**Corrected Minutes Interbay Safe Harbor CAC Meeting Minutes**

**Feb 13, 5-6:30**

**Location: DESC Interbay Place, 2208 15th Ave W, Seattle WA 98119**

**DRAFT MEETING NOTES – CAC REVIEW/APPROVAL PENDING**

**Attendance:** Niki Amarantides (SPU and Magnolia resident); Janis Traven (Magnolia resident); Dana Dunklin (DESC); Joy Haertig (Pastor, Magnolia UCC); Sue Olson (Magnolia Ecumenical Council); Lisa Verner (Magnolia Ecumenical Council); Candice Hoyt (representing Magnolia Chamber of Commerce).

Participants: Lisa Gustaveson (City of Seattle); Josh Castle (LIHI, Director of Advocacy & Community Engagement); Luke Reynolds, LIHI); Joseph (Panda) Safe Harbor resident; Patricia, former Safe Harbor resident.

1. Introductions
2. Discussion on Positions
3. Approval of Jan. 7, 2019 minutes with spelling corrections noted
4. **Village resident report**: Currently 46 resident: 6 females and 40 males (1 cat; 1 dog)

Village physical needs: shovel, salt (Port came through with big bag of salt); puddles and drainage needs improvement. Women’s dorm tent roof collapsed from snow/wind.

**Village processes**: Concerns voiced by Patricia, former resident, were discussed including lack of known grievance procedure; code of conduct expectations (dependent on quality of intake); barrable offenses; personal property procedure when barred. When people leave, is there an exit interview?

Village staffing: Panda noted loss of village leadership and weariness.

1. **Case management report:**

Discussion ensued over what are the roles of case manager and site coordinator. Site Coordinator does intakes and reviews code of conduct with each resident. LIHI announced that Kyle Monzingo has been hired as Site Coordinator (formerly an organizer for Lichton Springs). Case manager is responsible for resident documents. Case manager, Ashley who was introduced at last CAC is no longer there. Ali is still a case manager for Safe Harbor. Intention is to hire one more case manager.

Bus tickets are still being purchased at full face value.

Since January, six residents have moved into permanent housing and I into transitional housing (2 years of subsidy and services). Two villagers have full-time jobs.

Expansion: SEPA permit passed. Port of Seattle has to review and sign lease. Village will grow from 12 to 18 thousand square feet. Hoping by Feb 20, to start laying down gravel. All 18 houses have been built for the expansion. Volunteers have gone in to upgrade these new houses. By mid-March, Hygiene unit will be brought in. Still needed is to move and build kitchen platform.

Work Parties are planned for every Friday (prep) and Saturday (build) starting on Feb. 23, March 2nd, and March 9. Luke will be sending out an information flyer.

Port America will provide access to water.

**Thursday, Feb. 28, LIHI and Seattle King County Coalition on Homelessness will be chartering a bus to leave from Compass Housing in Pioneer Square to meet with our legislators in Olympia for Housing & Homeless Advocacy Day**. Bus leaves at 6:30 am. To reserve your spot on the bus, contact Josh Castle at [josh.castle@lihi.org](mailto:josh.castle@lihi.org)