



City of Seattle  
Department of Finance and Administrative Services  
ADA Compliance Team  
700 5<sup>th</sup> AVE, Suite 4112, PO Box 94687  
Seattle, WA 98124-4687

### 3 – Design Review

ACT #: \_\_\_\_\_

#### Project Information

Project Name: \_\_\_\_\_ DEPT #: \_\_\_\_\_

Project Address: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Submitted By: \_\_\_\_\_ Signature: \_\_\_\_\_

One set of design drawings is required for review. Provided? ☐ Yes ☐ No

#### Contact Information

City Department: \_\_\_\_\_

Project Manager: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Design Firm: \_\_\_\_\_

Designer Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Project Description

#### Building/Site Description

Occupancy Type: \_\_\_\_\_ Park: ☐ Playground: ☐

Use of Facility: \_\_\_\_\_

Number of Floors: \_\_\_\_\_ Mezzanine? ☐ Yes ☐ No

Existing elevator in path of travel? ☐ Yes ☐ No Comments: \_\_\_\_\_

New elevator being added? ☐ Yes ☐ No Comments: \_\_\_\_\_

Off street parking provided? ☐ Yes ☐ No Comments: \_\_\_\_\_

Commercial use included? ☐ Yes ☐ No Comments: \_\_\_\_\_

Public accommodation included? ☐ Yes ☐ No Comments: \_\_\_\_\_

- ☐ The design documents have been reviewed and no further ADA compliance review is required.
- ☐ The design documents require corrections for ADA compliance. Resubmit prior to construction.
- ☐ The design documents comply with ADA. Construction field inspections are required for closeout.
- ☐ Corrections noted. No resubmittal required. Final review conducted during construction inspection.

ACT Reviewer – Printed Name \_\_\_\_\_

ACT Reviewer - Signature \_\_\_\_\_

ADA Compliance Review  
ACT 11/2013

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