



# City of Seattle

Mike McGinn, Mayor

## Civil Service Commission

Commission Chair Steven A. Jewell  
Commissioner Ellis H. Casson  
Commissioner Gregg H. Hirakawa

### AGENDA\*

**CIVIL SERVICE COMMISSION**  
Wednesday, January 20, 2010–9:30 a.m.,  
700 Fifth Avenue, Seattle Municipal Tower, Suite 1679

**\*The Agenda is subject to change to address immediate Commission concerns.**

Call to Order

### ACTION ITEMS

Public Comment

1. Approval of Meeting Minutes:
  - December 9, 2009
  
2. Review Monthly Case Status Report & Appeals-New, Review & Update:
  - **New:** Lockwood, et al. v. City Light-CSC No. 09-04-018
  - **New:** Tucker v. City Light- CSC No. 09-04-017
  - **Review:** Oliver v. DoIT- CSC No. 09-03-006-Petition for Review -**Executive Session**
  - **Review:** Robertson v. Retirement-CSC No. 09-01-016-**Executive Session**

### DISCUSSION ITEMS

3. Issuing Subpoenas to Minors as Witnesses in an Appeal
4. Old/New Business:
5. *Other:*

Adjourn

**Next Meeting: February 17, 2010**





# City of Seattle

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Mike McGinn, Mayor

## **Civil Service Commission**

Commission Chair Steven A. Jewell

Commissioner Ellis H. Casson

Commissioner Gregg H. Hirakawa

## **SPECIAL MEETING**

### **CIVIL SERVICE COMMISSION**

**Wednesday, February 10, 2010, 9:00-11:00 a.m.,  
700 Fifth Avenue, Seattle Municipal Tower, Suite 4050/4060**

The Seattle Civil Service Commission has called a special meeting to allow employees time to address the Commission with their concerns related to their civil service status and the Mayor's recent Executive Orders related to employment.

Note: This is continued from the January 20, 2010 Commission meeting.

**Next Regularly Scheduled Meeting: February 17, 2010**

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Civil Service Commission

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, WA 98124-4729

Tel (206) 386-1301, Fax: (206) 684-0755, <http://www.seattle.gov>

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# City of Seattle

Mike McGinn, Mayor

## Civil Service Commission

Commission Chair Steven A. Jewell

Commissioner Ellis H. Casson

Commissioner Gregg H. Hirakawa

### AGENDA\*

#### CIVIL SERVICE COMMISSION

Wednesday, February 17, 2010–9:30 a.m.,

700 Fifth Avenue, Seattle Municipal Tower, Suite 1679

**\*The Agenda is subject to change to address immediate Commission concerns.**

Call to Order

### ACTION ITEMS

Public Comment

1. Approval of Meeting Minutes:
  - January 20, 2010
  - February 10, 2010 (Special Meeting)
  
2. Review Monthly Case Status Report & Appeals-New, Review & Update:
  - **Review:** Robertson v. Retirement-CSC No. 10-03-001
  - **New:** Combs v. City Light-CSC No. 10-03-002
  - **New:** Miceli v. City Light-CSC No. 10-03-003

### DISCUSSION ITEMS

3. Monthly Summit (Budget) Report
4. Discussion of 2/10 Special Meeting Re: Public Comment on Mayor's Executive Order
5. Issuing Subpoenas to Minors as Witnesses in an Appeal
6. Old/New Business:
7. *Other:* Customer Service Survey -

Adjourn

**Next Meeting: March 17, 2010**

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## Civil Service Commission

Commission Chair Steven A. Jewell  
Commissioner Ellis H. Casson  
Commissioner Gregg H. Hirakawa

### AGENDA\*

**CIVIL SERVICE COMMISSION**  
Wednesday, March 17, 2010–9:30 a.m.,  
700 Fifth Avenue, Seattle Municipal Tower, Suite 1679

**\*The Agenda is subject to change to address immediate Commission concerns.**

Call to Order

### ACTION ITEMS

Public Comment

1. Approval of Meeting Minutes:
  - February 17, 2010
2. Review Monthly Case Status Report & Appeals-New, Review & Update:
  - **Review Decision of OHE:** Cunningham v. Parks-CSC No. 09-01-015
  - **Update:** Tucker v. City Light-CSC No. 09-04-017
  - **New:** Hemmelgarn v. FFD-CSC No. 10-01-004
  - **Executive Session:**
    - **New:** Taylor v. City Light-CSC No. 10-07-005-
    - **New:** Smith v. City Light-CSC No. 10-03-006
    - **New:** Combs v. City Personnel-CSC No. 10-03-007

