

Progressive Revenue Task Force Work Plan

Updated 1.18.18

Date	Facilitator	Objective	Materials
1.4.18	Lisa Herbold	<ol style="list-style-type: none"> 1. Co-Chair and Task for introductions 2. Review background, scope, timeline and meeting objectives; adjust objectives and timeline as needed 	Ground Rules; Meeting Objectives; Resolution 31872; Timeline; Cities at Work Pre-meeting reading materials
1.18.18	CM Gonzalez	<ol style="list-style-type: none"> 1. Subcommittee report backs 2. Identify revenue estimates and limitation of employee hours tax (EHT) 3. Summarize revenue estimates for different EHT scenarios 4. Review tax burden on typical Seattle businesses and understand Seattle’s business taxes within a regional context 5. Discuss current spending and service activities related to assisting people who are homelessness or at high risk of becoming homeless in obtaining and retaining stable housing 6. Review One Table draft letter 	Central Staff Presentation “City Employee Hours Tax-Examples of Potential Revenues Raised”; Central Staff Presentation-“Business-Specific City Taxes in Seattle and Select Other Jurisdictions”; Central Staff Presentation “Homelessness and Housing: Needs and Spending; Central Staff EHT revenue assumptions; Central Staff summary of taxes paid by businesses; One Table draft letter
2.1.18	Kirsten Harris-Talley	<ol style="list-style-type: none"> 1. Subcommittee report backs 2. Review definition of a progressive tax 3. Review Council’s Revenue Target as established in Resolution 31872 4. Review alternative revenue source(s) including those listed in the Cities at Work article 5. Discuss pro and cons of any identified alternatives including an analysis of the viability of 	Resolution 31872; Central Staff memo

		<p>alternatives and the projected impacts of those sources on low-income people</p> <ol style="list-style-type: none"> 6. Review Central Staff overview of needs and costs related to assisting people who are homelessness or at high risk of becoming homeless in obtaining and retaining stable housing 7. Identify recommendations for spending priorities (to be continued in Meeting 4) 	
2.15.18	Tony To	<ol style="list-style-type: none"> 1. Subcommittee report backs 2. Identify recommendations for spending priorities (continued from meeting 3) 3. Identify recommendations to be included in report 4. Determine the format of the final report 	TBD
3.1.18	Co-Facilitated by Co-Chairs	<ol style="list-style-type: none"> 1. Discuss report with recommendation to Council 2. Take action to finalizing the report to City Council 	Draft Report