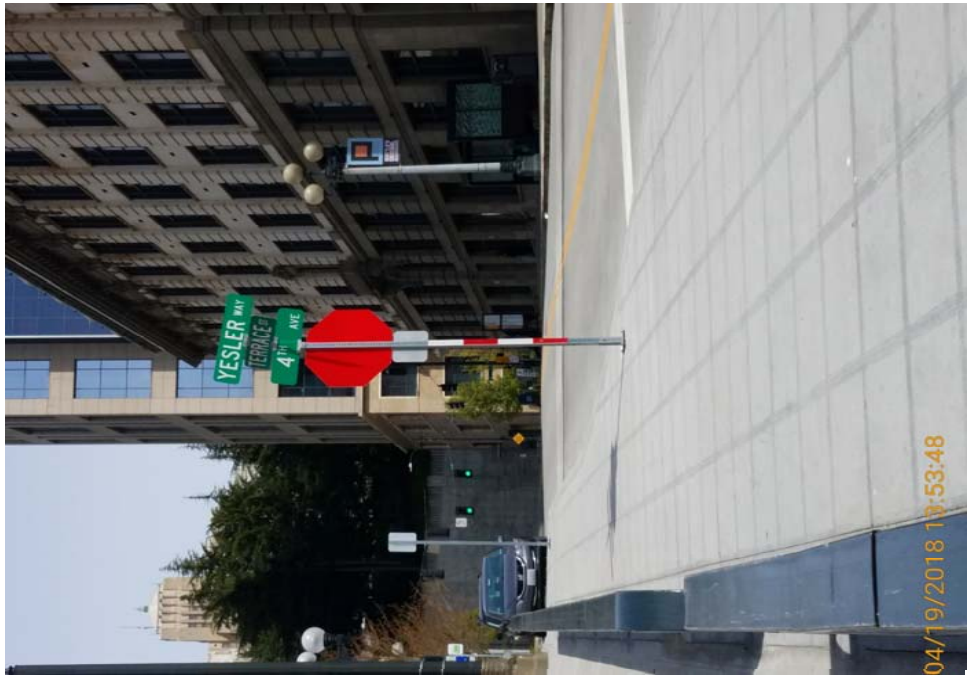
STORAGE TOTALS

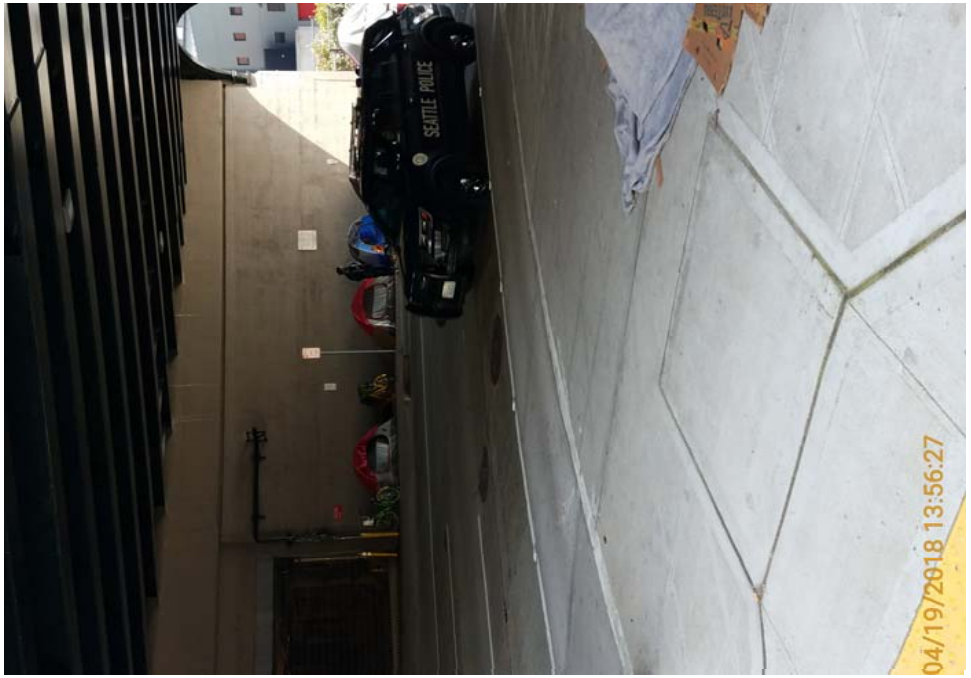
Number of Bins	Bikes	Large Luggage Items	Large Items
1	0	0	0

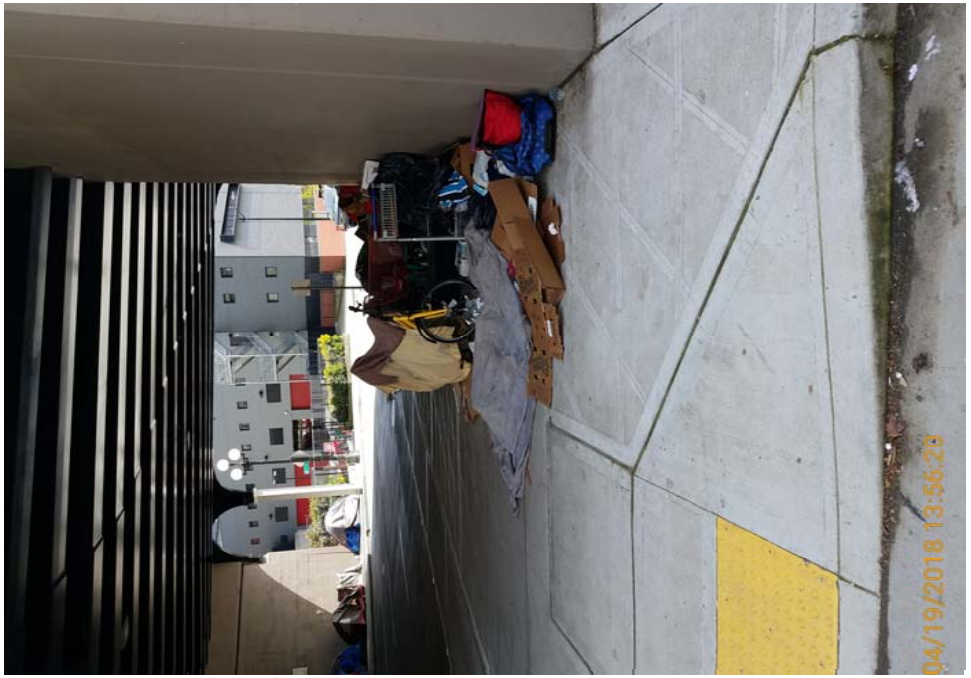
EXHIBIT E: STORAGE INFO

Field Coordinators are responsible for ensuring that we log information about each tent/structure that is at the clean-up site. This includes regular, obstruction and hazard clean-ups.

Exh A: Site Inspection Photos







04/19/2018 13:56:39

04/19/2018 13:56:41

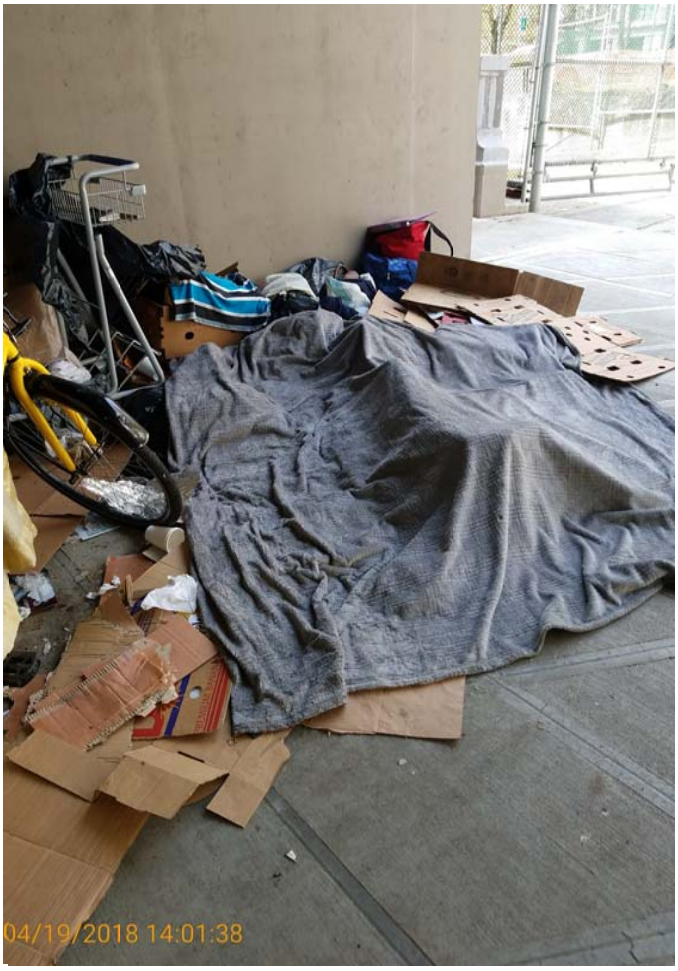
04/19/2018 13:56:44

04/19/2018 14:00:06

04/19/2018 14:00:13

04/19/2018 14:00:26

vitamins
peanut butter
pet food
04/19/2018 14:00:39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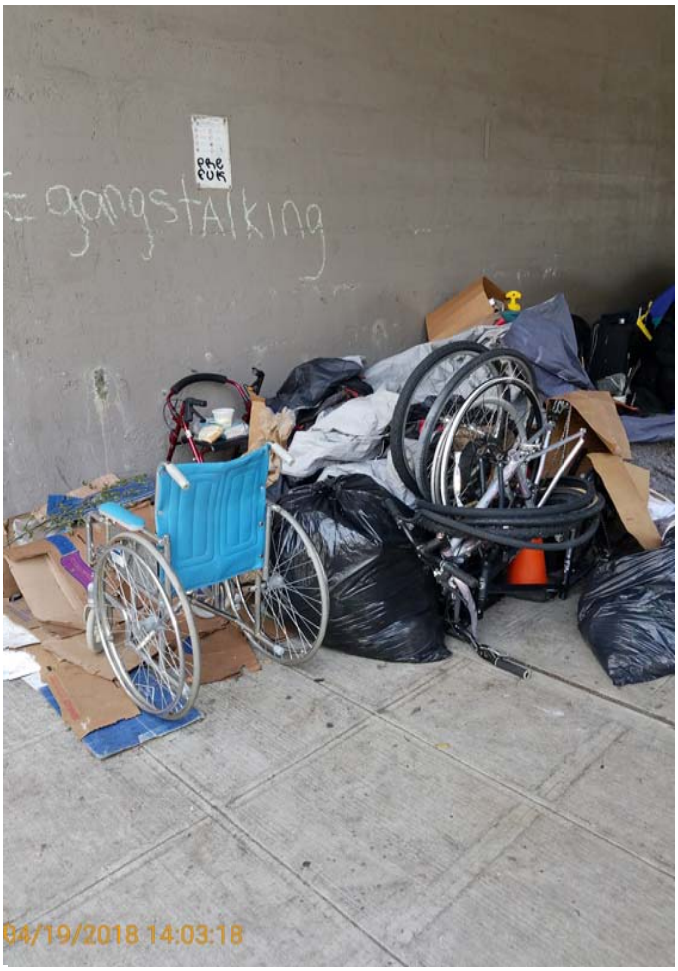
04/19/2018 14:03:12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04/19/2018 14:03:18