### DISCUSSION ITEMS

3. Monthly Summit (Budget) Report
4. Continuation of Discussion of 2/10 Special Meeting
  - Anonymous Letter re: City Department "Staffing Plans"
  - Commission Action on Issues Presented
5. **Executive Session**-Personnel Rule 1.4.3-Internal Grievance Procedure, Step 3 v. SMC 4.04-260-
6. Old/New Business
7. *Other:* Publicola Article

Adjourn

**Next Meeting: April 21, 2010**





# City of Seattle

Mike McGinn, Mayor

## Civil Service Commission

Commission Chair Steven A. Jewell  
Commissioner Ellis H. Casson  
Commissioner Gregg H. Hirakawa

### AGENDA\*

**CIVIL SERVICE COMMISSION**  
Wednesday, April 21, 2010–9:30 a.m.,

700 Fifth Avenue, Seattle Municipal Tower, Suite 1679

**\*The Agenda is subject to change to address immediate Commission concerns.**

Call to Order

### ACTION ITEMS

Public Comment

1. Approval of March 17, 2010 Meeting Minutes
2. Review Monthly Case Status Report & Appeals-New, Review & Update:  
**Review Decision of OHE:** Cunningham v. Parks-CSC No. 09-01-015  
Gregg Hirakawa (Reviewing Officer)

#### Executive Session:

- **New:** Fawthrop v. Office of the Mayor-CSC No. 10-06-009
- **New:** Kobayashi v. Office of the Mayor-CSC No. 10-06-010
- **Review:** Taylor v. City Light-CSC No. 10-07-005—Motion to Disqualify HO
- **Review:** Smith v. City Light-CSC No. 10-03-006—Motion to dismiss

### DISCUSSION ITEMS

3. Monthly Summit (Budget) Report
  - Supplemental for Hearing Officers?
4. February 2010 Meeting Continued—Referral Disparate Impact to Seattle Office for Civil Rights *See PI Article\**
5. Security Concerns-Appeal Hearings
6. Old/New Business
7. *Other:*
  - Executive Director Vacation-May 19 meeting moved to May 12?
  - Seattle Times Article and \*Seattle PI Article
  - Acknowledgement Letter Revision

Adjourn

**Next Meeting: May 19, 2010**





# City of Seattle

Mike McGinn, Mayor

## Civil Service Commission

Commission Chair Steven A. Jewell  
Commissioner Ellis H. Casson  
Commissioner Gregg H. Hirakawa

### AGENDA\*

#### CIVIL SERVICE COMMISSION

Thursday, June 16, 2010–9:30

700 Fifth Avenue, Seattle Municipal Tower, Suite 1679

**\*The Agenda is subject to change to address immediate Commission concerns.**

Call to Order

### ACTION ITEMS

Public Comment

1. Approval of Meeting Minutes:
  - March 17, 2010
  - April 21, 2010
2. Monthly Case Status Report & Appeals-*New, Review & Update*:
  - **Review:** Decision of CSC Hearing Officer: Anderson v. Seattle Center-CSC No. 09-01-013 Gregg Hirakawa (Reviewing Officer)
  - **Executive Session** Deliberations On Petitions for Review—  
Smith v. City Light-CSC No. 10-03-006

### DISCUSSION ITEMS

3. Monthly Summit (Budget) Report
4. Old/New Business
5. *Other:* Letter Re: City Light Written Exams

Adjourn

**Next Meeting: July 21, 2010**

Civil Service Commission

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Mike McGinn, Mayor

## Civil Service Commission

Commission Chair Steven A. Jewell  
Commissioner Ellis H. Casson  
Commissioner Gregg H. Hirakawa

### AGENDA\*

**CIVIL SERVICE COMMISSION**  
**Wednesday, July 21, 2010-9:30**  
**700 Fifth Avenue, Seattle Municipal Tower, Suite 1679**

**\*The Agenda is subject to change to address immediate Commission concerns.**

Call to Order

### ACTION ITEMS

Public Comment

1. Approval of Meeting Minutes:
  - June 16, 2010
2. Monthly Case Status Report & Appeals-*New, Review & Update*: (Commissioner Reviewing Officer)
  - **Executive Session**: Decision of CSC Hearing Officer: Anderson v. Seattle Center (Hirakawa)
  - **Review**: McClure v. City Light-Decision and Petition for Review (Casson)

### DISCUSSION ITEMS

3. Potential Legislation to Address Personnel Rules Concerns/Letter to Departments Regarding Exhaustion of Grievance Procedure Re: Smith Decision
  - Seniority for Reclasse/Reallocation
  - Letters in File
  - Notification of 3 Step (Grievance Procedure)
4. Hearing Conduct Concern
5. Monthly Summit (Budget) Report
6. Old/New Business
7. *Other*: August Commission Meeting?

