Youth-Led Social Justice Mini-Grant
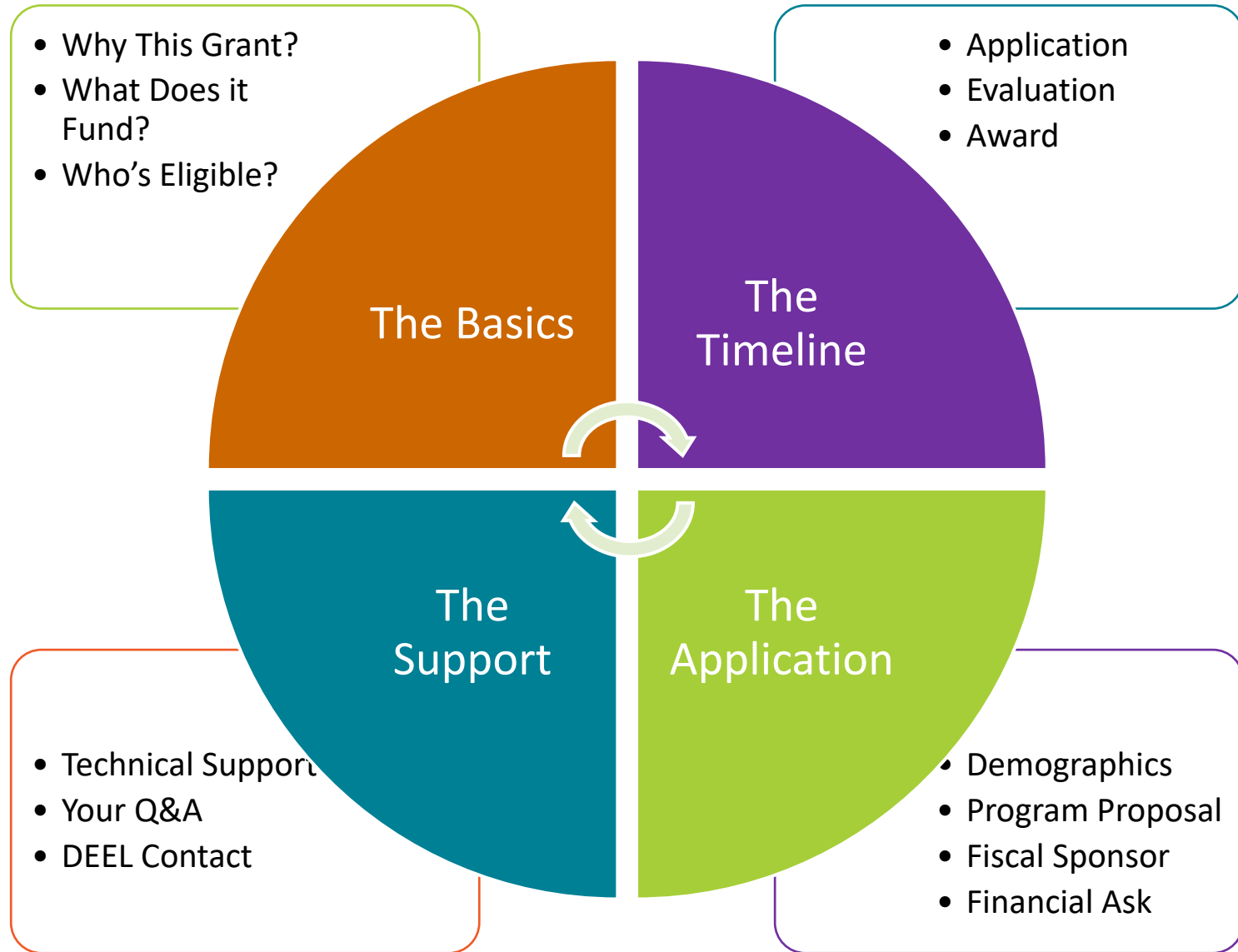
Focusing On Race, Ethnicity, Gender, and Sexual Orientation

Funding Information Session
Wednesday, September 21, 2021

City of Seattle

Information Session Agenda

The Basics
- Why This Grant?
- What Does it Fund?
- Who's Eligible?