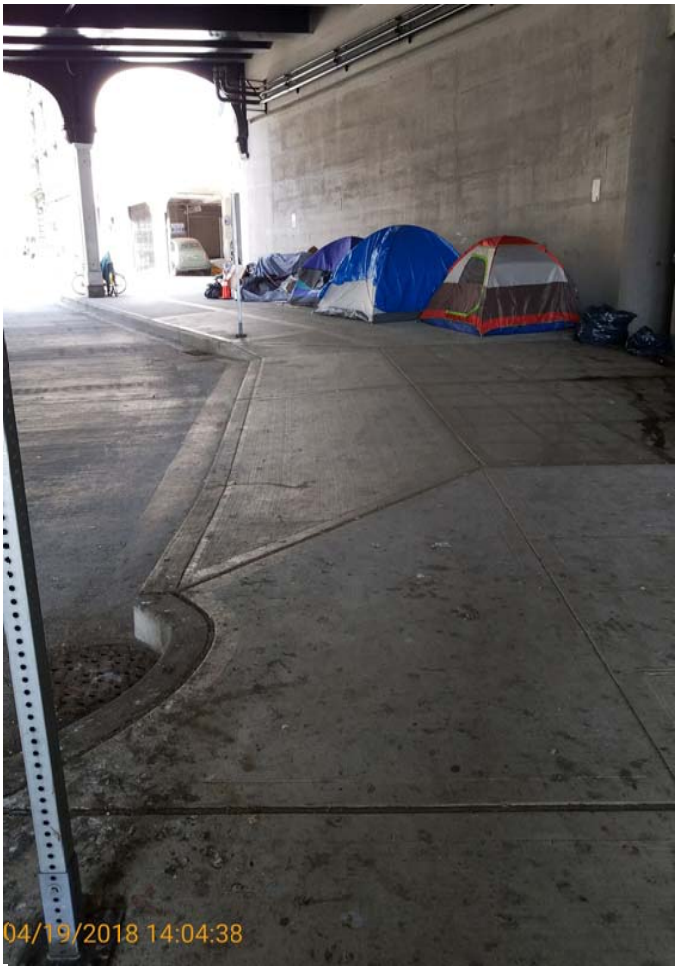
gangstalking
04/19/2018 14:03:21

WhiteStag
04/19/2018 14:03:52

04/19/2018 14:03:56

104 4th Ave SO.
04/19/2018 14:04:08

04/19/2018 14:04:15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04/19/2018 14:05:01

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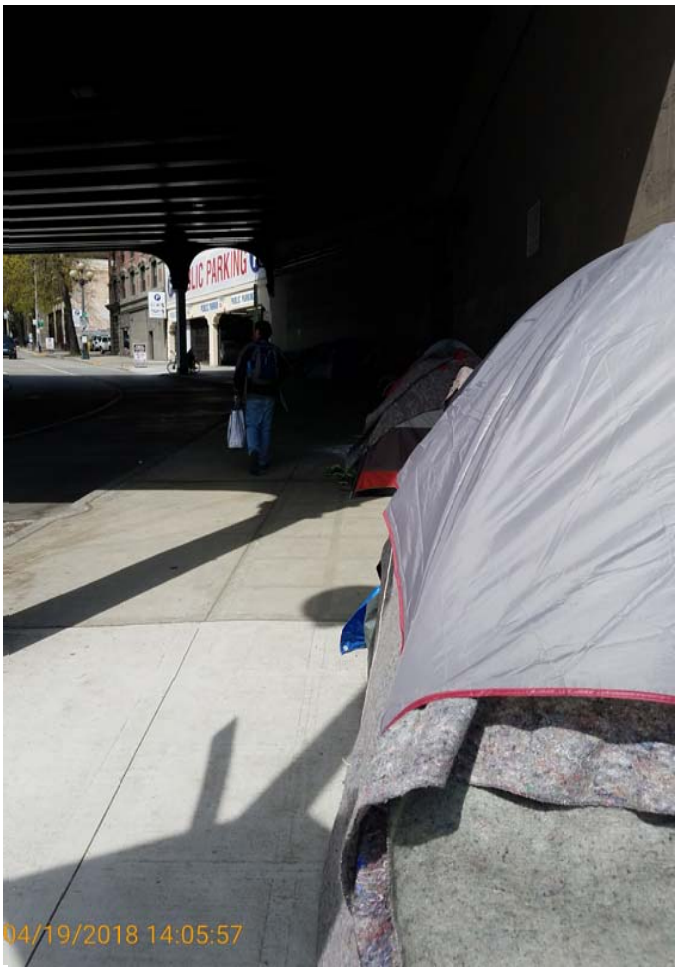
04/19/2018 14:05:20

04/19/2018 14:05:54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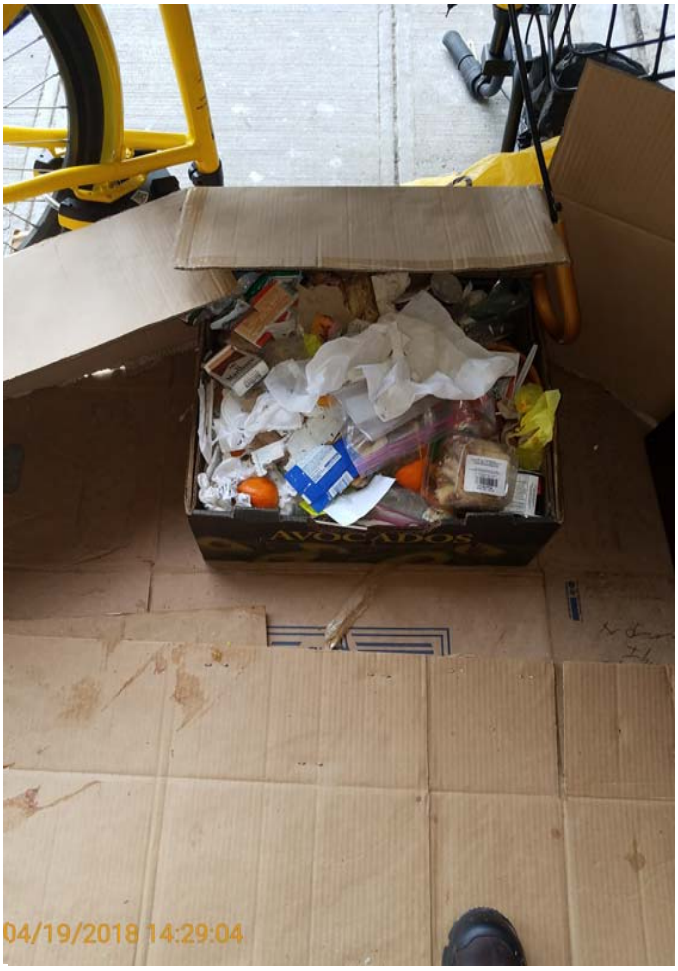

