



**SCREENING & SUBMITTAL CHECKLIST**

*Large Multi Family Projects*  
**INDEX 5**

**Applicant Services Center**  
 700 Fifth Avenue, Suite 2000  
 P. O. Box 34019  
 Seattle, WA 98124-4019  
 Phone: (206) 684-8850

**LARGE MULTI FAMILY PROJECTS**

**Project Number:**

**Date:**

**Project/Site Address:**

**Applicant Name:**

**Tip 106 General Standards**

**Other Tips:**

**LU Screener (please initial):**

**OS Screener (please initial):**

This checklist has been provided to assist the applicant in preparing a complete application. The requirements apply to all projects unless not appropriate for the type of project. It is the responsibility of the applicant to complete the checklist for the appropriate requirements. Refer to the associated SCREENING STANDARDS for further clarification.

**~ Please refer to our standards for further clarification ~**

<b>LAND USE CONSIDERATIONS</b> (check zoning and overlays and refer to Land Use Code for specific development standards):			
Yes	No	Yes	No
	Use allowed outright		Project in Overlay District <i>(specify below)</i>
	Use allowed as Conditional Use		Design review project #
	SEPA Required (DR 12-2012)		Project in Review District or Landmark
	MUP Number		
	Mixed Use		

<b>CONSTRUCTION CONSIDERATIONS:</b>			
	Project requires design Professional stamp		Demolition is required
	TI Included in this permit		Tenant relocation is required
	Means of Egress/Exiting covered		Phased construction
	Accessibility/Barrier free design covered		H Occupancies, control areas
	Height/Area/Type of construction covered		High Rise, Atrium or Mall – Tip 318
	Mixed construction type		Curtain Walls
	Deep excavation at property line		Ventilation (garage, corridor)

<b>OTHER CONSIDERATIONS:</b>			
Req	Prov	Req	Prov
	In Shoreline – see Index 15		Stormwater, Grading & Drainage – see Index 14
	In ECA – see Index 13		

<b>TYPE OF PLANS TO BE SUBMITTED</b>	
Req	Prov
Completed Seattle DCI coversheets for each set of plans Civil drawings or CSC Plan	Survey (Topo survey with 2' contours if within 2' of height limit)
<b>ARCHITECTURAL PLANS:</b>	
Plot plan – Tip 103., 103A Building ID plan (if more than one building on site) Architectural notes Land Use notes and documentation Parking Information – Tip 241 Code Analysis (Land Use and Building) Means of Egress/Exiting plan Floor plan(s)	Roof plan Color elevation views for design review projects Building Sections Reflected ceiling plan Color landscape plans for design review projects - DR 13-92 Construction details
<b>STRUCTURAL PLANS</b> (if structural changes):	
Structural notes Foundation plan Floor framing plan	Roof framing plan Structural details
<b>MECHANICAL PLANS</b> (if Mechanical included Tip 415)	
Project required design professional stamp	Mechanical notes Tip 415
<b>ADDITIONAL SUBMITTALS:</b>	
Copy of Soils Report Contractor Disclosure Form Statement of Financial Responsibility Form Structural calculations Waste Diversion Plan & Deconstruction & Salvage Assessment Target UA calculations	Equipment sizing for each unit Copy of Pre-submittal minutes Parking Covenants (Site plan for Covenant parking location required) Certificate of Approval for Special Review District or Landmark Commissioning Plan
<b>NUMBER OF PLANS REQUIRED:</b>	
4 sets	1 additional for ECA
<b>Comments:</b>	