

**Green New Dean Oversight Board (GNDOB)
Meeting Notes**

MEETING SUMMARY	Date: November 4, 2021 Time: 4:00pm – 5:49pm Location: WebEx	
MEMBERS PRESENT:	Maria Batayola Tomas Madrigal Matt Remle Rachel Heaton Kristina Chu Syris Valentine Andrea Ornelas	Keith Weir Jess Wallach Dennis Comer Deepa Sivarajan Steve Gelb Debolina Banerjee
MEMBERS ABSENT:	Emily Myers	
GUESTS:	Office of Sustainability & Environment: Ani Krishnan, Lylianna Allala, Sandra Mallory, Lisa Chen, Ximena Fonseca-Morales. Ethics & Elections: Marc Mayor Public: Dorothy	

DECISIONS MADE	<ul style="list-style-type: none"> Board adopted the work timeline.
-----------------------	--

FOLLOW-UP ACTION ITEMS			
#	ITEM	RESPONSIBLE PERSON(S)	TARGET DATE
1	Create shared documents to house questions, issues	José Vasquez	By 12/2
2			
3			
4			

Meeting Notes

M. Batayola, D. Sivarajan, and S. Valentine, GNDOB Co-Chairs, facilitated the meeting

Welcome, introductions, and recap of last meeting

- M. Batayola started the meeting, Syris led the land acknowledgement, followed by introductions of the members.

Approval of Minutes

- N/A, will be done at an upcoming meeting

GND 2021- July 2022 Calendar/Timeline – Lylianna Allala, OSE

- Lylianna walked through a table that José developed showing proposed deliverables and timelines for November through July 2022, including full board meetings, board position appointments, executive/workgroup topics, the budget process (for the \$6.5M to allocate in 2022 and input to the City’s 2023 budget) and potential briefings from various departments such as OH, SDOT, etc. Lylianna stressed that the schedule is very busy but the goal is to keep it manageable.
 - Steve asked if the \$6.5 million needs to be fully spent in 2022. Could be opportunity to carry forward but Lylianna recommends waiting for an official response from CBO.
 - Steve posed a question about whether to note in the schedule that certain seats are due to change over in the spring. Maria posed the idea of whether to make a recommendation to the new Mayor to retain those members for some continuity given how much has already been invested in orientation, etc.
 - Maria recommended having a shared doc where everyone could add their thoughts, questions and suggestions about the budget process. Will help executive committee to know how to move forward.
 - Matt asked about board appt. process – when might the board hear about the tribal appointment they recommended? Lylianna will email Mayor’s Office asking for an update.
 - Debolina stressed the importance of getting that appointment finalized to meet their goals.
 - Steve asked executive committee their thoughts on developing a shared document for tracking all issues of interest as they dive into specific topic areas. Deepa expressed support for this idea.
 - Maria wants to make sure that their processes are inclusive of the community’s needs.
 - Kristina followed up re: special session topic on conflict resolution and making sure that’s captured in the table. Workgroup hasn’t yet been set up, but Kirsten & Teddy are available to support that discussion.
 - Maria process question –does the proposed GND work plan draft need to be adopted? Lylianna confirmed that it likely would need to be adopted through Council.
 - Deepa – how does this current plan connect with the one for 2022-2023 noted
- **BOARD ACTION:** S. Gelb motions to adopt the timeline, M. Remle seconds.
- **BOARD DECISION:** Approved
 - A “Yes, I approve” – **(13)**
 - B “Yes, with reservations” – 0
 - C “Not voting until we have further discussion” – 0
 - D “I don’t approve, but I don’t block” – 0
 - E “I block, with serious concerns” - 0
 - F “Stand aside. Recuse myself” - 0
 - All voted as A, motion passed.

GHG Inventory – Ani Krishnan, OSE Climate Data & Policy Manager

- Ani presented a PowerPoint on the City’s GHG emissions and climate priorities.
 - Members of the Climate Justice Team and Climate Justice priorities (Environmental Justice Committee/partnering with the community, EJ Fund
 - How we measure Seattle’s GHG emissions using the Global Protocol to ensure consistency, what is in scope of our control (within City boundaries, etc.)
 - Transportation, buildings and waste make up our “core” missions and are the focus of our policies/programs

- Jess - Question re: difference between carbon-neutral and net
 - Net neutral means there are still emissions associated but those are offset vs. carbon-neutral having no emissions.

Public Comment

- No public comment was offered at this meeting

City Ethics Code – Marc Mayo, Seattle Ethics & Elections Commission (SEEC)

- E&E Commission is 7 members.
 - Also do the democracy vouchers program
 - Independent from executive and legislative branches
- Purpose of ethics code is to provide transparency, give the public confidence in government and that decisions are impartial/free from bias.
- Conflicts of interest
 - Financial
 - If member or their immediate family member has a financial interest (spouse, children, siblings, parents, sister/brother-in-law)
 - Must recuse from the decision
 - Gifts – do not accept if a reasonable person would think it was a problem
 - Appearance of conflict
 - If it would lead a reasonable person to question ability to be impartial, need to disclose publicly (i.e., in writing or during a board meeting).
 - SEEC will decide if there’s an actual conflict
- Steve Gelb question re: if an issue might benefit their organization, when it’s disclosed does it need to be voted on?
 - If there’s a financial benefit to the individual or their organization, member should disclose/recuse themselves.
 - Maria follow-up re: integrating of frontline communities who are advocating for their communities as part of the board.
 - If the benefit will be to the community and not the organization or individuals, then that’s likely okay (still okay to ask SEEC when in doubt)
- Elections
 - Members CAN vote, express opinions, run for office, but only as an individual, not as a board member. Do not wear election-related campaign items on camera during meetings.
- Facilities
 - Cannot use City resources, equipment, or facilities for non-City purposes.
- If you have any questions about whether something violates the code, you can run it past your board chairs and/or the SEEC.

Evaluation/reflection recap – M. Batayola GNDOB Co-Chair

- Things felt a bit rushed, lot of material to cover
 - Okay to slow things down as needed
- Use of unfamiliar terms, have folks flag them in chat
- Revisit conversation about \$13M recommended by community
 - Executive committee create some drop-in sessions to discuss and identify any actions to bring back to full group