



**City of Seattle**  
**Department of Finance and Administrative Services**  
**ADA Compliance Team**  
 700 5<sup>th</sup> AVE, Suite 4112, PO Box 94687  
 Seattle, WA 98124-4687

**B – Preliminary Review Application**

ACT #: \_\_\_\_\_

**Project Information**

Project Name: \_\_\_\_\_ DEPT #: \_\_\_\_\_

Project Address: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Submitted By: \_\_\_\_\_ Signature: \_\_\_\_\_

One set of design drawings is required for review. Provided?  Yes  No

**Contact Information**

City Department: \_\_\_\_\_

Project Manager: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Design Firm: \_\_\_\_\_

Designer Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Project Description**

**Building/Site Description**

Occupancy Type: \_\_\_\_\_ Park:  Playground:

Use of Facility: \_\_\_\_\_

Number of Floors: \_\_\_\_\_ Mezzanine?  Yes  No

Existing elevator in path of travel?  Yes  No Comments: \_\_\_\_\_

New elevator being added?  Yes  No Comments: \_\_\_\_\_

Off street parking provided?  Yes  No Comments: \_\_\_\_\_

Commercial use included?  Yes  No Comments: \_\_\_\_\_

Public accommodation included?  Yes  No Comments: \_\_\_\_\_