

# Request for Pre-Job Conference Waiver

(Sub)contractors who have already attended a pre-job conference for the same scope of work, may request a waiver from attending another pre-job conference. Complete and submit this form to the prime contractor.

**Work may only begin if the waiver is approved by the Building and Construction Trades Council.**

New scope of work?	Yes	No
New contract?	Yes	No

(Sub)contractor Name: \_\_\_\_\_ Sub to: \_\_\_\_\_

Contract #: \_\_\_\_\_ Project Name: \_\_\_\_\_

Current Union Agreements: \_\_\_\_\_ Start Date: \_\_\_\_\_

Subcontract Dollar Amount: \_\_\_\_\_

Describe the scope of work to be performed:

\_\_\_\_\_

Specify proposed trade assignments and list craft unions and Local #:

\_\_\_\_\_

List other project contracts you have performed under the City CWA. List and describe any jurisdictional, dispatch, grievance, and/or CWA compliance disputes.

CONTRACT#	DISPUTE DESCRIPTION
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_____	_____
_____	_____
_____	_____

(Sub)contractor requests a waiver from the Pre-job Conference. The (sub)contractor agrees that the Building and Construction Trades Council and affiliated local union members retain their CWA to deny this waiver request and to challenge any proposed trade assignment.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by: Seattle/King County  
Building Trades Council

Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_ Yes \_\_ No



# Open-Shop Core Worker List

Open Shop Contractors without a collective bargaining agreement with Unions signatory to the City CWA may employ up to 3 of their own core workers and up to 2 of their own apprentices, with possible exceptions that must be discussed with Union Representatives. A core worker is an employee that meets all the following (CWA Article XI Section 2):

- Worked on the (sub)contractor payroll at least 1500 hours within the craft classification during the last two years prior to the date of dispatch for this project
- Been on (sub)contractors active payroll for at least 60 of 90 calendar days prior to (sub)contract execution
- Meets journey level qualifications for the craft they are performing
- Holds all required licenses and certifications for the craft

Core workers include working foremen, lead (journeymen), working City-operators and apprentices, and are not supervisory, management or non-working non-signatory contractors.

An apprentice is an employee that that is enrolled in a WSATC program and one of the following:

- A Priority Worker
- A Pre-Apprenticeship program graduate
- An individual who furthers the City's aspirational goals for women and people of color

**Core workers and apprentices must place their name with the respective union hall dispatch prior to work.**

## CORE WORKER LIST:

Employee Name	Classification	Hire Date	Has worker been on payroll 1500 hours in the last 2 years?	Has worker been on active payroll 60 out of the last 90 calendar days?
			Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>



**APPRENTICE LIST**

Apprentice Name	Classification	WSATC Program	Priority Worker?	Pre-Apprenticeship program graduate?	Individual who furthers City's Aspirational goals?
			Yes No	Yes No	Yes No
			Yes No	Yes No	Yes No

Your signature verifies the information above is accurate. If information is a knowing misrepresentation of facts, (sub)contractor could be subject to breach and/or removal from the project.

Name: \_\_\_\_\_ Email/Phone: \_\_\_\_\_

Signature: \_\_\_\_\_



ATTACHMENT A

**City of Seattle  
Community Workforce Agreement (CWA)  
Letter of Assent**

**CONTRACTOR/SUBCONTRACTOR AGREEMENT TO BE BOUND**

**Public Works Contract Number:** \_\_\_\_\_

**Public Works Contract Name:** \_\_\_\_\_

**Business Name of Contractor/Subcontractor:**

\_\_\_\_\_  
Contractor/Subcontractor has been awarded construction work within the scope of the City of Seattle's CWA and hereby agrees to be bound by all its terms and conditions.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Title**