Adjourn

**Next Meeting: TBD**





# City of Seattle

Mike McGinn, Mayor

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## Civil Service Commission

Commission Chair Steven A. Jewell  
Commissioner Ellis H. Casson  
Commissioner Gregg H. Hirakawa

### AGENDA\*

#### CIVIL SERVICE COMMISSION

Wednesday, September 15, 2010–9:30

Room 1650, 700 Fifth Avenue, Seattle Municipal Tower,

**\*The Agenda is subject to change to address immediate Commission concerns.**

Call to Order

### ACTION ITEMS

Public Comment

1. Approval of Meeting Minutes:
  - July 21, 2010
2. Monthly Case Status Report & Appeals-*New, Review & Update*: (Commissioner Reviewing Officer)
  - **Executive Session**: Tucker: Decision and Petition for Review Tucker v. Seattle City Light—CSC No. 09-04-017(Hirakawa)

### DISCUSSION ITEMS

3. **PUBLIC HEARING—10:00 a.m.**
  - Acknowledge Written Comments
  - Take Oral Comments

Adjourn

**Next Meeting: October 20, 2010**



# City of Seattle

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## **Civil Service Commission**

Commission Chair Steven A. Jewell  
Commissioner Ellis H. Casson  
Commissioner Gregg H. Hirakawa

### **CIVIL SERVICE COMMISSION MONTHLY MEETING & PUBLIC HEARING September 15, 2010—9:30 a.m. SMT 1650**

On **Wednesday, September 15**, beginning at **9:30** the Civil Service Commission will hold its monthly meeting in room 1650, Seattle Municipal Tower. This meeting will include a **PUBLIC HEARING**. The Commission will be taking written and oral comment on the following personnel related issues:

- A “Statute of Limitation” on letters of reprimand
- Written notification to employees of the requirement to exhaust the 3 step internal grievance process prior to filing an appeal on issues other than suspension, demotion and termination
- Loss of service credit as a result of a position reallocation or reclassification

Written comments may be sent to the Commission office at 700 Fifth Avenue, Suite 1670, PO Box 94729, Seattle, WA 98124-4729. **Written comments are due to the Commission no later than September 8, 2010.** Oral comments will be taken at the Commissions September 15 meeting, beginning at 10 a.m.

Glenda J. Graham-Walton, MS, SPHR  
Executive Director  
Seattle Civil Service Commission



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## Civil Service Commission

Commission Chair Steven A. Jewell  
Commissioner Ellis H. Casson  
Commissioner Gregg H. Hirakawa

### AGENDA\*

**CIVIL SERVICE COMMISSION**  
**Wednesday, October 20, 2010–9:30**  
**Room 1679, 700 Fifth Avenue, Seattle Municipal Tower,**

**\*The Agenda is subject to change to address immediate Commission concerns.**

Call to Order

### ACTION ITEMS

Public Comment

1. Approval of Meeting Minutes:
  - September 15, 2010
2. Monthly Case Status Report & Appeals-*New, Review & Update*:
  - **New:** Rivera v. SPU—CSC No. 10-02-013—Delegated to OHE

### DISCUSSION ITEMS

3. *Follow-up* Discussion to September 15, 2010 Public Hearing on Personnel Related Issues:
  - A “Statute of Limitation” on letters of reprimand
  - Written notification to employees of the requirement to exhaust the 3 step internal grievance process prior to filing an appeal on issues other than suspension, demotion and termination
  - Loss of service credit as a result of a position reallocation or reclassification
4. Monthly Summit (Budget) Report
5. Old/New Business:

**Other:** Carroll Letter/Response

Adjourn

**Next Meeting: November 17, 2010**





# City of Seattle

Mike McGinn, Mayor

## Civil Service Commission

Commission Chair Steven A. Jewell

Commissioner Ellis H. Casson

Commissioner Gregg H. Hirakawa

### AGENDA\*

#### CIVIL SERVICE COMMISSION

Wednesday, December 15, 2010–9:30

Room 1679, 700 Fifth Avenue, Seattle Municipal Tower,

**\*The Agenda is subject to change to address immediate Commission concerns.**

Call to Order

### ACTION ITEMS

Public Comment

1. Approval of Meeting Minutes:
  - October 20, 2010
2. Monthly Case Status Report & Appeals-*New, Review & Update*:  
**New Appeals:**
  - Rowan v. City Light—CSC No. 10-04-017
  - Duncan v. SPU—CSC No. 10-04-018
  - Tiura v. HSD—CSC No. 10-01-019
  - Ogunyemi v. City Light-CSC No. 10-01-020 (OHE)
3. Election of 2011 Commission Chair
4. **Executive Session**—Personnel Issues

### DISCUSSION ITEMS

5. Status of Service Credit Legislation
6. Monthly Summit (Budget) Report
7. Old/New Business:

**Other:** Letter and Response re: City of Seattle ADR Program

Adjourn

**Next Meeting: January 19, 2011**

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