

CITY OF SEATTLE PRIORITY HIRE ADVISORY COMMITTEE (PHAC)
September 9, 2015, 9 am – Noon
South Seattle College Georgetown Campus - Building C, Room 208

AGENDA

Desired Results:

- Guidance for Director's Rule referral process
- Contractor educational material review
- Confirm meeting minutes, review project data and understand relevant developments

9:00 am **WELCOME & PURPOSE**

UPDATES

- Outreach & Training RFP
- King County /Sound Transit
- Communication tool revision

PRIOR MEETING MINUTES APPROVAL

9:20 min **PROJECT ASSESSMENT**

- Priority Hire project update

9:30 am **KEY ISSUE DISCUSSION /GUIDANCE DEVELOPMENT**

- Director's Rule on Referral Process

10:30 am **PUBLIC COMMENT**

10:40 am **BREAK**

10:50 am (Referral process continued)

11:30 am **CONTRACTOR EDUCATION MATERIAL**

11:45 am **REFLECTIONS**

Noon **CLOSE**

PHAC WORKSHEET: GUIDANCE FOR A DIRECTOR'S RULE ON PRIORITY HIRE REFERRAL

August 2015

→ Ordinance 20.37.040

D. The Director shall establish in consultation with the Advisory and Implementation Committee, by Director's Rule the specific process by which Contractors, Union Dispatch and the Jobs Coordinator will collaborate in order to facilitate the hiring of Priority Workers.

→ Example of a possible Director's Rule:

The City will establish and staff a clearly defined process of regular communication among union dispatchers, contractors and its Job & Training Coordinator for the purpose of assessing progress and furthering the successful hiring of priority workers.

PHAC Discussion Questions

1. ***What Priority Hire referral issues related to job placement are important and feasible to address through a Director's Rule?***
2. ***How would a Director's Rule address those issues?***

Step 1 Define Priority Hire referral issues related to job placement to be addressed

Step 2 Identify a potential solution to be defined by a Director's Rule

(Is the proposed solution appropriate for a Director's Rule? YES NO)

Step 3 Proposed Director Rule (concept/language)