AVOCADOS
04/19/2018 14:29:04

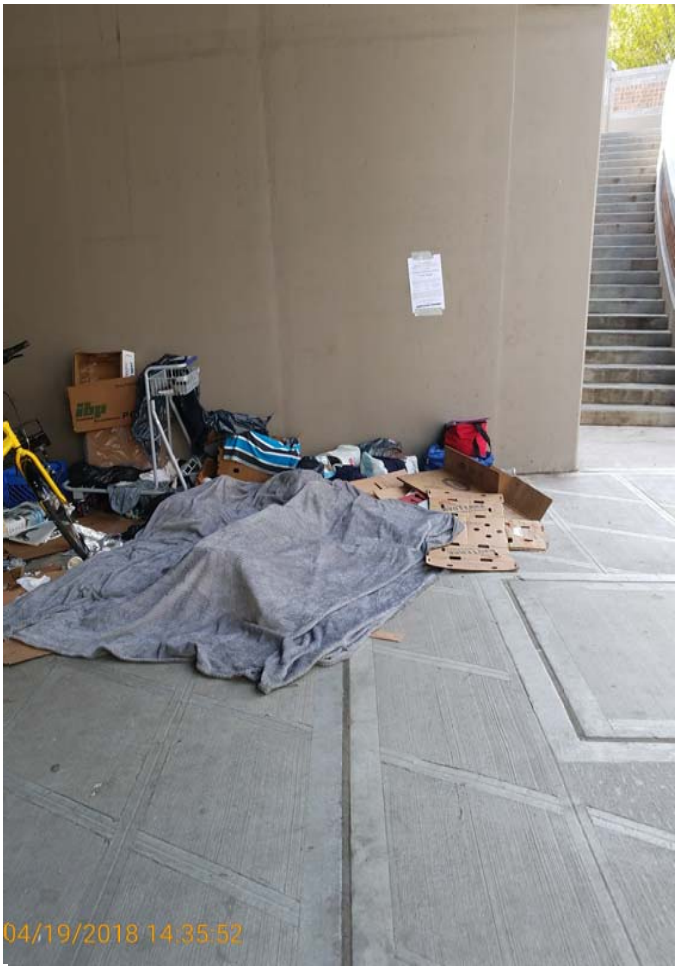
ibp
PORK
04/19/2018 14:31:49

ibp
PORK
04/19/2018 14:32:11

04/19/2018 14:33:13

Enoxaparin Sodium
Injection
04/19/2018 14:33:54

04/19/2018 14:34:51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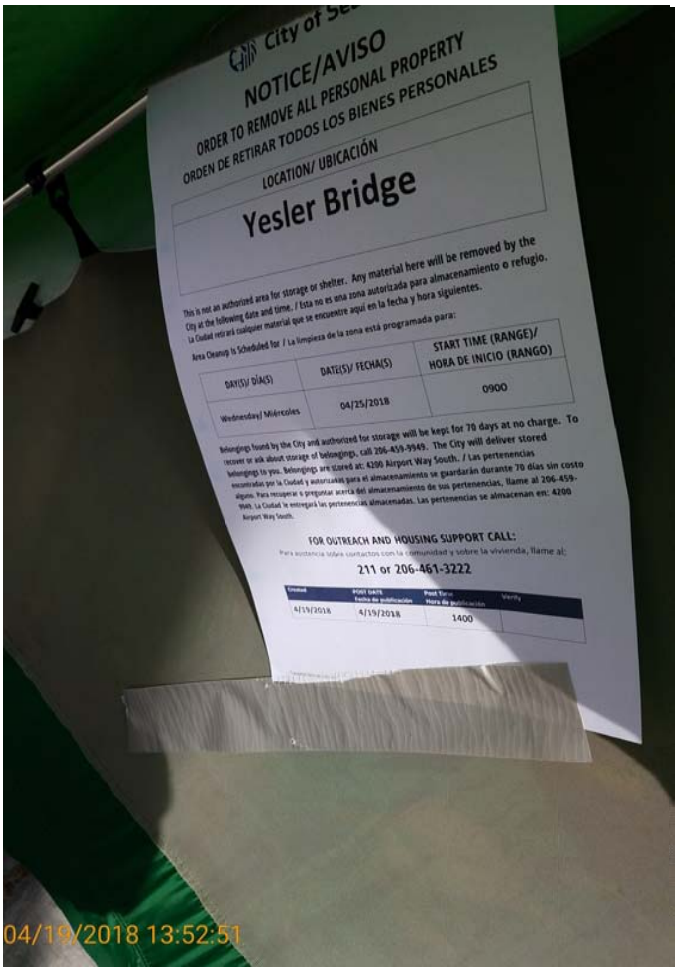
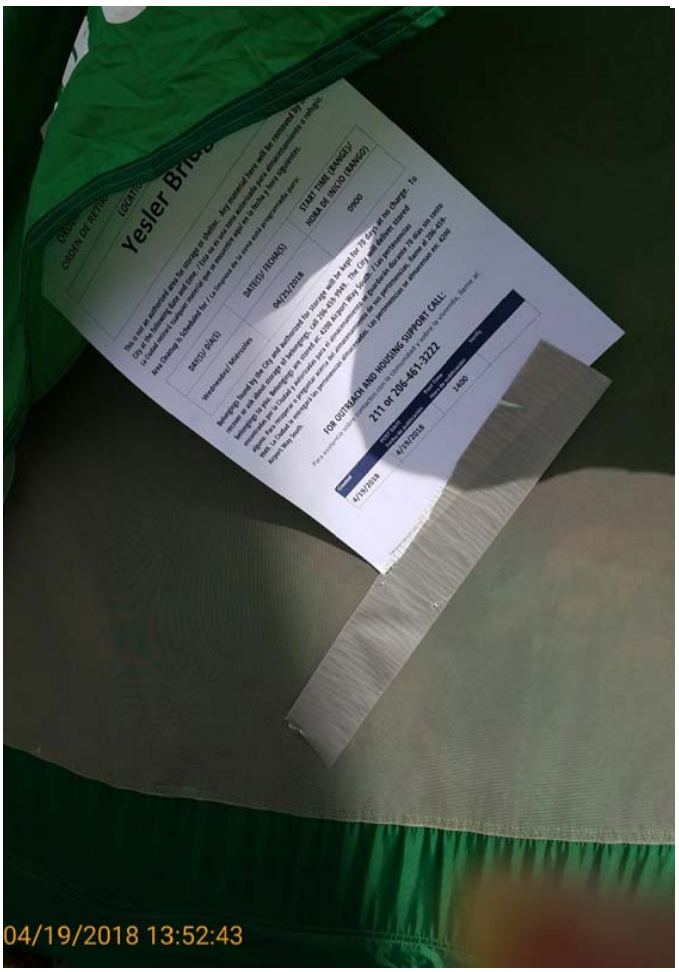
4TH AVE
04/19/2018 14:36:00

Exh B: Site Posting Photos

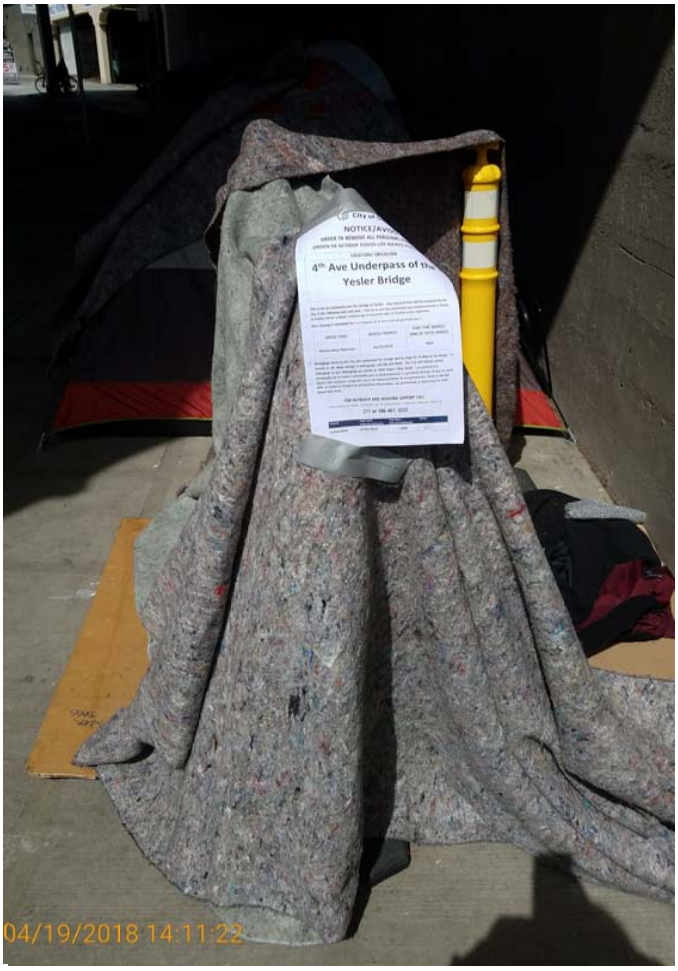




4TH AVE
PARK HERE
PUBLIC PARKING
04/19/2018 13:56:12

04/19/2018 14:09:00

4th Ave Underpass of the Yesler Bridge
04/19/2018 14:10:26


4th Ave Underpass of the Yesler Bridge
04/19/2018 14:11:22

04/19/2018 14:13:33

04/19/2018 14:14:23

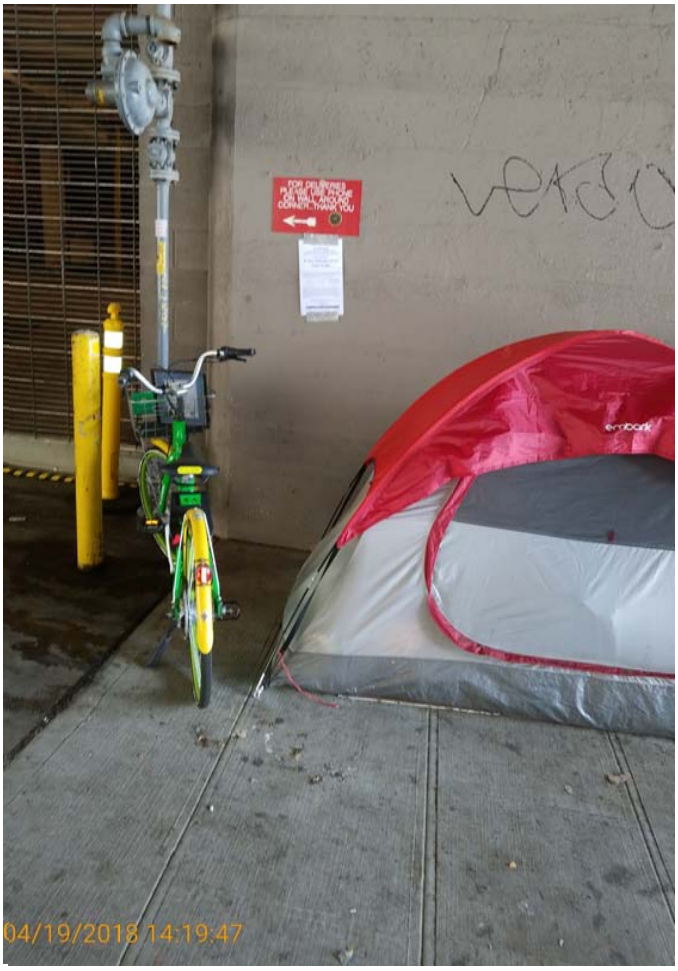
04/19/2018 14:15:24

04/19/2018 14:15:30

embark
04/19/2018 14:16:09

04/19/2018 14:16:53

04/19/2018 14:18:03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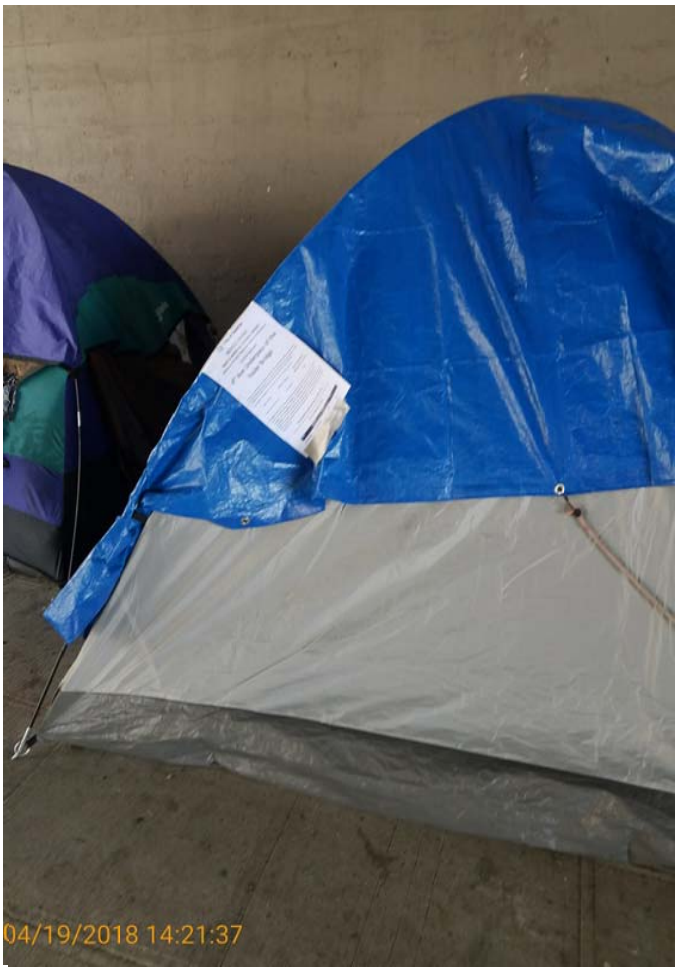
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04/19/2018 14:23:18