The Timeline
- Application
- Evaluation
- Award

The Support
- Technical Support
- Your Q&A
- DEEL Contact

The Application
- Demographics
- Program Proposal
- Fiscal Sponsor
- Financial Ask

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Why is This Grant Happening?

In March 2021, the City of Seattle committed $1.5 million to address the increase in hate crimes and bias aimed at the Asian American and Pacific Islander community in Seattle. As part of that commitment, the Department of Education and Early Learning (DEEL) is releasing this mini-grant opportunity to fund Youth-Led Social Justice projects that focus on issues of racism, discrimination, and bias and develop innovative strategies to support community and combat hate.

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What is This Funding For?

To provide resources for youth and youth-led groups to develop and carry out their own **social justice projects that promote anti-bias and anti-hate related to race, ethnicity, gender, and sexual orientation**. These funds are intended to ultimately benefit Seattle's Black, Indigenous, People of Color (BIPOC), especially Asian-American Pacific Islander communities, as well as the LGBTQIA+ community. Projects may serve all Seattleites regardless of age, race, ethnicity, gender, or sexual orientation.

Who's Eligible?

Youth Leaders Ages 12-24

Student Groups

CBOs Where Youth Lead

Youth Advisory Council

All About the Money

How Much is Available

- Total Funds up to $100K
- Individual Mini Grants from $500-$8,000
- Applications funded until resources exhausted

Where's the Money Coming From?

The FEPP Levy invests in **preschool through post-secondary**, increasing access to and utilization of programs and services for **historically-underserved students**.

The FEPP Levy funds three core strategies:

1. Equitable Educational Opportunities
2. High-Quality Learning Environments
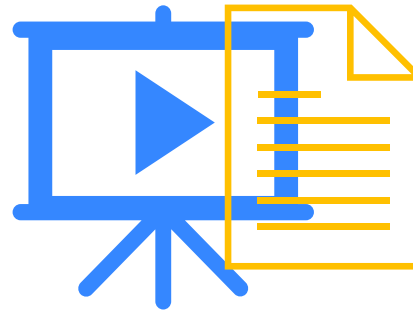3. Student and Family Supports

How Will Projects be Selected?

By meeting the following requirements!

Meets Eligibility Requirements

Submitted On Time

All Documents Clear and Attached

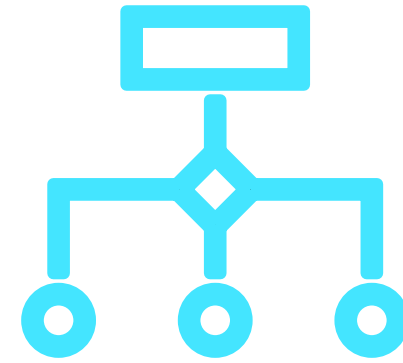**Fiscal Sponsor (or need of) Identified**

More Applications than Money?

In the event we receive more eligible applications than we have award funds for, DEEL will use the following chart to prioritize those applications. Using a basic points system, applications will be awarded from highest to lowest points.

Application Prioritization			
Prioritization Categories	3 points	2 points	1 points
Council District	2, 7	1	3,4,5,6
Social Justice Topic	Race/Ethnicity	Gender or LGBTQIA+	██████
Fiscal Sponsor	Yes	No	No
Audience Served	White-identified or cis-gendered people	All people	██████
Number of people served	More than 30	10-29	Less than 10

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How Does Prioritization Work?

Application 1

Prioritization Category	Points
CD 3	1
SJ Topic: Race	3
Fiscal Sponsor? Yes	3
Audience: All	2
# Served: 10-29	2
Total Points	11

Application 2

Prioritization Category	Points
CD 7	3
SJ Topic: Race	3
Fiscal Sponsor? Yes	3
Audience: White and Cis	3
# Served: 30+	3
Total Points	15

Application 3

Prioritization Category	Points
CD 1	2
SJ Topic: Gender	2
Fiscal Sponsor? No	1
Audience: White and Cis	2
# Served: <10	1
Total Points	8

The Application Process

Checklist

Application Cover Sheet	
Written or Video Application	
Budget Worksheet (optional)	

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The Application Step #1: Cover Sheet

