



City of Seattle

CIVIL SERVICE COMMISSIONS

Civil Service Commission

Commission Chair Angelique M. Davis
Commissioner Eric de los Santos
Commissioner Steven A. Jewell

May 20, 2015
Civil Service Commission Monthly Meeting
Approved July 15, 2015

Call to Order: Commission Chair Angelique Davis, called the meeting to order at 9:30 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Angelique M. Davis
Jennifer A. Greenlee, Executive Director
Teresa Jacobs, Administrative Staff Assistant
Gary Smith, Assistant City Attorney

In Attendance By Phone:

Commissioner Steven Jewell

Not In Attendance:

Commissioner Eric de los Santos

PUBLIC COMMENT: No one signed up to speak

1. **Approval of Minutes: April 15, 2015:** The Commission reviewed the minutes of the April 15, 2015 regular meeting of the Commission. Commissioner Jewell moved to accept the minutes as written. Commission Chair Davis seconded the motion. The motion passed and the minutes were approved by acclamation and signed by the Chair.
2. **Monthly Case Status Report/Appeals Update:** The Commission reviewed the Monthly Case Status Report.
 - **Appeal Update: Spindler v. City Light-CSC No. 15-01-001:** The Executive Director reported the hearing was held in May and the parties will submit closing briefs no later than May 21, 2015.
3. **Executive Director Report:**
 - **Monthly Summit (Budget) Report:** The Commission reviewed the budget.
 - **2016 Underspend Targets:** The Executive Director reported the department has an underspend target of 4%. The Executive Director stated she doesn't see an issue with the spending reduction and reported the budget is on track for the year.


4. **Statute of Limitations for Misfiled Appeals/Complaints:** The Executive Director reported she will meet with the Ethics and Elections Commission and the Seattle Office for Civil Rights to work on a Memorandum of Understanding between the departments.

5. **Old/New Business:**

- **Arnold COA-I Decision:** Commission Counsel Gary Smith, Assistant City Attorney gave the Commission background on the Arnold appeal. Mr. Smith will keep the Commission informed on any updates regarding the case that was remanded back to King County Superior Court for a decision on the award of the Appellant's attorney's fees. Mr. Smith will keep the Commission updated on a decision.
- **WAPRO Conference:** Ms. Greenlee informed the Commission that staff attended the Washington Association of Public Records Officers Training. The training was held in April.
- **Adjourn:** All other business before the Commission having been considered, Commission Chair Angelique Davis adjourned the meeting at 9:45 am.

Respectfully Submitted By:

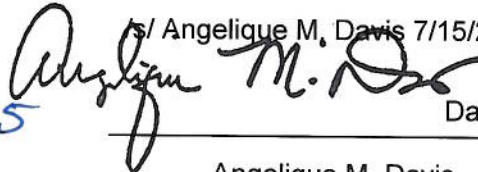
/s/ Teresa R. Jacobs 7/15/2015



Date: 7.15.15

Teresa R. Jacobs
Administrative Staff Assistant

/s/ Angelique M. Davis 7/15/2015



Date: 7-15-15

Angelique M. Davis
Commission Chair