



**SCREENING & SUBMITTAL CHECKLIST**

*Shoring / Excavation*

**Applicant Services Center**  
 700 Fifth Avenue, Suite 2000  
 P. O. Box 34019  
 Seattle, WA 98124-4019  
 Phone: (206) 684-8850

**Shoring / Excavation**

**Project Number:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Project/Site Address:** \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

- Tip 102 Small Business Getting your Use and Building Permit**      **Other Tips:**  
**Tip 106 General Standards**  
**Tip 502 Grading Regulations in Seattle**

**LU Screener (please initial):** \_\_\_\_\_ **OS Screener (please initial):** \_\_\_\_\_

This checklist has been provided to assist the applicant in preparing a complete application. The requirements apply to all projects unless not appropriate for the type of project. It is the responsibility of the applicant to complete the checklist for the appropriate requirements.

~ Please refer to the [Stormwater and Grading Standards](#) for further clarification ~

<b>LAND USE CONSIDERATIONS</b> (check zoning and overlays and refer to Land Use Code for specific development standards):			
Yes	No	Yes	No
	Design Review Project No. SEPA required (DR23-2000)		Demolition permit needed MUP Number

<b>CONSTRUCTION CONSIDERATIONS:</b>	
Project requires design professional stamp Demolition is required – Tip 337 Deep excavation at property line	Civil design required if >5000sf ground disturbance Phased Construction Work adjacent ROW (requires SDOT approval)

<b>OTHER CONSIDERATIONS:</b>	
In Shoreline – see Index 15 In ECA – see Index 13	Stormwater, Grading & Drainage – see Index 14

<b>TYPE OF PLANS TO BE SUBMITTED</b>			
Req	Prov	Req	Prov
	Completed coversheets for each set of plans Survey (Topo survey with 2' contours) Civil drawings or CSC Plan Shoring plans		Structural Notes Structural Details Plot plan Demolition plans (if includes demo)

**ADDITIONAL SUBMITTALS**

Req	Prov	Req	Prov
	Copy of Pre-Site Inspection		Structural Calculations
	Copy of Soils/Geotechnical Report		Shoring Calculations
	Contractor Disclosure Form		Waste Diversion Plan
	Statement of Financial Responsibility		GSI Feasibility Checklist – Required if
	Agent’s Letter of Authorization from		project does not meet 100% feasibility
	owner		criteria

**NUMBER OF PLANS REQUIRED:**

- 4 sets
- 1 additional for ECA
- 1 additional for SEPA, Conditional Use, etc.