



City of Seattle

CIVIL SERVICE COMMISSIONS

Civil Service Commission

Commission Chair Angelique M. Davis
Commissioner Eric de los Santos
Commissioner Steven A. Jewell

April 15, 2015
Civil Service Commission Monthly Meeting
Approved May 20, 2015

Call to Order: Commission Chair Angelique Davis, called the meeting to order at 9:30 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commissioner Angelique M. Davis
Commission Chair Eric de los Santos
Jennifer A. Greenlee, Executive Director
Teresa Jacobs, Administrative Staff Assistant

In Attendance By Phone:

Commissioner Steven Jewell

Not In Attendance:

Gary Smith, Assistant City Attorney

PUBLIC COMMENT: No one signed up to speak

1. **Approval of Minutes: March 18, 2015:** The Commission reviewed the minutes of the March 18, 2015 regular meeting of the Commission. Commission Chair Davis moved to accept the minutes as written. Commissioners de los Santos and Jewell voted in favor. The motion passed and the minutes were approved by acclamation and signed by the Chair.
2. **Monthly Case Status Report/Appeals Update:** The Commission reviewed the Monthly Case Status Report.
 - **Appeal Update: Spindler v. City Light-CSC No. 15-01-001:** The Executive Director reported the appeal has been assigned to a CSC Hearing Officer and is scheduled for hearing in May.
3. **Executive Director Report:**
 - **Monthly Summit (Budget) Report:** The Commission reviewed the budget. The Executive Director reported that the 2 and 4% spending reduction requested by the City has been submitted. The Executive Director will keep the Commission updated on the process.
4. **Statute of Limitations for Misfiled Appeals/Complaints:** Kate Flack, Investigator for Ethics and Elections and Mike Chin, Enforcement Manager for Seattle Office for Civil Rights were present. Kate stated there were no additional questions or comments to add

City of Seattle Civil Service Commissions

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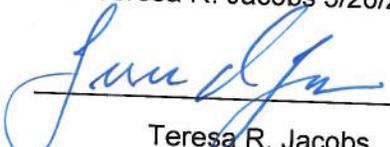
to the amendments that were submitted by Gary Smith. Kate and Mike will continue to communicate on the matter and will work on processes and a Memorandum of Understanding between departments when the rule changes are approved.

5. Old/New Business:

- **October and November Meeting Dates:** The Commission discussed preferences for the October and November meeting dates. The Commission will agree on dates and the meetings will be set.
- **Staff Training-WAPRO Spring Training:** The Executive Director reported that staff will attend public records training in Lynnwood on April 24.
- **Arnold COA-I Decision:** The Commission will defer discussion until the next meeting when commission counsel Gary Smith is present.
- **Adjourn:** All other business before the Commission having been considered, Commission Chair Angelique Davis adjourned the meeting at 9:45 am.

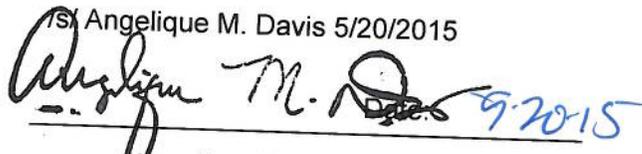
Respectfully Submitted By:

/s/ Teresa R. Jacobs 5/20/2015

 Date: 5-20-15

Teresa R. Jacobs
Administrative Staff Assistant

/s/ Angelique M. Davis 5/20/2015

 5-20-15

Angelique M. Davis
Commission Chair