



CITY OF SEATTLE BOARDS & COMMISSIONS

Design Review Board

Passionate about design or architecture? Mayor Tim Burgess is looking for qualified candidates to fill 15 upcoming openings on the City of Seattle's Design Review Boards. Board members evaluate the design of new buildings based on citywide and neighborhood-specific design guidelines. The boards review large mixed-used developments, multifamily housing, and commercial projects. The volunteer positions will start on April 4, 2018, when retiring board members' terms expire.

Ideal candidates are professionals in the design and development fields who have proven skills and established careers. We are also seeking community and business leaders interested in civic engagement and shaping new development in their neighborhoods. The City of Seattle encourages applicants from all backgrounds and those with diverse life experiences. Applications will be accepted for the follow board positions:

Southwest Design Review Board:

- Development profession representative
- Local residential/ community representative
- Business/ Landscape Design profession representative

Southeast Design Review Board:

- Local residential/ community representative
- Development profession representative
- Business/ Landscape Design profession representative

East Design Review Board:

- Design profession representative
- Business/ Landscape Design profession representative

Downtown Design Review Board:

- Business/ Landscape Design profession representative
- Design profession representative

Northeast Design Review Board:

- Design profession representative
- Business/ Landscape Design profession representative

Northwest Design Review Board:

- Local residential/ community representative

- Development profession representative

West Design Review Board:

- Local residential/ community representative

To be considered for appointment, please send an application, cover letter and resume by **December 15, 2017** to Lisa Rutzick at lisa.rutzick@seattle.gov.

You may [download an application](#) or email lisa.rutzick@seattle.gov to receive a copy.

Emailed applications are preferred, as electronic documents facilitate file sharing among the selection committee. If emailing is not an option, applications can send their applications via U.S. mail to:

Lisa Rutzick, Design Review Program Manager
City of Seattle
Department of Construction and Inspections
700- 5th Ave, Suite 1800
P.O. Box 34019
Seattle, Washington 98124-4019

Applicants should have:

- Knowledge of, or interest in, architecture, urban design, and the development process
- The ability to evaluate projects based on the city's design guidelines
- The ability to listen and communicate effectively at public meetings
- A passion for design and community development, and
- The ability to work well with others under pressure (prior experience with community or neighborhood groups is a plus)

Board members should expect to work approximately 15 hours a month attending and preparing for board meetings, which are held twice a month in the evenings. Board members are expected to attend at least 90 percent of the meetings.

For more information on the Design Review Board and the City's Design Review Program, visit: <http://www.seattle.gov/dpd/aboutus/howeare/designreview/program/default.htm>

For other information, please contact Lisa Rutzick, Design Review Program Manager, at 206-386-9049 or via e-mail at lisa.rutzick@seattle.gov.

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"As stewards and regulators of land and buildings, we preserve and enhance equity, livability, safety, and health of our communities."

<http://www.seattle.gov/dpd/default.htm>