



City of Seattle  
Edward B. Murray, Mayor

**Finance and Administrative Services**  
Fred Podesta, Director

Applicant: City of Seattle  Department of Finance and Administrative Services	Page: 1 of 3	Supersedes: New
	Publication: 10/16/2014	Effective: 11/12/14
Director's Rule:  R-6.310.150.B Transportation Network Company (TNC) License, Vehicle Endorsement and for For-Hire Driver's License Fees	Code and Section Reference:  SMC 6.310.150.B	FILED CITY OF SEATTLE 2014 NOV 12 AM 8:50 CITY CLERK
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	Ordinance Authority:  SMC 3.02.060	
Approved:   _____ Fred Podesta, Director	<u>11/16/2014</u>	Date

## City of Seattle Taxicab and For-Hire Vehicle Rules

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### **Rule R-6.310.150.B**

#### **Transportation Network Company (TNC) License, Vehicle Endorsement and for For-Hire Driver's License Fees.**

Seattle Municipal Code (SMC) 6.310.150.B states as follows:

#### **6.310.150.B** Transportation Network Company (TNC) License, Vehicle Endorsement and for For-Hire Driver's License Fees

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#### **B. Transportation Network Company (TNC) License, Vehicle Endorsement and for For-Hire Driver's License Fees**

Upon the effective date of this ordinance, TNCs shall pay \$0.10 per ride for all trips originating in Seattle to cover the estimated enforcement and regulatory costs of TNC licensing, vehicle endorsements and driver licensing. After six months or any time thereafter, the Director may adjust this per ride fee based on the number of new TNC licenses, for-hire driver's licenses and vehicle endorsements issued, and total TNC trips originating in Seattle provided in the previous quarter, as reported pursuant to Section 6.310.540. The purpose of any adjustment is to ensure that the per ride fee covers the estimated enforcement and regulatory costs of TNC licensing, vehicle endorsements and driver licensing. Total TNC industry fees shall not exceed \$525,000 in year one. Unless the Director finds that a TNC has not paid its proportional fees covering the cost of enforcement and regulatory costs for the prior year, at the time of renewing the TNC license, the fees for the current TNC license, vehicle endorsements, and for-hire driver licenses shall be renewed upon approval of completed renewal applications and upon the condition that the TNC continues to submit quarterly per ride fees.

#### **R-6.310.150.B**

Authorized forms. Reports shall be made upon forms authorized by the Director of the Department of Finance and Administrative Services (the Director) or his/her designee. Forms provided by the Director will be available to transportation network companies prior to the due date of the fee. The Director may reject a report made on a form not authorized by the Director.

Reporting Frequency. The fee imposed by SMC Chapter 6.310.150.B shall be reported and paid in quarterly installments, unless, at the Director's discretion, companies are assigned to a monthly or annual reporting period.

Due dates.

1. Trip reports and payments are due on the last day of the month following the end of the applicable quarter. For example, trip reports covering the first quarter of the year are due on April 30.

2. If the due date for filing a trip report and payment falls upon a Saturday, Sunday, or legal holiday, the filing is timely if the report is either (i) received by the City (in the City's possession), or (ii) postmarked by the United States Postal Service, on the next business day.

Payment with Trip Report Required. The Director may refuse to accept any trip report which is not accompanied by a remittance of the TNC fee payment shown to be due thereon, or any payment which is not accompanied by a trip report form, and if not accepted, the company shall be deemed to have failed to file a report, and shall be subject to the Class C penalty prescribed in SMC 6.310.540.C.

Completing the trip report. All trip reports shall be signed by a responsible officer or agent of the company unless the company has opted to file electronically. The individual signing the form will certify or declare, under penalty of perjury under the laws of the State of Washington, that the information contained in the trip report is true and correct.

Overpayment of TNC fee. To avoid overpayment of the TNC fee, after Q1 2015, the City may calculate the remaining fee, by company or industry, to maintain the cap of \$525,000 for year one (defined as August 14, 2014 through August 13, 2015) and can inform each company of the maximum amounts to pay in the subsequent two quarters.

Audits and Penalties. If any company fails to submit timely payment, the City of Seattle will assess the TNC license fee based on an estimate for that quarter and may issue a license suspension notice.

The City of Seattle may periodically audit trip records, dispatch records, application records, or other records as required of companies to ensure accurate and complete reporting of revenue trips. Companies are required to retain records for two years.

Appeals. A company may request a hearing before a Hearing Examiner to appeal any license suspension. A request for hearing must be submitted to the City of Seattle within ten days of the license suspension.