04/19/2018 14:26:19

google go
04/19/2018 14:26:28

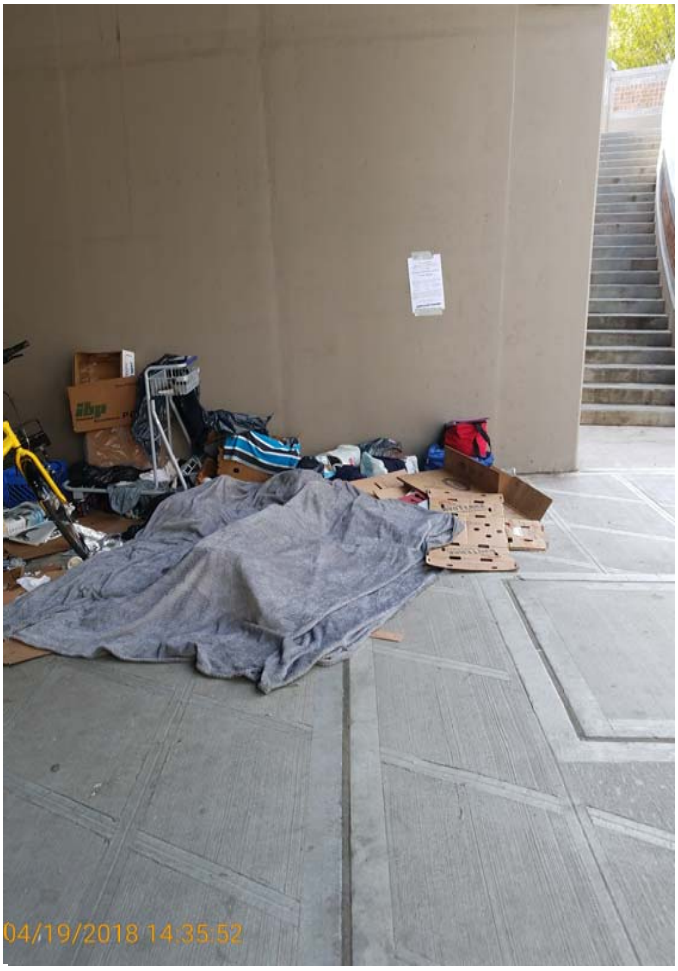
04/19/2018 14:29:12

"SALT THE FRIES"
FRENCH FRIED POTATOES
MAC FRIES
00004-849
04/19/2018 14:31:07

04/19/2018 14:33:04

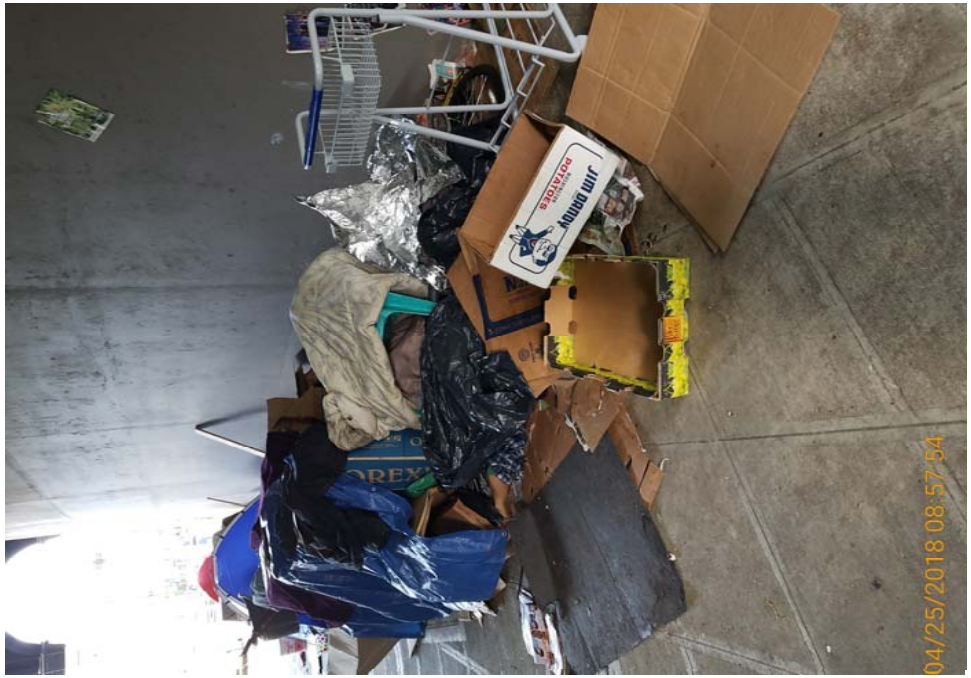
04/19/2018 14:34:09

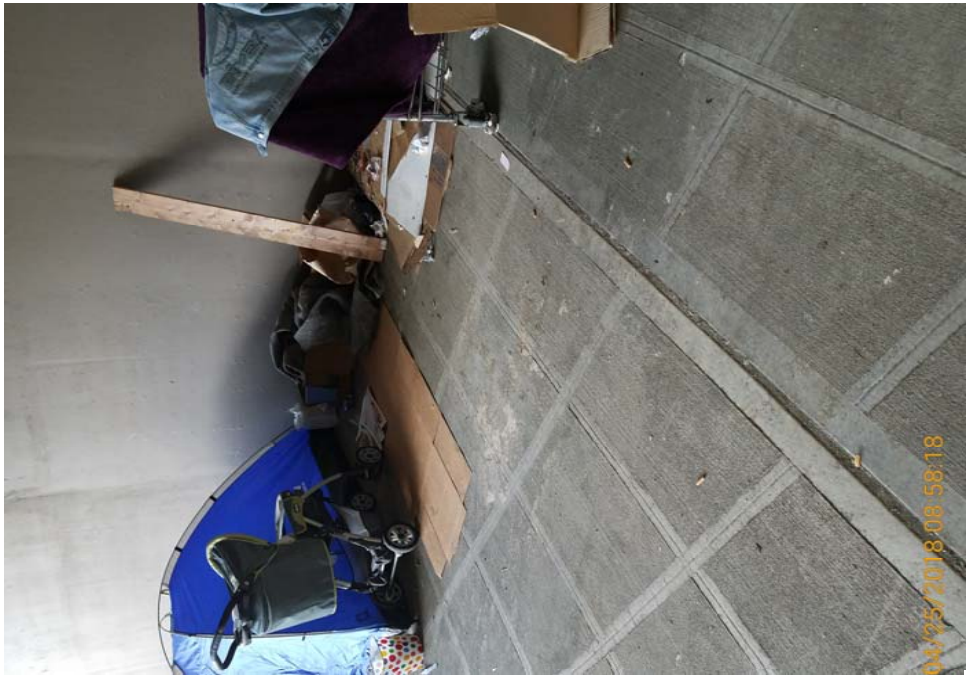
04/19/2018 14:34:51

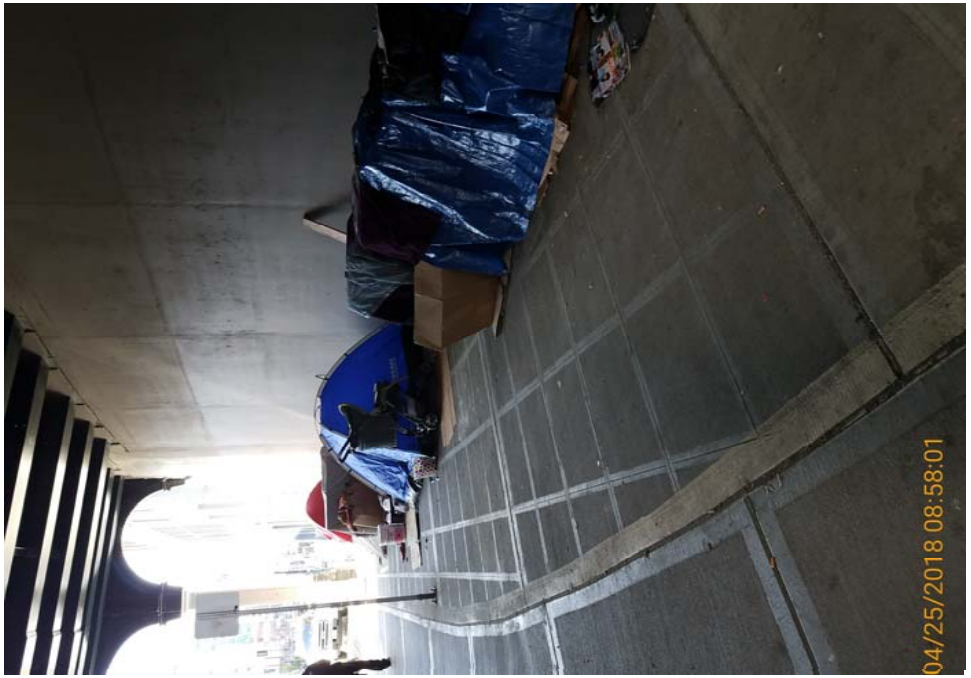

04/19/2018 14:35:52

TERRA
4TH AVE
ST
04/19/2018 14:36:00

Exh D: Clean Up & Storage Photos







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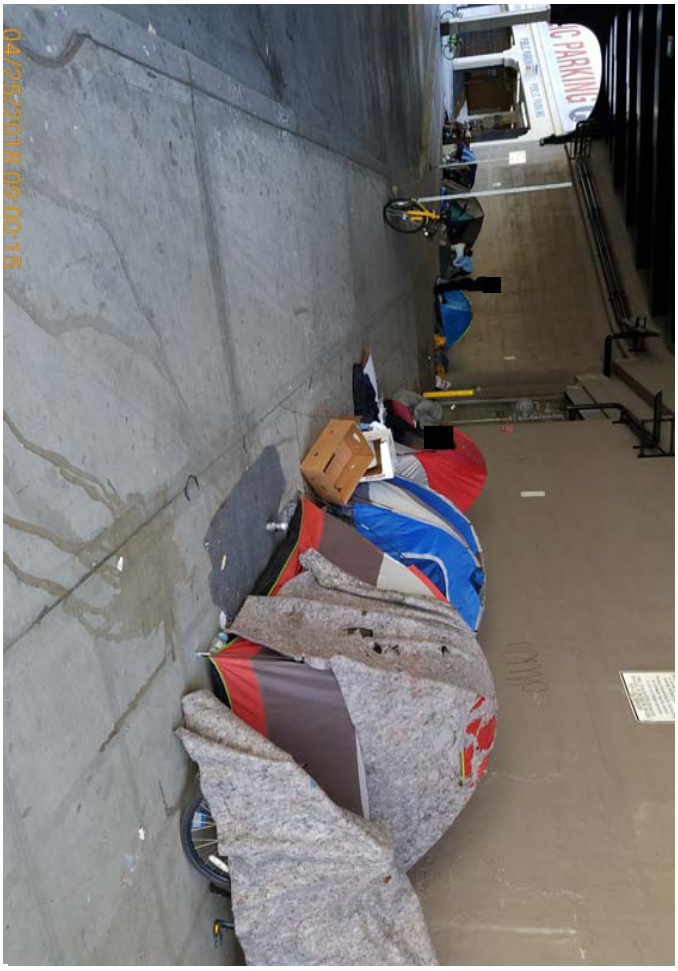
04/25/2018 08:58:41