APPLICATION COVER SHEET – For Individuals

Applicant Information

1. Name of Applicant (first and last name): _____

2. Mailing Address (street, city, zip code): _____
   _____

3. Email Address: _____

4. Phone (cell phone preferred): _____

5. Social Media Platforms used (select all that apply; list handles or profile names is space provided): ☐ Facebook ☐ Instagram ☐ Twitter ☐ Snapchat ☐ TikTok   List handles here: _____
   _____

6. Age range (select one): ☐ 12-13   ☐ 14-17   ☐ 18-24

7. School or College you attend (if applicable, not required): _____

Summary of Mini-Grant Project or Proposal

8. Name of Project or Proposal: _____

9. Project or Proposal Description (select all that apply): ☐ One-time
   ☐ Multi-session   ☐ In-person   ☐ Virtual

10. Social Justice Focus (select all that apply):   ☐ Race/Ethnicity   ☐ Gender   ☐
    Sexual Orientation ☐ Other (please describe): _____

APPLICATION COVER SHEET – For Student Groups and Organizations

Applicant Information

1. Name of Student Group or Organization: _____

2. Point of Contact (first and last name): _____

3. Group or Organization Mailing Address (street, city, zip code): _____
   _____

4. Group or Organization Website URL: _____

5. Social Media Platforms used (select all that apply; list handles or profile names is space provided): ☐ Facebook ☐ Instagram ☐ Twitter ☐ Snapchat ☐ TikTok   List handles here: _____
   _____

6. Point of Contact Email Address: _____

7. Point of Contact Phone (cell phone preferred): _____

8. Number of Youth Leaders Leading the Project: _____

9. Age range of youth leaders (select one that best described your group):   ☐ 11-13   ☐ 14-17   ☐ 18+

10. School(s)/College(s) affiliated with group (if applicable, not required):
    _____

11. Group/Organization Type (select one that best describes your group):
    ☐ Group of Friends ☐ Student Group or School Club ☐ Community-Based Organization ☐ Other: _____
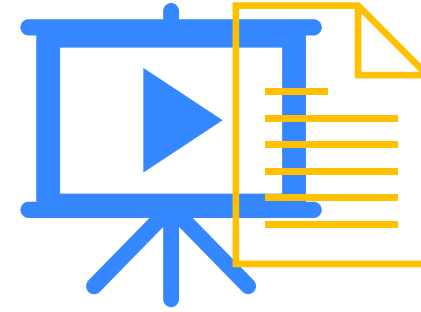
Cover Sheet (cont'd)

11. Number of other youth who will held lead this project: _____

12. Goal number of people your project will serve: _____

13. Age range of people who will be served by your project (select all that apply):

    ☐ 5-11   ☐ 12-13   ☐ 14-17

          ☐ 18-24   ☐ 25-39   ☐ 40-64   ☐ 65+

14. Which Council Districts do you hope your project participants will come from?

    (Reference the City of Seattle Council District Map; select all that apply):   ☐ Council

