

**Levy Oversight Committee  
Minutes  
September, 2005 Meeting**

**Present:** William Bradford, Jordan Royer, Mayor's Office; John Franklin, Mayor's Office; Karl Stickel, DOF; Fire Chief Gregory Dean, Assistant Chief William Hepburn, Battalion Chief Molly Douce; Fleets and Facilities (FFD) Director Brenda Bauer, Dove Alberg, FFD; Chris Potter, FFD; Ellen Hansen, FFD; Monica Lake, FFD; Ken Johnsen and Brad Tong, Shiels, Oblatz, and Johnsen (SOJ).

1. The revised minutes of the June 30, 2005 meeting were adopted.
2. **Third Quarter Status and Budget Overview – Dove Alberg**
  - Dove Alberg reported that the levy program is on schedule and on budget.
  - Brad Tong reported on the Joint Training Facility, which is 80% complete. They are working with the Corps of Engineers to deal with the wet areas of the site and resolve their concerns.
  - Monica Lake discussed the Fire Station 10 Project and answered questions about the retaining wall and borings.
  - Historic Station Nominations: The nomination process is complete, including negotiations on controls and incentives.
  - Small Fireboat: Construction should be complete in April and the boat will be transported in May or, if weather permits, in April. The marine architect, Fire Department engineer and the project manager are traveling to Metalcraft approximately once a month.
  - Large Fireboat: The value engineering process has been completed to bring the boat into budget. Dakota Creek, an Anacortes shipyard, was the successful bidder for the project. The boat will be delivered in the fourth quarter of 2006 in Anacortes.
  - Emergency Fire Suppression Water Supply: This project is ahead of schedule with all hydrants expected to be completed by the end of the year except for the Queen Anne water tank location. Emergency Power Supply: Three generators have now been delivered.
  - Emergency Supplies Caches: Should be complete by second quarter of 2006.
  - Communications Plan: The plan will be ready for the Oversight Committee's review at the next meeting.
  - Budget Overview: the land acquisition expenditures are lagging because we are behind schedule in this area.
  - Fourth Quarter Milestones: Dove Alberg reviewed the milestones presented in the report distributed in advance of the meeting. One key milestone is the publication of a request for proposals from architects for the Fire Station 2, 17, and 31 projects. Firms may bid on one or all four. In addition, the Capital Programs Division will hold a fair for WMBE firms to increase participation in the process.

Two more station projects may be added to the list of those starting in 2006.

**3. Land Acquisition**

Brenda Bauer and Ellen Hansen provided an overview of issues around Fire Station 38 and the concerns of the neighbors of the new site.

**4. Third Quarter Status Financial Review Update – Brenda Bauer**

In cooperation with City Council members, FFD is waiting until the construction climate stabilizes after Hurricane Katrina to come back with a projection in February. In the meantime, staff will continue to take a second look at cost estimates, and we have hired a consultant to assist us. The department is evaluating the effects of escalating construction inflation on the conservative Levy budget.

**5. Questions and Answers**

Professor Bradford asked when the committee would get reports on WMBE participation. Staff told him they will be working closely with the Urban League to identify businesses and try to match them up with contractors. We will report back to the committee, providing a full explanation of our efforts, instead of providing only a statistical report.

Dallas Baker noted that Local 27 is optimistic. Members have been involved in various projects and things are looking good.