

Nickelsville Market Street Community Advisory Committee

Meeting Minutes: March 8th 2016

CAC Member Attendance:

Jean Darsie, Ballard Community Task Force on Homelessness and Hunger
Martha Dilts, Central Ballard Residents Association
Jayson Morris, 36th District Precinct Committee Officer (absent)
Jennifer Muzia, Ballard Food Bank
Eric Nelson, Nordic Heritage Museum
Mike Stewart, Ballard Chamber of Commerce
Pastor Kathleen Weber, Trinity United Methodist Church

Nickelsville and City Staff Attendance:

Cheri Ballard
Scott Morrow, Nickelsville Staff
Benjamin Walker, Bookkeeper, Nickelsville
Courtney Jones, Case Manager, Low Income Housing Institute
Arthur Warmoth, Low Income Housing Institute
Jerold Weaver, Security, Nickelsville
Thomas Whittemore, Dept. of Neighborhoods, City of Seattle

Community Member:

VFW Ballard
St. Luke's volunteer staff

ACTIONS OF MEETING

1. Community Advisory Committee Procedures

- Draft February minutes reviewed
- Draft March agenda reviewed

ACTION: Minutes and agenda approved without edits.

2. Operations Report

Overview provided by Nickelsville staff:

- Department of Health inspected site
 - Determined rat infestation origin is offsite, in neighboring property
 - Nickelsville staff are taking appropriate precautions
- Electrical Contractor engaged, electric pole installation planned for next week
- Sustainable system for providing water still not in place
- Nickelsville resident assaulted offsite by two non-residents
 - SPD response time poor, otherwise neighborhood relatively quiet

ACTION: Obtain SPD statistics, including response time and activity.

ACTION: Address issue of water access with Councilmember Mike O'Brien, as it's been a month. **PERSON:** Mike Stewart

3. Case Management Report

Overview provided by Courtney Jones, CM at Low Income Housing Institute:

- Four moved into housing in February (2 pending)
- All current residents, save one, have agreed to CM services
- Current census: 23

ACTION: Develop a baseline reporting format, including:

- Current census
- Demographics
- Health concerns
- Housing progress
- Incident reports
- Narrative

PERSON(S): LIHI staff, Nickelsville staff

4. Community Complaints

Discussion:

No new complaints reported. Discussed appropriate complaint procedure that provides anonymity and accountability, ease of online access. Proposed ability to auto-email Nickelsville staff (Scott) and CAC members.

ACTION: Further discussion required on complaint procedure and online format.

5. CAC Website Update

ACTION: Set up CAC website on independent server, more information needed:

- Operations Budget
- Fund Development Plan
- Management Plan
- Services Plan
- Resident Support
- Service Coordination
- Populations Served
- Site Maintenance
- Public Health and Safety Goals
- Cultural Competency
- Complaint forms/procedure
- Governance Structure

PERSONS: Mike Stewart and Martha Dilts, CAC members as needed.

6. Next Steps

Discussion:

No new business proposed. Next meeting times proposed, none decided.

ACTION: Create Doodle poll to determine best time to meet. **PERSON(S):** Mike Stewart to CAC members.

Public Comment: Member of neighboring VFW hall reported being pleased with their new neighbor, finds them agreeable. St. Luke's kitchen is glad to be of service providing morning meals, and also pleased with their new neighbor.

Adjourned at 7:00 p.m.