04/25/2018 09:00:15

04/25/2018 09:00:18

04/25/2018 09:00:20

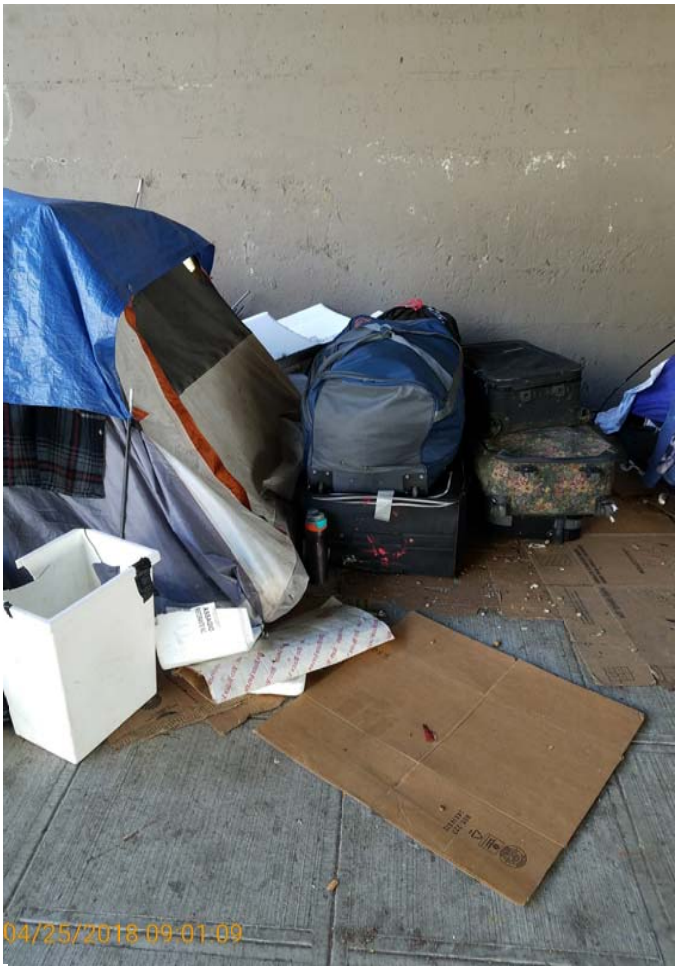
POPCORN
04/25/2018 09:00:29

04/25/2018 09:00:36

04/25/2018 09:00:48

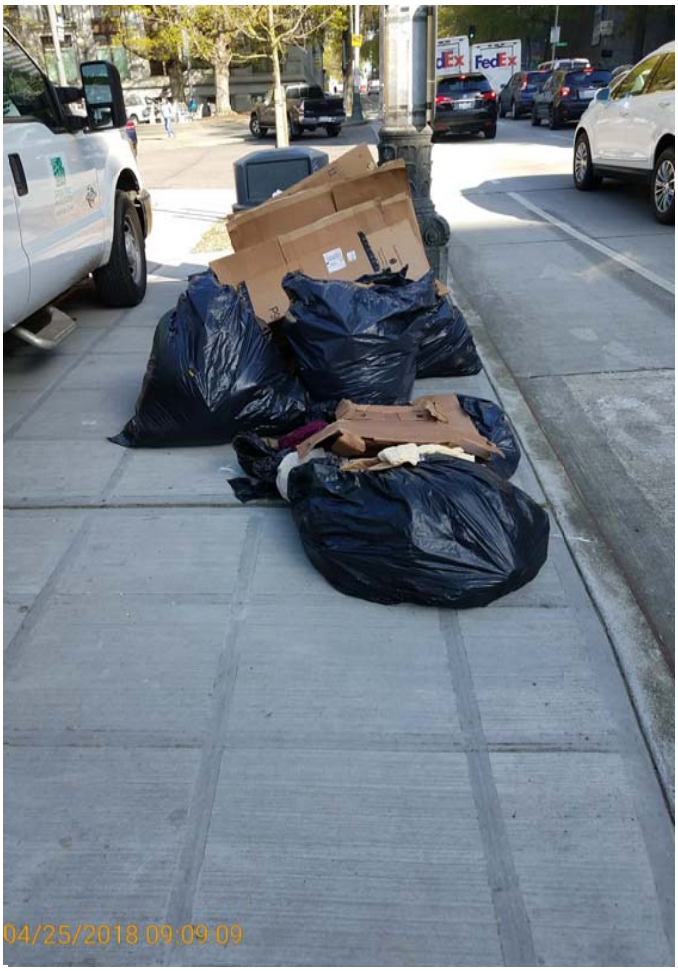
04/25/2018 09:00:55

04/25/2018 09:00:58


04/25/2018 09:01:09

SEATTLE
AID
google gangstalking
04/25/2018 09:01:14

google gangstalking
04/25/2018 09:01:25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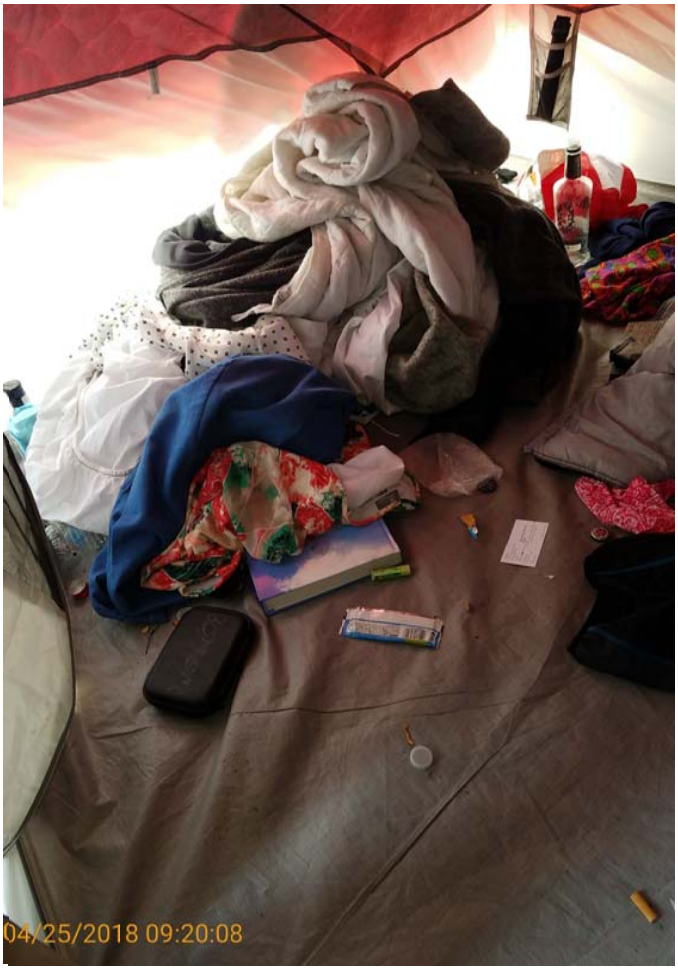
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04/25/2018 09:20:13

