



# City of Seattle

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## CIVIL SERVICE COMMISSIONS

### Civil Service Commission

Commission Chair Angelique M. Davis  
Commissioner Amy S. Bonfrisco  
Commissioner Eric de los Santos

**May 16, 2018**

### Civil Service Commission Meeting

*Approved, September 19, 2018*

**Call to Order:** Commission Chair, Angelique Davis called the regular monthly meeting to order at 9:36 am. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

#### **In Attendance:**

Commission Chair Angelique M. Davis  
Commissioner Amy Bonfrisco  
Commission Eric de los Santos  
Jennifer A. Greenlee, Executive Director  
Gary Smith, Assistant City Attorney

**PUBLIC COMMENT:** No one signed up to speak

#### **1. Approval of Minutes:**

**April 18, 2018 CSC Monthly Meeting:** The Commission reviewed the minutes of the April 18, 2018 monthly meeting. Commissioner Bonfrisco moved to accept the minutes as written, Commissioner de los Santos seconded the motion, the minutes were approved by acclamation and signed by the chair.

#### **2. Case Status Report/Appeals Update:**

- **Case Status Report:** The Commission reviewed the monthly Case Status Report.
- **Maggio v. SDOT-CSC No. 17-03-006:** The Executive Director reported to the Commission that the appeal is currently still on hold pending the conclusion of an investigation by SDHR. The Commission directed the Executive Director to send notice to the parties to send a written

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#### City of Seattle Civil Service Commissions

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update on the status of the appeal. The Commission discussed the possibility of a status conference with the parties. Commissioner Davis moved to direct the Executive Director to request a formal update from the parties on the status of the issue. Commissioner Bonfrisco seconded the motion. The motion passed.

**3. CSC Employee Survey:** The Commission reviewed the current draft of the CSC employee survey that was formatted by Commissioner de los Santos. Commissioners Davis and Bonfrisco provided suggested edits to the survey. Commissioner de los Santos will incorporate the edits and will submit the changes for review at the next meeting.

**4. Executive Director's Report:**

- **Monthly Budget Report:** The Executive Director presented the print out of the monthly budget for Commission review and clarified the various categories, including Activity and Project codes.


**5. Old/New Business:**

- **SDHR:** The Executive Director reported she met with the Interim HR Director for the Seattle Department of Human Resources. Ms. Greenlee inquired of the Commission whether they would be interested in receiving Classification Reports. Commission Chair Davis requested staff to research the last time the Commission received the reports, and when the Commission stopped receiving them. The Commission will revisit at its next meeting.

**Adjourn:** All other business before the Commission having been considered, Commission Chair de los Santos adjourned the meeting at approximately 10:25 am.

Respectfully Submitted By:

/s/ Teresa R. Jacobs 9/19/2018

  
Date: 9-19-18  
Teresa R. Jacobs  
Administrative Staff Assistant

/s/ Angelique M. Davis 9/19/2018

  
Date: 9-19-18  
Angelique M. Davis  
Commission Chair