**DRAFT MEETING NOTES – CAC REVIEW/APPROVAL PENDING**

**Interbay Safe Harbor CAC Meeting Minutes**

**Date / time**: July 1, 2019 5 pm – 6:30 pm

**Location:** DESC Interbay Place, 2208 15th Ave W, Seattle, WA 98119

**In attendance:** Lisa Verner and Sue Olsen (ecumenical group), Candice Hoyt (Magnolia Chamber), Jennifer Hanke (Queen Ann Church), Janis Travern and Libby Stevenson (Magnolia Community Council), Lisa Gustaveson (City), Kyle & Will (LIHI), Patricia (Tiny Cabins Resident)

# Meeting Program

# Lisa Verner chaired the meeting.

1. **Discussion on approval of minutes** – June minutes approved subject to a few typos.
2. **Case Management Report (Will)**: 50 adults; 3 children. 9 new residents. One resident was barred from village for multiple infractions. No one was moved to permanent housing in June. Some possible moves are in the works. 3 residents reported new jobs. GM Nameplate reached out to village about possible employment opportunities. Kyle is working on a job board.

There is a family in the village. Parents with 2 minor children (10 & 14) and an 18 year old child who, for legal/village reasons, has a separate cabin.

1. **Village Resident Report (Patricia):** Perceived lack of oversight at village and communication issues. There was a discussion about the various roles at the village: security, kitchen coordinator, donation coordinator, Smurf Master, “on calls”, bookkeeper, and construction manager. Training is required. Kyle told Patricia to be sure to communicate issues to him. They continue to have village meetings, but less frequently to accommodate busy schedules. LIHI and residents are working on a code of conduct and self-management plan. City supports self-management and staff training.

Kyle confirmed that the bookkeeper volunteer only has access to see state identification, but no other personal information.

1. **Village Management Report:** Showers are working! 4 showers, including 1 ADA. Kitchen sink has HOT water. Garden boxes are doing great and someone is building a greenhouse.
2. **Expansion and Village Development report:** There are currently no expansion plans.
3. **Open Discussion/Public Comment:**  Permit renewal was discussed. Permit expires in November. Port must vote to extend. CAC members should reach out to the Port to support the extension. City can permit the village beyond the ordinance. City is talking directly to Port, as well. HSD can make a recommendation, but village’s future is the mayor’s decision and Lisa did not have a confirmation on this.
4. Next Meeting Date: August 5, 2019, 5-6:30 pm at DESC Interbay.

--Submitted by Libby Stevenson, July 15, 2019