



**Minutes of Thursday, August 20, 2009 Meeting
5:30 p.m. – 7:30 p.m.**

Patrick Sainsbury, Chair:	P	Steve Freng, Member:	P
Tina Bueche, Member:	AE	Martha Norberg, Member:	P
George Davenport, Member:	P	David Wilma, Member:	P
Sharon Dear, Member:	P	Michael Pendleton, Consultant:	P

(Absent = A, Present = P, Excused = E)

Guest(s): Kathryn Olson, OPA Director

The meeting was convened at 5:31 p.m.

The minutes of the August 5, 2009 meeting were approved.

Status Report – NACOLE Hosting Application by Kathryn Olson

Seattle has been selected for NACOLE's 2010 conference.

Next Steps:

- NACOLE admin person will come to Seattle in the near future to settle on dates and hotels
- OPARB has no responsibilities assigned to them at this point

Meeting with Youth Violence Prevention Initiative Workers

The board is interested in scheduling a 30 minute meeting, within the regular meeting hours, w/ Mariko Lockhart & the network coordinators, Auditor Michael Spearman, and OPA Director Kathryn Olson. *Nancy Roberts* will coordinate and schedule the meeting.

Reports from Sub-Committees on Strategic Plan and Revise and Adopt Strategic Plan

Work by section:

- I. *Pat Sainsbury* will make a few changes and then send the document to Michael Pendleton.
- II. *Martha Norberg & Steve Freng* will rewrite their section and then send the document to *Michael Pendleton*.
- III. *Michael Pendleton* will rewrite this section and send it to *Tina Bueche* for review. She will review it and then return it back to *Michael*.
- IV. *George Davenport* will contact *Tina Bueche*, rewrite the text of this section, and send it to *Michael Pendleton*.
- V. *Pat Sainsbury* will rewrite this section and then send it to *Michael Pendleton*.

Michael Pendleton will compile all the parts and send them to the board for one last review. Final vote approving the Strategic Plan will be taken at the next meeting, September 2, 2009.



Office of Professional Accountability Review Board (OPARB)

Revise and Adopt Outreach Report

Board members will make changes to the document and send it to *Michael Pendleton*. *Michael* will work with *Nancy Roberts* to finalize the report.

New Business/Future Agenda Items

Sharon Dear expressed interest in phone conferencing for a number of meetings while on maternity leave.

The group adjourned at approximately 7:11p.m.

Notes taken by Zuzka Lehocka-Howell

The next meeting will be held on September 2, 2009 at 11:30 a.m. – 1:30 p.m. in the Boards & Commissions Room, City Hall.