    District (CD) 1 ☐ CD 2 ☐ CD 3 ☐ CD 4 ☐ CD 5   ☐ CD 6 ☐ CD 7

15. Budget requested (min $500, max $8,000): _____

Fiscal Sponsor Information

16. Do you have a fiscal sponsor? ☐ Yes ☐ No ☐ Unsure

17. Name of fiscal sponsor: _____

18. Mailing Address (street, city, zip code): _____

    _____

19. Email Address: _____

20. Phone: _____

21. Has the fiscal sponsor previously been awarded DEEL funding? ☐ Yes

    ☐ No ☐ Unsure

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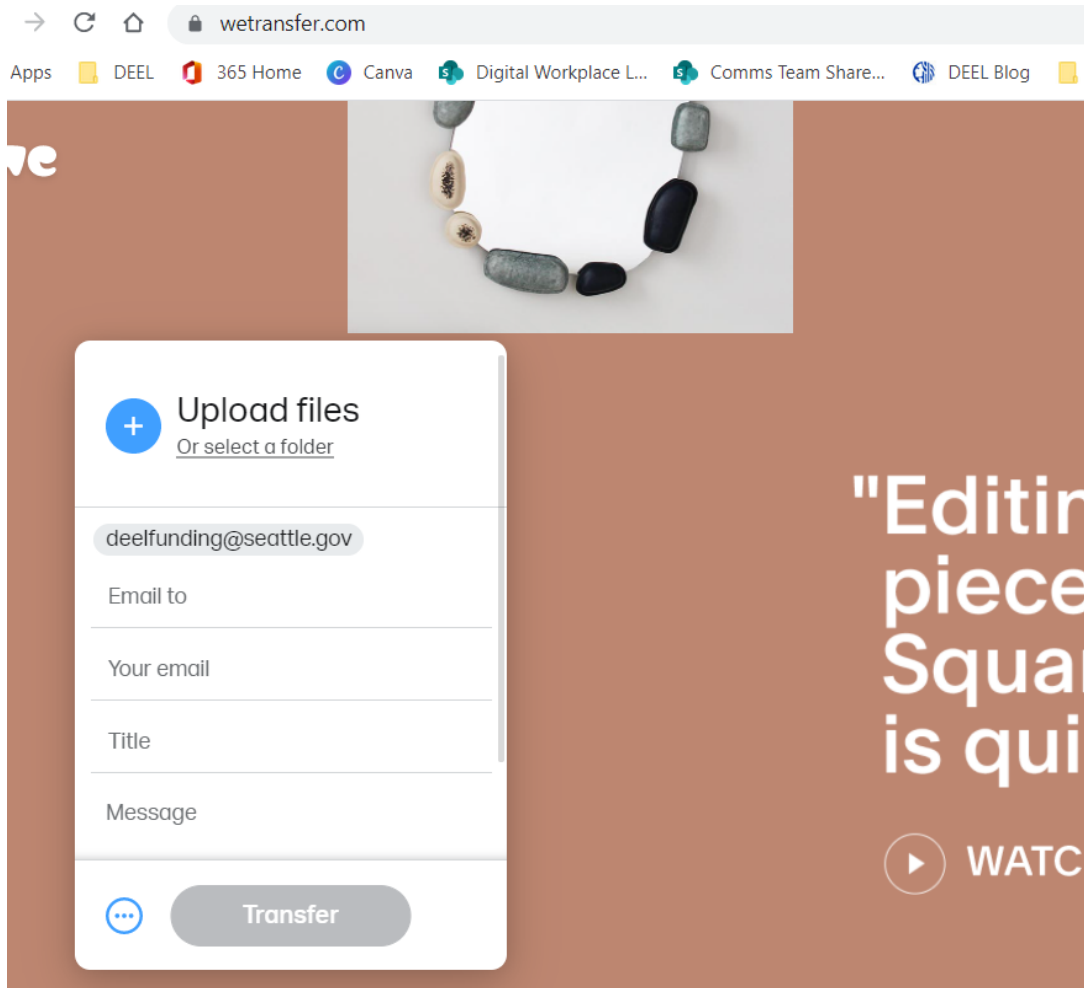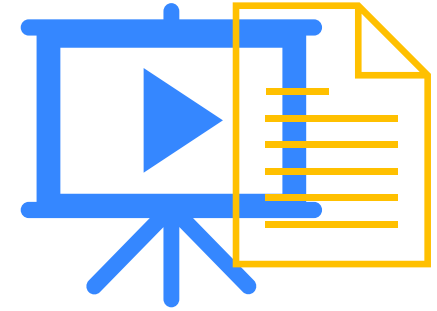
Application Requirements:

Written

- Include all required files: (1) Cover sheet (2) Written response to application questions; the Microsoft Excel budget table is optional

- **Three-page maximum**, have the pages numbered, and be written in size 11 font or larger; applicants can choose their own font size or write in single- or double-spaced format

- Submitted in Microsoft Word or PDF file format

Video

- Include all required files: (1) Cover sheet (2) Video response to application questions; the Microsoft Excel budget table is optional

- Video must be **90 seconds-to-5 minutes** in duration; submission of the Microsoft Excel budget table is optional

- Submitted in MP3 file format and high definition (1280x720, 1920x1080, or higher)

- Use WeTransfer to submit files 10+MB

Due October 25 @ 5p to DEELFunding@seattle.gov

Video Submission Instructions:

Video

- Visit www.wetransfer.com

- No need to create an account! Just upload your video using the blue "+ Upload" button

- Enter DEELFunding@seattle.gov in the "To" line

- Enter your email below

- In the Title, enter "[Your Name] Youth Led Social Justice Mini Grant"

- Select "Transfer".