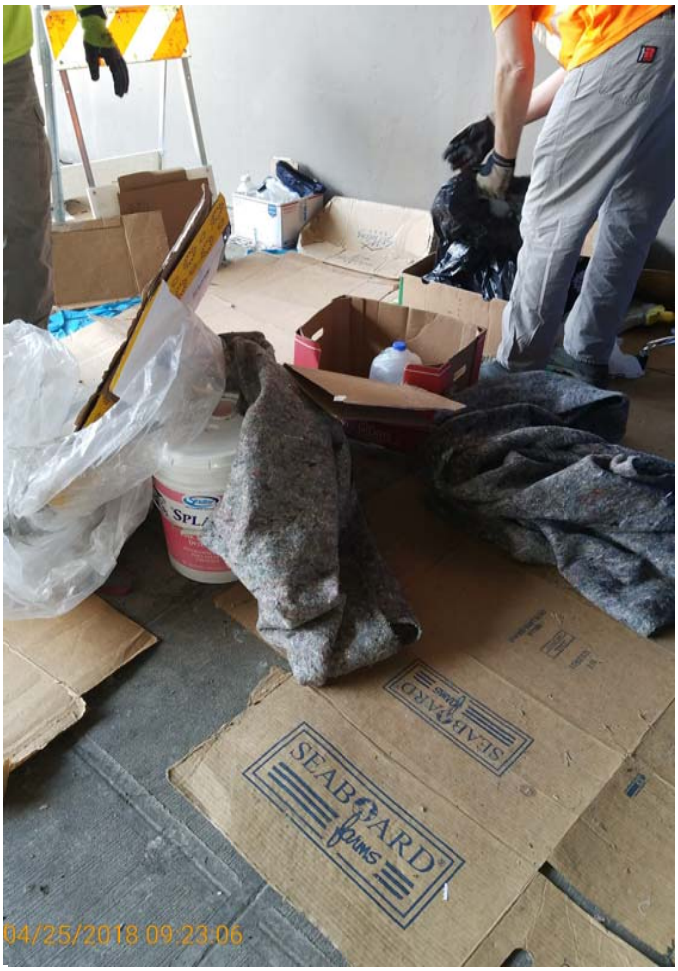
04/25/2018 09:20:37

04/25/2018 09:20:49

04/25/2018 09:21:00

04/25/2018 09:21:39

WARNING
• Children can fall into bucket and drown.
• Keep children away from bucket with even a small amount of water.
ADVERTENCIA
• Niños pueden caerse dentro de la cubeta y ahogarse.
• Mantenga a los niños alejados de la cubeta, aunque contenga sólo una pequeña cantidad de agua.
04/25/2018 09:22:02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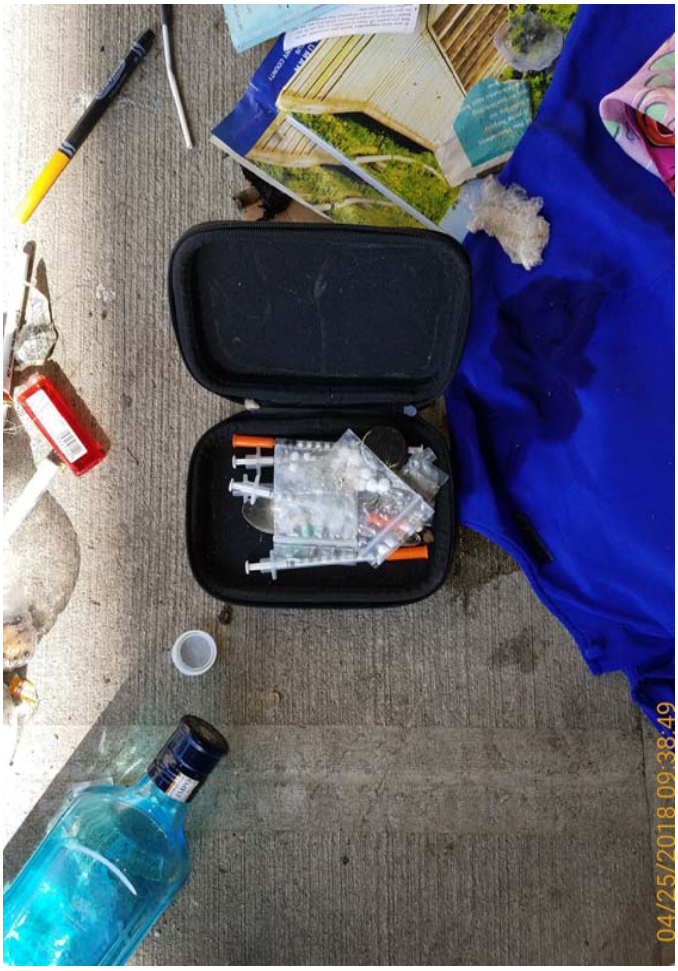
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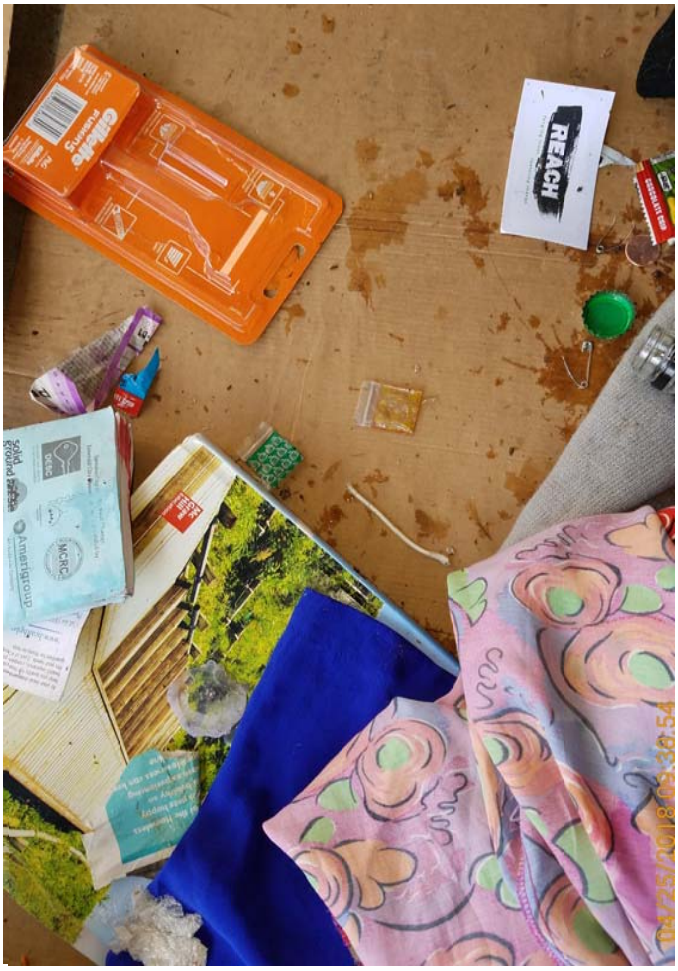
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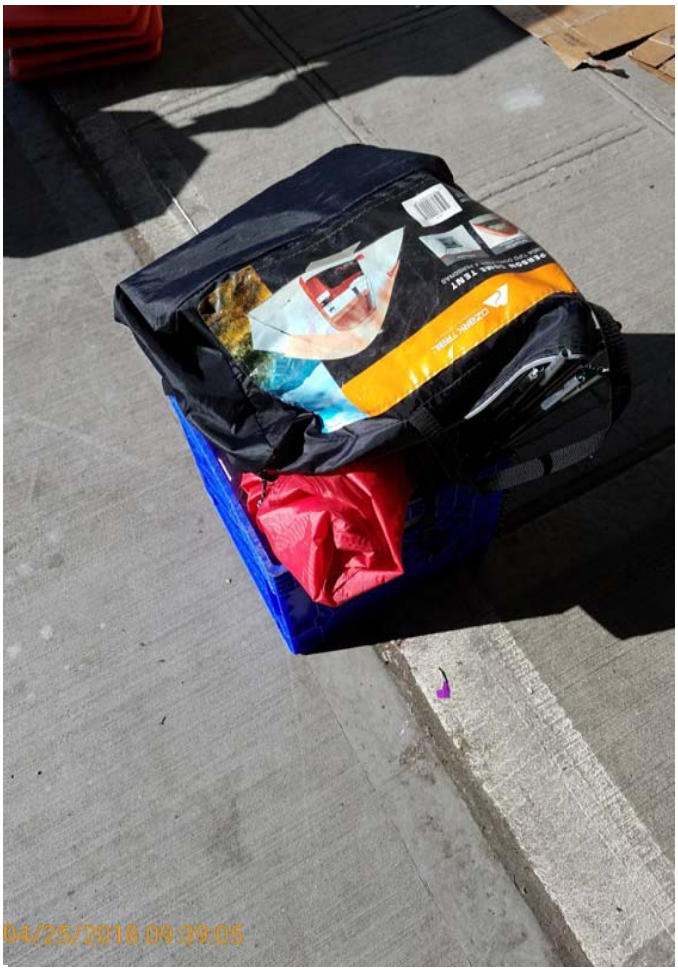
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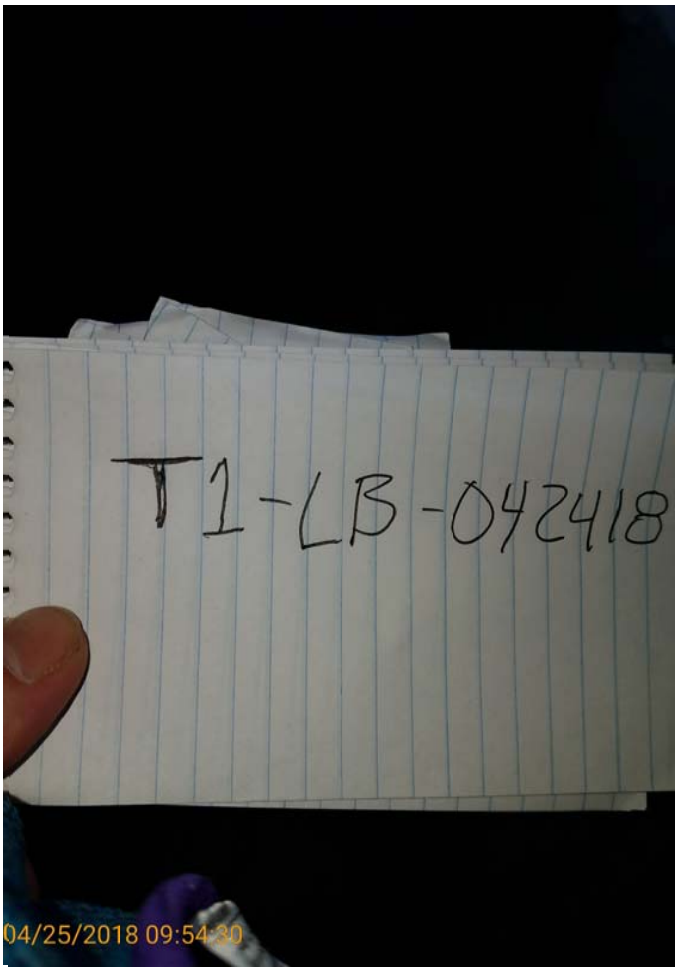
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04/25/2018 09:55:07

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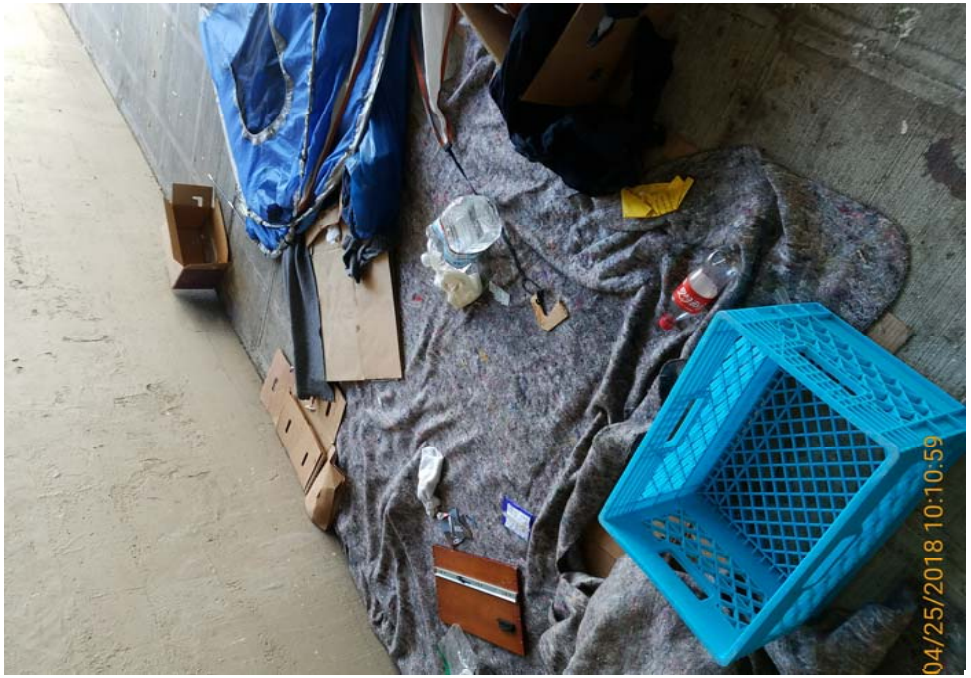
04/25/2018 10:05:05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04/25/2018 10:11:15

