



Office of Professional Accountability Review Board (OPARB)

**Minutes of Thursday, September 17, 2009 Meeting
5:30 p.m. – 7:30 p.m.**

Patrick Sainsbury, Chair:	AE	Steve Freng, Member:	P
Tina Bueche, Member:	P	Martha Norberg, Member:	P
George Davenport, Member:	P	David Wilma, Member:	P
Sharon Dear, Member:	AE	Michael Pendleton, Consultant:	P

(Absent = A, Present = P, Excused = E)

The meeting was convened at 5:32 p.m.

The minutes of the September 2, 2009 meeting were approved.

Committee Reports: David's group is looking at criminal investigations of SPD officers. They've finalized the document that spells out the current procedures for this process. They plan to issue a report by the end of September.

George and Tina will get together September 28 to formulate their strategy, which they will have ready by the October 7 meeting. Steve and Martha plan the same. Sharon and Tina have not yet met.

OPA Complaint Classification System: The group resolved to make this a standing agenda item, and December 2009 is the target date to review possible revisions to OPA's system. Next steps will be discussed at October 7 meeting.

The **Outreach Report** was adopted.

Elections: Pat and Tina were re-elected unanimously as chair and co-chair for another term.

Outreach Report Distribution: It was decided to first distribute the outreach report to the City Council via the Public Safety Committee, to Kathryn Olson, and the Acting Chief. The report would be distributed a short time later (later in the same day) to the contributors to the report. Finally, a formal release would be made the next day to the media, posted to the website, and delivered to the Clerk's office for filing.

Strategic Plan Distribution: Michael suggested that the principals may want to review the document before distribution. David will talk with Betsy to determine when this can be placed on the Public Safety Committee agenda.

NACOLE: The NACOLE rep will be in town September 28 to check things out.

The group adjourned at approximately 6:26 p.m.

Notes taken by Nancy Roberts

The next meeting will be held on October 7, 2009 at 11:30 a.m. – 1:30 p.m. in the Boards & Commissions Room, City Hall.