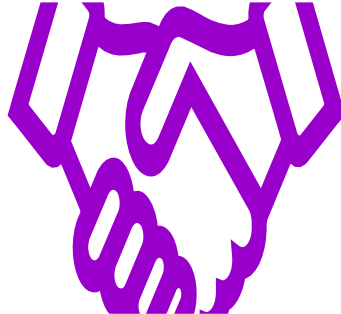**Due October 25 @ 5p to DEELFunding@seattle.gov**

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What Should I Cover in My Application?

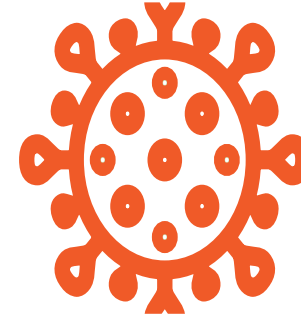Introduce yourself and your youth leaders to us!
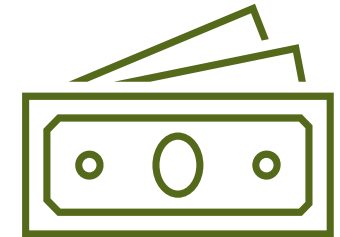
Describe your project!

Describe any partners you may have and their role in executing your project.

What is the impact you hope to make through your project?

How will your projects be COVID-19 safe?

How much money are you requesting for the project?

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The Budget Worksheet

Youth-Led Social Justice Mini Grant Budget Proposal

Organization Name: _____

osed Program/Service Name: _____

$0.00 **Total Youth-Led Social Justice funding requested**
(maximum $8,000)

0% Indirect/Admin Costs (Note the maximum allowable is 15%)

$0.00 **Indirect Total**

Instructions: Complete the budget tables below by inputting the amount of funds you are requesting by line item and describing what those funds will purchase. The budget should tie directly to the services you plan to provide and the number of people you plan to serve. If you will be utilizing additional fund sources to deliver your proposed program/service, please inlcude amounts by fund source so a total program cost can be evaluated. The amount requested must not exceed the maximum of $8,000.

Table 1: Program Materials, Refreshments, Promotional Materials, ETC.

	Item Name	Grant Amount Requested	TOTAL	Description of Expense: List all supplies, materials, transportation, and other proposed expenditures. Please include the requested amount as well as a brief description, including how each connects to your Youth-Led program/service proposal.
1			$ -	
2			$ -	
3			$ -	
4			$ -	
5			$ -	
6			$ -	
7			$ -	
8			$ -	
9			$ -	
10			$ -	
Non-personnel Subtotal:	$ -		$ -	

Table 2: Student Leader/Participant Stipends

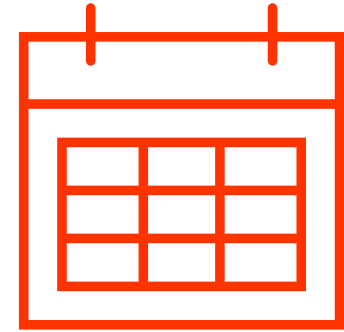|	Name/Role	Grant Amount Requested	TOTAL	Description of Expense: Please outline roles and responsibilities of each position (e.g., pre-program planning, facilitator, graphic designer etc.), and describe how each connects to your Youth-Led program/service proposal.
1			$ -	
2			$ -	
3			$ -	
4			$ -	
5			$ -	

What if I Need Help With My Application?

DEEL will be holding two technical assistance sessions for applicants who may need assistance with filling out their application. Here is some of what we will cover:

- Reviewing the Application Cover Sheet line by line

- Clarifying the role of a Fiscal Sponsor

- Reviewing the optional Budget Sheet

Important Dates

Application Opens: September 14, 2021
Technical Assistance Session 1: October 5, 2021 5:00 pm
Technical Assistance Session 2: October 8, 2021 5:00 pm
Last Day to Submit Questions: October 15, 2021 by 5:00 p.m.
Application Deadline: October 25, 2021 at 5:00 p.m.
Application Review Period: October 29 - November 4, 2021
Notice Provided to Selected Applicants: November 16

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Got Questions?

Email: DEELFunding@seattle.gov

Text: 206.573.2241

Requested Subject Title:
"YL Social Justice Mini-Grant"

Answers will be posted on the **DEEL Funding Opportunities** page

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Questions

Name	Org	Question	Answer	Notes

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