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04/25/2018 11:01:58

04/25/2018 11:03:04

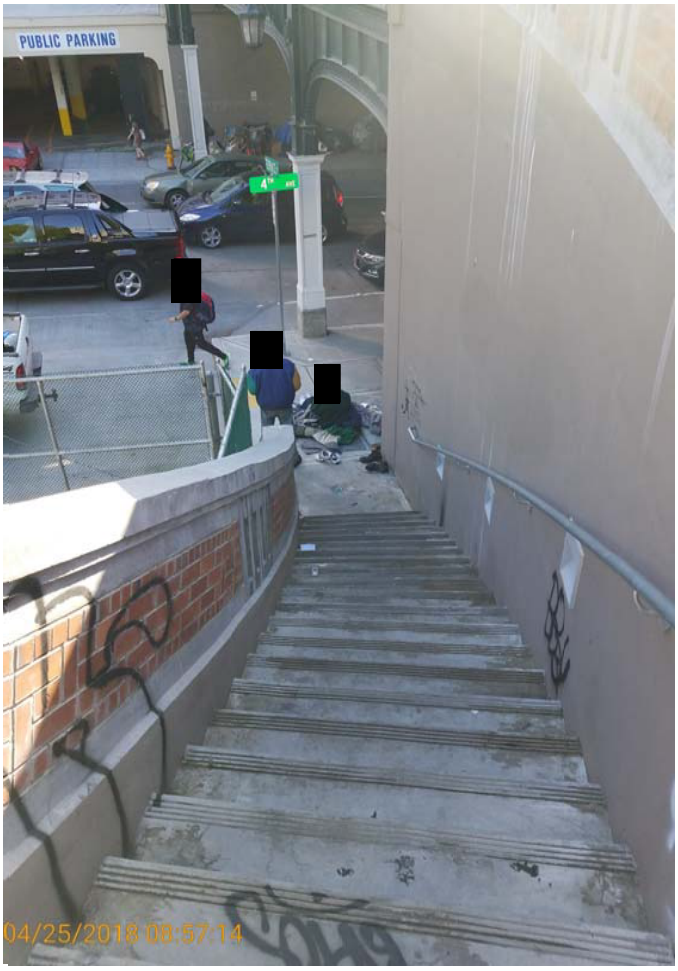
04/25/2018 11:03:14

04/25/2018 11:03:18

04/25/2018 11:04:35

TERRACE ST
4TH AVE
KEEP
LEFT RIGHT
04/25/2018 08:56:42

PARK HERE
04/25/2018 08:57:07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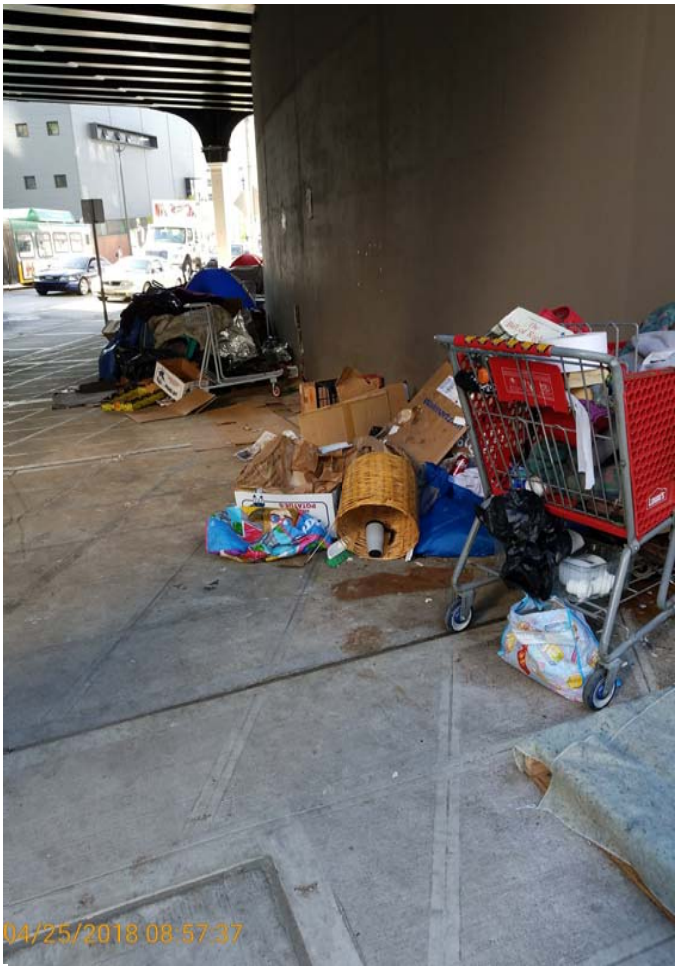
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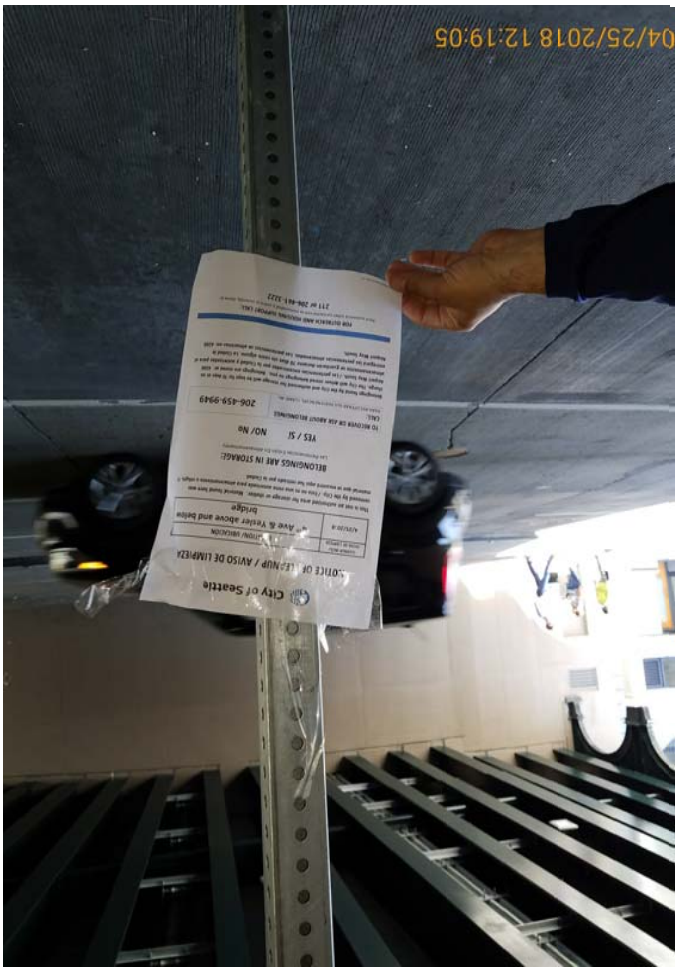
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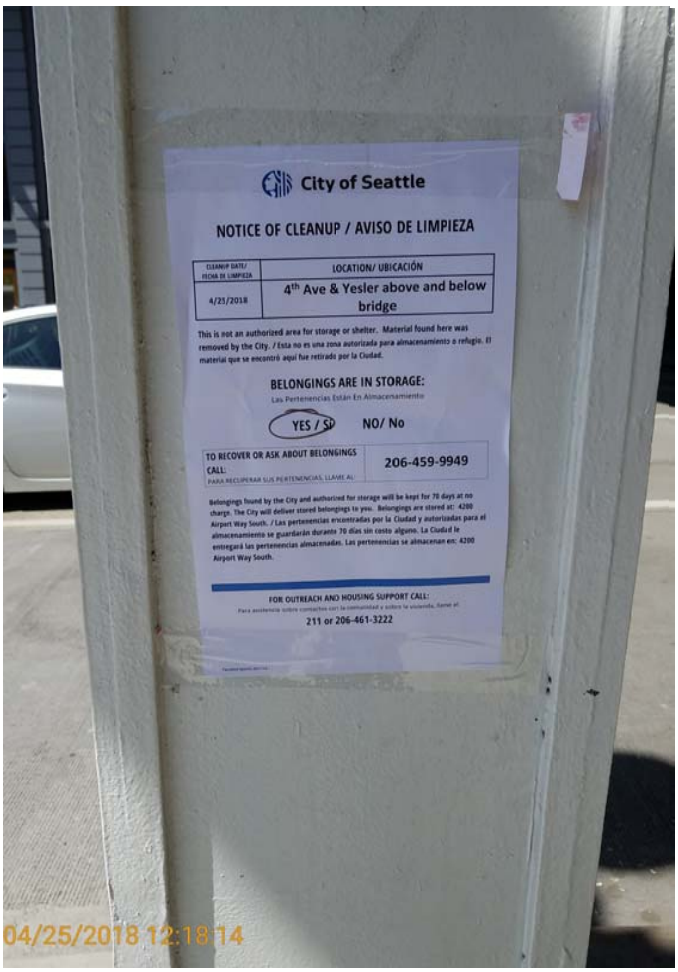
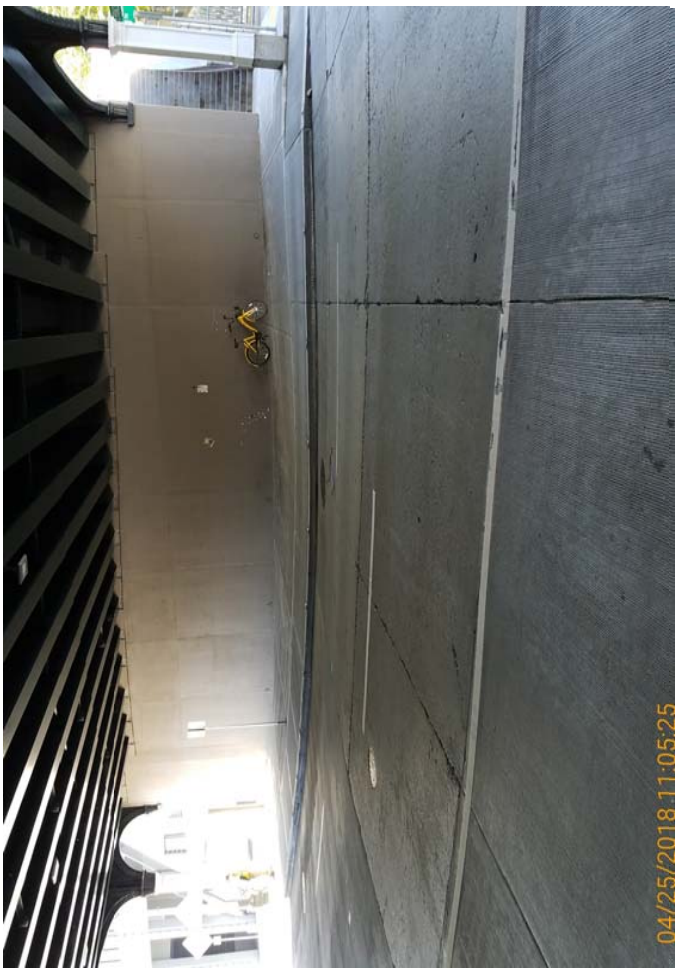
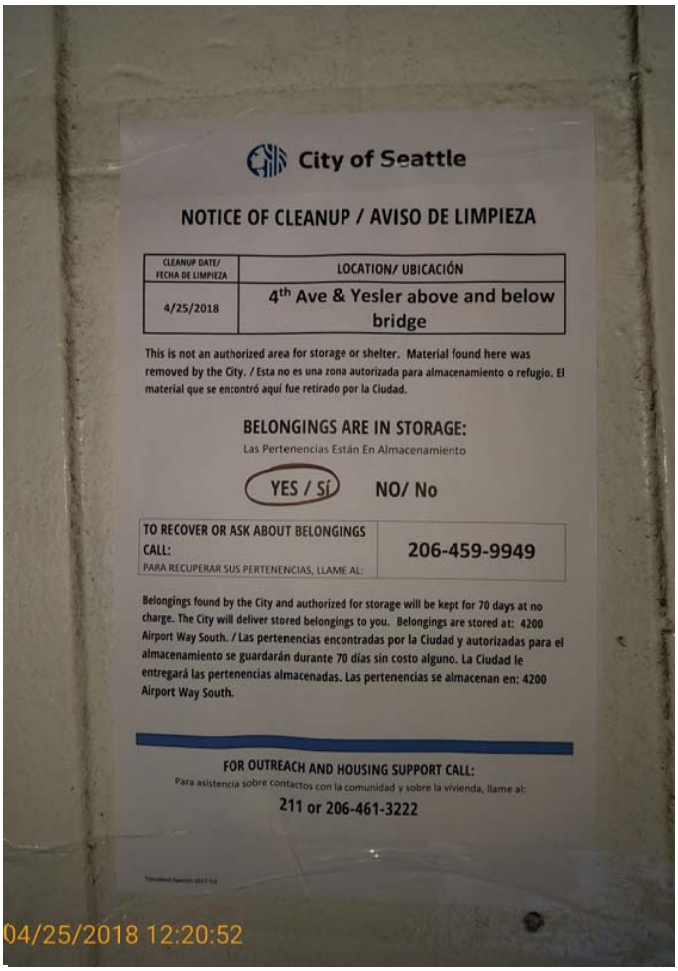
04/25/2018 12:18:18


