

Addendum 1

RFP-FAS-102215

Priority Hire Construction Training and Outreach

Please note the following modifications to the RFP:

Any orange text color is new language that has been added to the RFP.

Any strike through text is language that is being taken out of the RFP and no longer used.

1. Purpose and Background

(Additional wording and modification to clarify budget and scoring on Page 3)

Outreach and Referral (\$200,000 available)

- Create, implement and manage an ongoing outreach and referral program that recruits individuals to enroll in local construction pre-apprenticeship or apprenticeship programs, particularly individuals living in priority hire ZIP codes in Seattle and King County (see Attachment 1), women and/or people of color.

The City may select one proposal or multiple proposals that can work conjunctively to get the best possible outcome for the City and the intent of these funds. Proposers may submit a base proposal for Outreach and Referral that includes estimated costs of up to \$100,000 for the first year of work. Proposers may also provide, at their option, a supplemental scope for additional work that could have a budget of up to an additional \$100,000 for service during the first year. The City reserves the right to consider base proposals greater than \$100,000.

Construction Training (\$300,000 available)

- Create strategies to support individuals in pre-apprenticeship and/or apprenticeship construction training programs with the goal of increasing the retention rates of priority workers, which includes those living in priority hire ZIP codes in Seattle and/or King County, women and/or people of color.

The City may select one proposal or multiple proposals that can work conjunctively to get the best possible outcome for the City and the intent of these funds. Proposers may submit a base proposal for Construction Training and worker support that includes estimated costs of up to \$100,000 for the first year of work. Proposers may also provide, at their option, a supplemental scope for additional work that could have a budget of up to an additional \$100,000 for service during the first year. The City reserves the right to consider base proposals greater than \$100,000.

The ~~Department of Finance and Administrative Services~~ evaluation team will score each proposal independently such that there is no particular advantage to submitting a proposal for both.

5. Scope of Work

(Additional wording replaces wording on page 6)

Outreach and Referral

Purpose	Outreach and Referrals
Amount	\$200,000
Proposal Budget	\$100,000 for base proposal. \$100,000 for optional additional scope.
Awardees	No more than two proposals will be awarded a contract.
Eligible Proposers	1. Any non-profit community based organization; or 2. Any community based organization that has a non-profit fiscal sponsor.

Construction Training

Purpose	Pre-apprentice construction training, curriculum development, classroom materials and support services to increase retention and graduation rates of pre-apprentices and apprentices who live in priority hire ZIP codes, women and people of color.
Amount	\$300,000
Proposal Budget	Up to \$100,000 or more for base proposal. Up to \$100,000 or more for optional additional scope.
Awardees	No more than three proposals will be awarded a contract.
Eligible Proposers	1. Local Washington State Apprenticeship & Training Council-recognized pre-apprenticeship training program or a pre-apprenticeship program approved by the City Joint Administrative Committee ; and/or 2. Any community-based organization providing support services (for support service delivery only).

10. Proposal Submittal

(Modifying consultant questionnaire)

3. Consultant Questionnaire: Complete and submit the Consultant Questionnaire. **Note:** this form has been updated since RFP issuance to clarify the intent for criminal background checks, and newly asks about compliance to our social equity principles. Please use the replacement version of the form, dated 11-11-15, available for download at <http://www.seattle.gov/Documents/Departments/FAS/PurchasingAndContracting/Consulting/3ConsultantQuestionnaire.docx> and submit with your proposal. If you do not use the newer version of the form, however, the City will continue with the original form for your proposal review.

11. Selection Process

(Modifying Step #3 in the Selection Process)

Step #3, Interviews: FAS may invite top-ranked organizations for an interview. If interviews are conducted, ~~rankings of organizations and award configurations (e.g., partial and/or multiple awards) shall be determined by FAS, using the combined results of interviews and proposal submittals~~ **the interviews will stand alone as a separate step in the selection process.** Proposers invited to interview are to bring the assigned project manager named in the Proposal, and may bring other key staff named in the proposal. The proposer shall not bring individuals who are not on the project team without advance authorization by the RFP Coordinator. **The top ranked proposers during the interview process will be selected to continue on for intent to award and negotiations. The City may select one or more proposers for Outreach and Referral and one or more proposers for Construction Training.** If interviews are conducted, they will be held on **December 17, 2015.** ~~and will be worth 25 points.~~

Attachments

Attachment #2 – Budget Worksheet

(After first paragraph – additional wording)

This is a consultant contract. Payments will be based upon either time and materials or on deliverables, at the choice of the City, as determined at the time of negotiations.

Category – Contractor and Subcontractor	Requested Funds Budget Proposal	Description of use of funds the proposed cost
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City of Seattle Disclaimers and General Provisions

(Additional wording and modifying to City of Seattle Disclaimers and General Provisions)

6.10 Negotiations

~~The City may open discussions with the apparent successful Proposer(s), to negotiate costs and modifications to align the proposal or contract to meet City needs within the scope sought by the solicitation.~~ **Nothing herein prohibits the City from opening discussions with the highest ranked apparent successful Proposer(s) to negotiate modifications to either the proposal or the contract terms and conditions, to align the proposal or the contract to best meet City needs within the scope sought by the RFP. The City will negotiate with awardee(s), to establish a final scope of work that includes either part of their proposal, and/or the scope of their full proposal. The City, in the interest of time, may decide to instead sign a completed consultant contract, and then pursue negotiations as to the scope of work and deliverables as the first step under the contract work. If so, then the City will pay an hourly rate for agreed-upon consultant representatives to have such negotiated conversations with the City.**

6.12 Contract Execution

Once the City has finalized and issued the contract(s) for signature, the Consultant must execute the contract and provide all requested documents within ten (10) business days.

6.35 Partial and Multiple Awards

The City reserves the right to name a partial and/or multiple awards, in the best interest of the City. Proposers are to prepare proposals given the City's right to a partial or multiple awards. The City may negotiate with the successful Proposer(s) to finalize the work and specifications consistent with the objectives of the RFP.