



City of Seattle

CIVIL SERVICE COMMISSIONS

Civil Service Commission

Commission Chair Steven A. Jewell
Commissioner Eric de los Santos
Commissioner Angelique M. Davis

February 17, 2016
Civil Service Commission Monthly Meeting
Approved March 16, 2016

Call to Order: Commission Chair Steven Jewell, called the meeting to order at 9:30 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Steven Jewell
Commissioner Angelique Davis
Jennifer A. Greenlee, Executive Director
Teresa Jacobs, Administrative Staff Assistant
Gary Smith, Assistant City Attorney
Donna Lurie, CSC Hearing Officer

In Attendance By Phone:

Commissioner Eric de los Santos

PUBLIC COMMENT: No one signed up to speak

1. Approval of Minutes-

December 17, 2015-CSC Regular Meeting: The Commission reviewed the minutes of the December 17, 2015 regular meeting of the Commission. Commissioner Davis moved to accept the minutes as written. Commissioner de los Santos seconded the motion. The motion passed and the minutes were approved by acclamation and signed by the Chair.

December 17, 2015-Joint Meeting of CSC & PSCSC: The Commission reviewed the minutes of the December 17, 2015 joint meeting of the Commissions. Commissioner de los Santos stated that the word "Chair" appeared before his name and should be removed. Commissioner de los Santos moved to accept the minutes as corrected. Commissioner Davis seconded the motion. The motion passed and the minutes were approved by acclamation and signed by the Chair.

2 Monthly Case Status Report/Appeals Update: The Commission reviewed the Monthly Case Status Report.

Disclosure: Gary Smith, Assistant City Attorney stated that in addition to advising the CSC, as a City Attorney he also advises other City departments. He stated he has advised Mr. Fowler and Mr. Potter (Fowler's supervisor) on matters related to the enforcement of Rules of Conduct that apply to FAS buildings and unrelated to the Fowler appeal. Mr. Smith stated

City of Seattle Civil Service Commissions

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he can objectively advise the commission on the Fowler appeal matter and wanted to make the full disclosure on the record.

- **Petition for Review: Fowler v. FAS-CSC No. 15-01-013-Commissioner Davis, Reviewing Officer.** The Commission reviewed the Decision issued by Hearing Officer Donna Lurie and the Petitions for Review filed by both parties. Commissioner Davis was the Reviewing Officer.
- **Executive Session:** The Commission went into Executive Session at 9:35 am. The Executive Session ended at 10:15 am.


Prior to the next monthly meeting in March, the Commission will review applicable past decisions and other information that the Commission feels pertinent, prior to attempting to come to a finalization on a decision in the Fowler matter.

3. Executive Director Report:

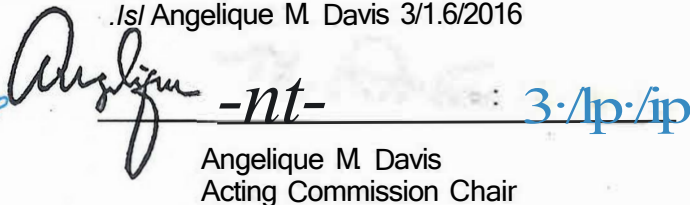
- **Monthly Summit (Budget) Report:** The Commission reviewed the budget. The Executive Director reported the budget is on track for January.
- **City Training for Boards & Commissions:** The Executive Director presented to the Commission the dates for the next City Training for Boards and Commission members. The training includes an overview of the City of Seattle Governance, RSJL, Ethics, Open Meetings Act and Public Records.
- **Adjourn:** All other business before the Commission having been considered, Commission Chair Jewell adjourned the meeting at 10:20 am.

Respectfully Submitted By:

/s/ Teresa R. Jacobs 3/16/2016


Teresa R. Jacobs
Administrative Staff Assistant

/s/ Angelique M. Davis 3/16/2016


Angelique M. Davis
Acting Commission Chair