

City of Seattle Priority Hire Advisory Committee (PHAC)
Kick-off Retreat
May 6, 2015 from 9 am – 4 pm
South Seattle College Georgetown Campus
Building C, Room 212

AGENDA

Desired Results:

- Decide how the group will operate, build relationships and define a vision for PHAC accomplishment
- Understand the nature and extent of the Committee's role and define its decision making process
- Develop guidance/recommendations on issues

| | |
|--|---|
| 9:00 am | WELCOME, INTRODUCTIONS, PURPOSE |
| 9:10 am | CHECK IN <i>What do you bring to this group that will help it reach its goals?</i> <ul style="list-style-type: none">• Hopes/Concerns• Commonalities• Hot buttons |
| 9:55 am | WORKING AS A GROUP - ROLES & DECISION <ul style="list-style-type: none">• Group Agreements• Role of Finance & Admin Services – ordinance implementation and next steps• PHAC role |
| 10:30 am | BREAK |
| 10:40 am | <ul style="list-style-type: none">• PHAC decision making process |
| 11:00 am | ENVISIONING SUCCESS <ul style="list-style-type: none">• <i>What will that look like for your constituency by year end? What do you imagine for the other 3 stakeholder groups?</i> |
| 11:45 am | LUNCH |
| 12:30 pm | <ul style="list-style-type: none">• Finalize draft Advisory Committee charter• Recommend future meeting frequency, time of day, dates, where |
| 1:10 pm | PHAC RECOMMENDATIONS <ul style="list-style-type: none">• Jobs Coordinator hiring criteria |
| 1:30 pm | BREAK |
| <i>Session open for public comment</i> | |
| 1:40 pm | INITIAL IMPLEMENTATION TOPICS <ul style="list-style-type: none">• Target percentage increase for City projects ready to go –Short public comment period |
| 2:25 pm | <ul style="list-style-type: none">• Review of CWA defined referral process |
| <i>Public session closed</i> | |
| 2:45 pm | BREAK |
| 2:55 pm | <ul style="list-style-type: none">• Discussion of target percentage – recommendation and rationale |
| 3:40 pm | REFLECTIONS |
| 4:00 pm | CLOSE |
