



City Light Review Panel Meeting Meeting Minutes

Date of Meeting: January 20, 2011

MEETING ATTENDANCE					
Panel Members:					
Name		Name		Name	
David Allen	✓	Matt Lyons	x	Debbie Tarry	✓
Sylvester Cann IV	x	Stan Price	✓	Eugene Wasserman	✓
Tom Lienesch	✓	Julie Ryan	✓	Sue Yuzer	✓
Staff and Others:					
Phil Leiber	✓	Tony Kilduff	✓	Derek Farmer	x
Eric Campbell	✓	Dan Eder	x	Calvin Chow	✓
Kim Kinney	x	Michael Jerrett	✓	Maura Brueger	x
Suzanne Hartman	✓	Karen Reed	✓	Steve Kern	✓
Jorge Carrasco	✓	Phil West	✓	Cameron Keyes	x

Call To Order

The meeting was called to order at 12:30 p.m.

Welcome & Introductions

Karen Reed welcomed everyone to the meeting and began with a review and approval of the agenda. The agenda was approved.

Approval of Minutes

Karen asked the Panel to take a few minutes to review the December 14th, 2010 draft meeting minutes. The Panel noted a minor amendment in general comments on page three. Stan Price made a motion to approve the minutes as amended and this was seconded by David Allen. The motion carried unanimously.

Presentations / Information

Superintendent Jorge Carrasco distributed "Power for the People" books to the Review Panel members. The book provides a detailed history of City Light.

Karen Reed asked the meeting participants to review the Workplan Briefing Memo. She asked if the Proposed Review Panel 2011 Workplan should be adopted. There was general consensus that the Workplan should be adopted.

Phil Leiber, Chief Financial Officer, provided the Draft 6-year Financial Forecast Overview and Financial Baseline report. He and the meeting participants spent the majority of the meeting reviewing the 6-year Financial Baseline document. After much discussion and in order to allow time to study the document more thoroughly, it was agreed that the members would be provided the opportunity to meet again informally with Phil Leiber to discuss any further questions. Karen Reed suggested meeting a week



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before the next Panel meeting (around the first week in February) for an hour. She stated that she would ask Kim Kinney to contact the Panel to arrange a convenient date and time for this follow-up meeting.

Karen spoke on the next agenda item, the Proposed Outreach Plan. She said she would email the members in the next week for feedback on the outreach proposal. Karen asked the Panel for their opinions about doing interim outreach. The consensus from the Panel was that we should do an interim outreach effort. Suzanne Hartman noted that in the past, Seattle City Light's Outreach has included organizations such as BOMA, Downtown Seattle Association, Manufacturing Industrial Council, and Environmental Groups. It was noted that outreach efforts should also include the suburban city customers (i.e. Shoreline, Lake Forest Park, Burien, etc) and low income customer representatives.

Issues/Action Items

Kim Kinney will contact the Panel to schedule the follow-up 6 year baseline meeting for the members to meet informally with Phil Leiber.

Karen Reed will follow up with the Panel to get further comments and suggestions regarding the outreach proposal. She will solicit their help in identifying major customer groups to which they think presentations should be given to (contact names in lieu of groups are welcome as well).

Adjournment

Karen advised that the next Panel meeting is scheduled for February 10th at 11:30 a.m.

There being no further business, the meeting was adjourned at 3:00 p.m.