City of Seattle
NOTICE OF CLEANUP / AVISO DE LIMPIEZA
CLEANUP DATE/ FECHA DE LIMPIEZA
LOCATION/ UBICACIÓN
4/25/2018
4th Ave & Yesler above and below bridge
This is not an authorized area for storage or shelter. Material found here was removed by the City. / Esta no es una zona autorizada para almacenamiento o refugio. El material que se encontró aquí fue retirado por la Ciudad.
BELONGINGS ARE IN STORAGE:
Las Pertenencias Están En Almacenamiento
YES / SÍ
NO/ No
TO RECOVER OR ASK ABOUT BELONGINGS CALL:
PARA RECUPERAR SUS PERTENENCIAS, LLAME AL:
206-459-9949
Belongings found by the City and authorized for storage will be kept for 70 days at no charge. The City will deliver stored belongings to you. Belongings are stored at: 4200 Airport Way South. / Las pertenencias encontradas por la Ciudad y autorizadas para el almacenamiento se guardarán durante 70 días sin costo alguno. La Ciudad le entregará las pertenencias almacenadas. Las pertenencias se almacenan en: 4200 Airport Way South.
FOR OUTREACH AND HOUSING SUPPORT CALL:
211 or 206-461-3222
04/25/2018 12:18:14


04/25/2018 11:05:25

04/25/2018 12:20:02


City of Seattle
NOTICE OF CLEANUP / AVISO DE LIMPIEZA
CLEANUP DATE/ FECHA DE LIMPIEZA
LOCATION/ UBICACIÓN
4/25/2018
4th Ave & Yesler above and below bridge
This is not an authorized area for storage or shelter. Material found here was removed by the City. / Esta no es una zona autorizada para almacenamiento o refugio. El material que se encontró aquí fue retirado por la Ciudad.
BELONGINGS ARE IN STORAGE:
Las Pertenencias Están En Almacenamiento
YES / Sí
NO/ No
TO RECOVER OR ASK ABOUT BELONGINGS CALL:
PARA RECUPERAR SUS PERTENENCIAS, LLAME AL:
206-459-9949
Belongings found by the City and authorized for storage will be kept for 70 days at no charge. The City will deliver stored belongings to you. Belongings are stored at: 4200 Airport Way South. / Las pertenencias encontradas por la Ciudad y autorizadas para el almacenamiento se guardarán durante 70 días sin costo alguno. La Ciudad le entregará las pertenencias almacenadas. Las pertenencias se almacenan en: 4200 Airport Way South.
FOR OUTREACH AND HOUSING SUPPORT CALL:
Para asistencia sobre contactos con la comunidad y sobre la vivienda, llame al:
211 or 206-461-3222
04/25/2018 12:20:52

04/25/2018 12:20:58

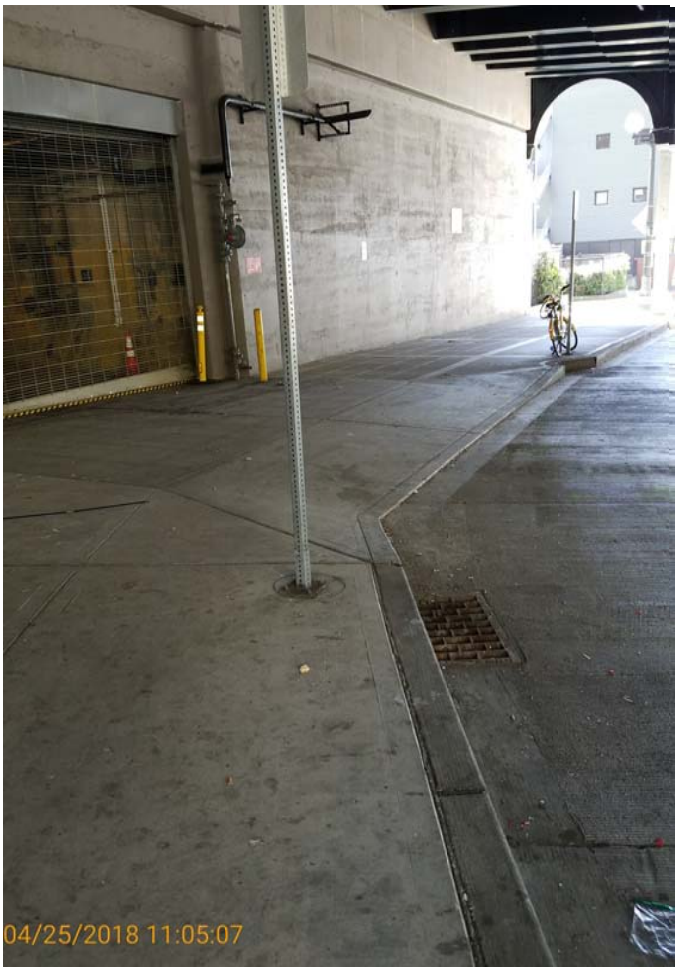
City of Seattle
NOTICE OF CLEANUP / AVISO DE LIMPIEZA
4th Ave & Yesler above and below bridge
YES / Sí
NO/ No
206-459-9949
211 or 206-461-3222
04/25/2018 12:21:18

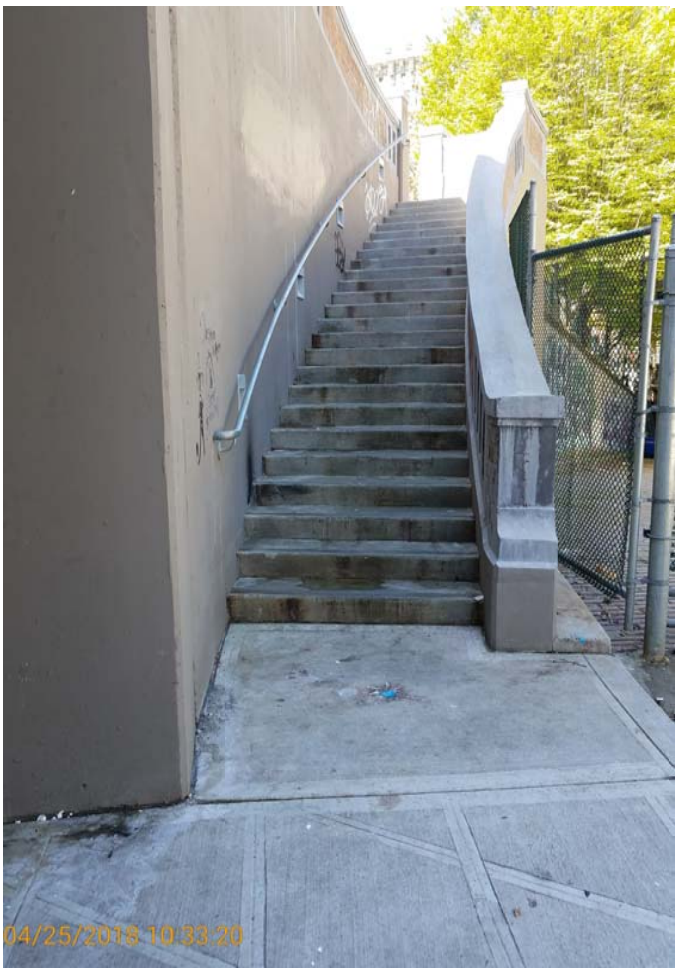
04/25/2018 10:32:43

04/25/2018 10:32:32

04/25/2018 10:32:10

04/25/2018 12:22:15


04/25/2018 11:05:07


04/25/2018 10:33:20

TERRACE ST
4TH AVE
KEEP
LEFT RIGHT
04/25/2018 10:33:09

City of Seattle

EXHIBIT E: STORAGE INFO

Encampment Response Team

Site Name: 4th and Yesler above and below bridge **Date of Clean Up:** 04/25/2018

Field Coordinators are responsible for completing this form as part of the ***Site Journal***. You should log the following –

- Tent owners who present and accept storage
- Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

Tent Naming Convention: T#-Initials-MonthDay ***Example:*** T1-JH-0428

Owner Name *or* Tent/Structure #	Owner Present?	Storage?	Not Storable? *Check All That Apply*	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
Found in debris	☐ Yes ☒ No	☒ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☒ Human Waste ☒ Damaged	1	0	0	0	Found in Debris, 3 pairs of men's shoes, bag with pink handle with misc clothes and black photo journal, key on lanyard
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					

City of Seattle

EXHIBIT E: STORAGE INFO

Encampment Response Team

Owner Name *or* Tent/Structure #	Owner Present?	Storage?	Not Storable? *Check All That Apply*	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged Beyond Repair					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					

City of Seattle

EXHIBIT E: STORAGE INFO

Encampment Response Team